

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CEBU 3RD
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VII
Ibo, Toledo City, Cebu

Name of Procuring Entity: **DPWH Cebu 3rd DEO** Request for Quotation (P.R. No.): **2024-09-0099**

Revised on: RFQ Date: **09/27/2024**

Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: Administrative Section

COMPANY NAME:	
ADDRESS:	
TEL. NO./FAX No.:	TIN:


Please **quote your lowest price** on the item(s) listed, subject to the **Terms and Conditions** stated below and **submit** your quotation duly signed by your representative not later than **10:00 A.M. of October 01, 2024** in a sealed envelope to the BAC Secretariat, Cebu 3rd DEO, Toledo City, Cebu. Quotations submitted through Electronic/Courier Mails **will not be accepted**. **Opening of Bids** is at **10:30 A.M, October 01, 2024**. The procurement of goods listed below - are intended for Cebu 3rd DEO for the 3rd Quarter of CY 2024 under **SARO No.: GAA FY 2023 - Extended**.

D.O. 34 series of 2020 Basic Hygiene, Workplace Sanitation and Social Distancing Measures to be Observed in the Workplace requires visitors must have **confirmed appointments** in the Procurement Unit, advising interested suppliers to fill out the DPWH Cebu 3rd Visitor Health Declaration Form at <https://forms.gle/pEBZ6BraMPcSfa8VA> one day before the appointment date.

Supply transaction of said goods will be in coordination with the Supply Unit and/or End User of this office.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **20 calendar days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.
5. Bidders shall submit the Original copy of **PhilGEPS Registration Number**, **Mayor's /Business Permit** & **Omnibus Sworn Statement** for authentication and the Certified True Copies of these documents shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product.
7. Please indicate the brand for each items being offered.
8. The total approved budget ceiling for this procurement is **Php 194,302.00**.


REYNALDO V. NAVALES, D.P.A., ASEAN Eng.
BAC Chairman

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	DPWH Vision, Mission, Mandate, Function & Quality Policy Vinyl Sticker 16x24 inch (Signages)	44	piece		
2	Organizational/Functional Chart (DE Office - 2, ADE Office - 1, Maint. Section - 1, Finance Section - 1, Admin. Section - 1, PD Section - 1, QA Section - 1, Proc. Unit - 1) 3MM Acrylic and Vinyl Clear Sticker 24x32 inch (Signage with accessories)	9	piece		
3	Bawal ang Red Tape Vinyl Clear Sticker 13x18 inch (Signages)	11	piece		
4	Bawal ang Red Tape 3MM Acrylic and Vinyl Clear Sticker 13x18 inch (Signage)	1	piece		
5	Bawal ang Red Tape & Mandate 3MM Acrylic and Vinyl Clear Sticker 24x32 inch (Signage with accessories)	2	piece		
6	COA Office Citizen's Charter 3MM Acrylic and Vinyl Clear Sticker 55x48 inch (Signage with accessories)	1	piece		
7	DPWH Core Values, Vision/Mission, Function & Quality Policy Vinyl Sticker 24x32 inch (Signages)	4	piece		
8	DPWH Core Values (Public Service, Integrity, Professionalism, Excellence, Team Work) Vinyl Sticker 20x30 inch (Signages)	5	piece		
9	Strategic Map, Citizen's Charter, Functional Chart & Organizational Chart Vinyl Sticker 48x32 inch (Signages)	4	piece		
10	Organizational Chart 3MM Acrylic and Vinyl Clear Sticker 48x32 inch (Signage)	1	piece		
11	DPWH Logo Vinyl Clear Sticker 66x66 inch (Signage)	1	piece		
12	DPWH Vision Clear Sticker 182x92 inch (Signage)	1	piece		

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Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
13	Name Plate of Employees 3MM Acrylic and Vinyl Clear Sticker 4x10 inch (Signage)	70 ✓	piece ✓		
14	Push and Pull 3MM Acrylic and Vinyl Clear Sticker 3.5x6 inch (Signage)	20 ✓	piece ✓		
15	Multi Purpose Hall Vinyl Sticker 74x9 inch (Signage)	1 ✓	piece ✓		
16	Consulting Services - 1, Goods & Services - 1 and Civil Works - 3, Conference Room - 1, Meeting Room - 1 3MM Acrylic and Vinyl Clear Sticker 4x10 inch (Signages)	7 ✓	piece ✓		
17	Transaction Starts Here (Procurement Unit) 3MM Acrylic and Vinyl Clear Sticker 8x12 inch (Signages)	1 ✓	piece ✓		
18	Slide Vinyl Sticker 10x6 inch (Signage)	1 ✓	piece ✓		
19	Retirement of Chief, QA Section 5x7 inch (Tarpaulin)	1 ✓	piece ✓		
20	International Coastal Clean-up 2024 3x6 inch (Tarpaulin)	1 ✓	piece ✓		
21	Plaque of Recognition - Retirement of Engr. Zacarias M. Barbanida, Ms. Cecilia A. Edoloverio and Engr. Eva J. Acosta 3MM Acrylic and Vinyl Clear Sticker (Plaques)	3 ✓	piece ✓		
	xxxxxxxxxxxxxxxx Nothing Follows xxxxxxxxxxxxxxxxxxxx				

TOTAL

The awarding for this RFQ will be on a lump-sum basis.
Prospective Suppliers must quote for all of the items.
Otherwise they will be subjected for disqualification.

APPROVED FOR POSTING:


ALAN A. ALLOSO
District Public Information Officer

Brand and Model : _____	Warranty : _____
Delivery Period : _____	Price Validity : _____

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I/we concur with the Terms and Conditions specified by DPWH.

Printed Name of Authorized Representative / Signature / Date