



Name of Procuring Entity: _____ Request for Quotation (P.R. No.): **PHH-2024-01-0011**
Revised on: _____ Date: _____
Standard Form/ Title: **REQUEST FOR QUOTATION** Office/End-user: _____
COMPANY NAME: _____ PhilCEPS No.: _____
ADDRESS: _____ TCC No.: _____
TEL. NO./FAX NO.: _____ TIN: _____

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price inclusive of VAT on the items listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am** of **11 March 2024** at the **DE's Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City**.

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE . . . date and time for the opening. No bids shall be submitted through email. Sealed quotation must meet the following requirements.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written
- Delivery period** is within **30CD** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:
Expendable Supplies (consumed in used within 1 year like fuel, spareparts and etc.)
Non-Expendable Supplies (serviceable in more than one (1) year like furniture, fixtures and etc.)
IT Equipments (computers, printers and etc.)
-3 MONTHS
-1 YEAR
-3 YEARS
- Price validity** shall be for a period of sixty (60) calendar days.
- PhilCEPS Registration, Mayor's Permit, DTI, Income/Business Tax Return, Tax Clearance Certificate and Omnibus Sworn Statement shall be attached upon submission of quotation.
- Bidders shall submit original brochures showing certifications of the product, if applicable
- Please indicate the "**BRAND NAME/MODEL**" for each item being offered
- The approved budget ceiling (**ABC**) for this procurement is **PHP 650,000.00**
- The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.
- For **FUEL**, unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.
- Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submit along with their quotation.

CATHERINE C. BUTIHEN
Engineer III
BAC Chairperson

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
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	Photocopier (Color A3)	1	Unit		
	X-X-X-X-X-X-X-X-X-X				

Technical Specifications:

COPYING:

Copy Speed (Black and Color)	Approx. 50 ipm
ISO 29183, A4, Simplex (Flatbed):	Approx. 50 ipm
ISO 24735, A4 Simplex (ADF 1:1):	Approx. 50 ipm
ISO 24735, A4m Duplex (ADF 1:2/2:2):	9,999 copies
Maximum Copies from Standalone:	600 x 1,200 dpi
Max Copy Resolution:	25 - 400%, Auto Fit Function
Reduction/Enlargement:	A3, B4, Legal, Indian-Legal, 8.5 x 13 in, Letter, A4, B5, A5, B6, A6, 16k, 8k, 13 x 18cm, HV 16:9 Wide, 10 x 15cm, Envelopes: #10, DL C4, C6,A3
Copy Paper Size (Flatbed):	A3
Maximum Copy Size:	

SCANNING:

Scanner Type:	Flatbed colour image scanner
Sensor Type:	Colour CIS x 2
Optical Resolution:	600 x 600 dpi
Maximum Scan Area:	297 x 431.8 mm (11.7 x 17")

SCANNER BIT DEPTH

Colour:	30-bit input, 24-bit output
Grayscale:	10-bit, input 8-bit output
Black & White:	10-bit, input, 1-bit output
Scan Features:	Scan to Network Folder/FTP, Scan to memory Device, Scan to Computer (Document Capture Pro / Document Capture Capture Pro Server), Scan to Computer (WSD)
Scan to Cloud	

Scan Speed (Monochrome Colour)

200 dpi Flatbed:	A4, Landscape: A3: 4.0 sec
ADF (Simplex / Duplex)	A4: 60 ppm / 120 ipm
(ISO17991, Scan to Folder)	A3: 30 ppm / -

1 of 3 :	
See next page	

Purpose : Supply, Delivery & Installation of 1 unit PHOTOCOPIER (Color A3)
For use in the Construction Section. DPWH-Malaybalay

Brand and Model: _____ **Warranty:** _____
Delivery Period: _____ **Price Validity:** _____

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.





Name of Procuring Entity:

Request for Quotation (P.R. No.): **PR-2024-61-0011**

Revised on:

Date:

Standard Form/ Title: **REQUEST FOR QUOTATION**

Office/End-user:

01 MAR 2024

COMPANY NAME:

PhilGEPS No.:

ADDRESS:

TCC No:

TEL. NO./FAX NO:

TIN:

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am** of **07 MAR 2024** at the **DE's Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City.**

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11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submit along with their quotation.

CATHERINE C. BUTIHEN
Engineer III
BAC Chairperson

**-3 MONTHS
-1 YEAR
-3 YEARS**

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
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ADE FUNCTION

Support Paper Thickness: 52 - 128 g/m2
Paper Capacity: 150 pages (80 g/m2)
Automatic 2-sided Scan / Copy Fax: Yes (1-pass)

PAPER HANDLING:

Paper Feed Method: Friction Feed
Number of Paper Trays (Standard): 3 (Paper Cassettes:2, MP Tray:1)
Paper Hold Capacity

Input Capacity: Up to 1,150 sheets (80 g/m2) (Paper Cassettes 1-2: 500 x 2 MP Tray: 150 sheets
Maximum Input Capacity: Up to 5,150 sheets (80 g/m2) (Paper Cassettes 1 - 4: 500 x 4 + MP Tray: 150 sheets
+ High Capacity Feeder Unit: 3,000 sheets)
Output Capacity: Up to 500 sheets (80 g/m2)

Paper Size: A6, A5, A4, A3, B6, B5, B4, Half letter, Executive, 16k, Indian legal, letter, 8.5 x 13in,
Legal, 8k, US B 11 x 17in, 12 x 18in

Envelope: #10, DL, C6, C5, C4
Maximum Paper Size: 297 x 1,200mm
Support Paper Weight: 52 - 300 g/m2

INTERFACE

USB: USB 3.0

Network:

Network Protocol: Ethernet
TCP/IPv4, TCP/IPv6
Network Copier Protocol: LDD, IPP, PDI19100, WSD
Network Management protocols: SNMP, HTTP, DCHP, BOOTP, APIPA, PING, DDNS, SMTP SLP, WSD, LLTD

Security Features: Access Control Function, LDAP, Address Book, IP Address Filtering, Panel Admin mode, Confidential Job

USB HOST FUNCTION

Type of Devices: Memory Devices
Function: USB Host (Scan to memory Device/Storage Function)
A3, A4, A5, A6, Legal, Indian-Legal, Letter B4, B5, B6, 8K,
16k, 8x13in, Envelopes: #10, C4, C6, DL

Software:

Supported Operating System
Windows: Windows 7 / 8/ 8.1 /10/ 11, Windows server 2008 / 2012/2016/2019/2022
MAC: MAC OS X 10.9.5 or later, macos 11.x or later
Chrome OS: Chrome OS ver 89 or later (Copying and Scanning only)
2 of 3 : See next page

Purpose : Supply, Delivery & Installation of 1 unit PHOTOCOPIER (Color A3)
For use in the Construction Section. DPWH-Malaybalay

Brand and Model:
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Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE
Malaybalay City, Bukidnon, Region X



Name of Procuring Entity:

Request for Quotation (P.R No.): 143004-Q-001

Revised on:

Date: 01 MAR 2024

Standard Form/ Title: **REQUEST FOR QUOTATION**

Office/End-user: 01 MAR 2024

COMPANY NAME:

PhilGEPS No.:

ADDRESS:

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TEL. NO./FAX NO:

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[Signature]
CATHERINE C. BUTIHEN
Engineer III
BAC Chairperson

**-3 MONTHS
-1 YEAR
-3 YEARS**

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
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TERMS:30 DAYS

1 unit

Delivery Period:30 Days

Terms of Reference:

- *With Certification as Authorized Service Provider issued by the Manufacturer*
- *With at least 10 years experience as supplier and service provider of the product and with office/official business store*

AFTER SALES SERVICE:

- Free delivery, installation and operator's training.
- Shall provide Regular **Preventive Maintenance Service** to ensure good machine condition.
- Will provide back-up unit in case the equipment requires repair for prolong period of time **FREE OF CHARGE**.
- **Service call free of charge**
- **LIFETIME FREE SERVICE WARRANTY (with On-Site Repair)**
- Scheduled monitoring of gpi C customer Service Engineers [cse] to personally monitor clients' satisfaction and concerns on the Photocopier products and services acquired in our firm.
- *With at least 10 years experience as supplier and service provider of the product and with office/official business store*

3 of 3 :

X-X-X-X-X-X-X-X-X

TOTAL

Purpose : Supply, Delivery & Installation of 1 unit PHOTOCOPIER (Color A3)
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Website: www.dpw.gov.ph
Tel. No(s) : (088) 813-5221 / (088) 813-2393



Printed Name & Signature, Date
Contact Number/E-mail Address