



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**QUIRINO DISTRICT ENGINEERING OFFICE**  
Cabarroguis, Quirino, Region II



Procuring Entity	: DPWH - QDEO	P.R. No.	: 2024-06-102
Revised on	:	Date	: 06/11/2024
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End User	: Maintenance Section
COMPANY NAME *	:		
ADDRESS *	:		
TEL. NO. /FAX. No. *	:	TIN *	:
PhilGEPS Reg. No. *	:	Email *	:

Please quote your lowest price on the item(s) listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **June 28, 2024** in the return envelope attached herewith, to the Bids and Award Committee, Quirino District Engineering Office, Cabarroguis, Quirino.

**TERMS and CONDITIONS:**

- All entries must be type written or legibly written.
- Delivery period within **30 CD** upon receipt of the approved funded Purchased Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies and materials; One (1) year for Equipment; Three (3) years IT Equipment from date of acceptance by the end user.
- Price Validity shall be for a period of 60 calendar days
- A. PhilGEPS Registration Number  
B. Mayor's Permit shall be attached upon submission of the quotation.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P 134,175.00**.

  
**RUSSELL G. LOZANO**  
Chief, Planning and Design Section  
BAC Chairman

ITEM No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen Black/ 12 pcs/box	5	box		
2	Caution Tape (100m, Black and Yellow)	30	roll		
3	Correction Tape, 8 meters	10	pc.		
4	Dishwashing Liquid (500ml)	10	bottle		
5	Fabric Softener (600ml)	6	bottle		
6	Door Mat (Cloth)	6	pc.		
7	Mosquito Repeller, 500ml	10	bottle		
8	White Board 2ft. X 1.5ft. (60cm x 45cm)	9	pc.		
9	Permanent Marker (Broad)	3	box		
10	Staple Wire #35	5	pc.		
11	Tape (Clear) width: 48mm (+-mm)	5	pc.		
12	Toilet Tissue Paper, 3 ply (100% recycled)	30	pack		
13	High Lighter assorted color	3	pack		
14	Pape, Multi-Purpose, A4 8-gsm, 210mm x 297mm	100	ream		
15	Pape, Multi-Purpose, A3, 80 gsm, 11.7" x 16.5"	10	ream		
16	Battery, AA	5	pack		
17	Battery, AAA	5	pack		
18	Engineer's Field Book	10	pc.		
19	A4 Photo Paper	40	pack		
20	Record Book (150 pages) 8" x 11.5"	20	pc.		
21	Orbit Fan	3	unit		
22	Epson Ink 003 Cyan	4	cart.		
23	Epson Ink 003 Magenta	4	cart.		
24	Epson Ink 003 Yellow	4	yellow		
25	Epson Ink BK 774	5	cart.		
26	Epson Ink 008 Cyan	4	cart.		
27	Epson Ink 008 Magenta	4	cart.		
28	Epson Ink 008 Yellow	4	cart.		
29	Epson Ink 008 Black	6	cart.		

2024-06-102 - Supply and delivery of Office and janitorial supplies in the Maintenance Section, this district.

Place of Delivery:

2024-06-102

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The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all items. Otherwise they will be subjected for disqualifications	
Posting: June 25, 2024	TOTAL PHP

TOTAL AMOUNT IN WORDS:

Brand and Model	:	Warranty	:
Delivery Period	:	Price Validity	:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

\_\_\_\_\_  
Printed Name / Signature / Date

\_\_\_\_\_  
Tel. No./CP No. & email address

**Note: Fill out all Fields with Asterisk \***