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Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS **BUKIDNON 3RD**

DISTRICT ENGINEERING OFFICE

REGIONAL OFFICE X Dicklum, Manolo Fortich, Bukidnon Name of Procuring Entity DPWH - Bukidnon 3rd DEO Request for Quotation (P.R. No.): 2024-09-0191 Revised on Date: September 24, 2024 Standard Form/Title REQUEST FOR QUOTATION Office/End-User: Administrative Section **COMPANY NAME** ADDRESS TEL. NO./FAX NO. TIN Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 a.m. of in the return envelope attached, to the BAC Secretariat for Goods, DPWH - Bukidnon 3rd DEO, Dicklum, Manolo Fortich, Bukidnon. TERMS and CONDITIONS: 1. All entries must be typewritten or legibly written. 2. Delivery period within 30 DAYS upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user 4. Price validity shall be for a period of sixty (60) calendar days. a) DTI business name/SEC registration of supplier, b) Latest income and business tax returns duly stamped and received by the BIR and duly validated with the tax payments made thereon, c) Certificate of PHILGEPS registration, d) Latest Mayor's/Business permit shall be attached upon submission of the quotation. 6. Bidders shall submit original brochures of the product. 7. Please indicate the brand for each items being offered/Brand Indicated will be final/No Substitution. 8. The approved budget ceiling for this procurement is \$\mathbb{P}\sigma52,500.00\$ ITEM NO. **ITEMS & DESCRIPTION** QUANTITY UNIT **UNIT PRICE TOTAL PRICE** 1. **PAPER MULTICOPY:** 1350 ream A4 Size, 80gsm, subs.24;500 sheets/ream, ultra white PAPER MULTICOPY: 50 ream Legal Size, 80gsm, subs.24;500 sheets/ream, ultra white ***** Nothing Follows ***** TOTAL AMOUNT Note: The awarding for this RFQ will be on lump-sum basis. Prospective Suppliers must quote for all of the items, Otherwise they will be subjected for disqualification. FOR USE IN THE ADMINISTRATIVE SECTION, FINANCE SECTION, MAINTENANCE SECTION, PLANNING AND DESIGN SECTION, CONSTRUCTION SECTION AND QUALITY ASSURANCE SECTION IN THE Purpose: BUKIDNON 3RD DEO. Brand and Model Warranty Delivery Period/Term Price Validity After having carefully read and accepted your General Conditions, IWe quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH. **BAC-Secretariat:** Printed Name/Signature/Date Tel. No./Fax No. 853-2204 Mobile No. 0905-035-8267

Tel. No./Mobile No./E-mail Address