



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



February 2, 2024

**NOTICE OF PROCUREMENT
THRU ALTERNATIVE METHODS**

Please be informed that the Department of Public Works and Highways, Regional Office No. III, Sindalan, City of San Fernando, Pampanga through the Bids and Awards Committee (BAC) shall be undertaking thru ***Small Value Procurement*** the hereunder project, pursuant to Section 53.9 of the Revised IRR of RA 9184, to wit:

Purchase Request No.	Description	Amount
2024-01-0009 dated January 08, 2024	Supply, Delivery and Commissioning of two (2) units Multi-Function Color Copiers for use in the Right of Way Acquisition and Legal Division, DPWH Regional Office No. III, Sindalan, City of San Fernando, Pampanga.	PHP 850,000.00

ARTHUR Q. SANTOS
Chief, Planning and Design Division
(BAC-Chairman)



Republic of the Philippines
Department of Public Works and Highways
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



Name of Procuring Entity: DPWH Regional Office No. III Request for Quotation (P.R. No.): 2024-01-0009
Revised on: N/A Date: January 08, 2024 ABC: PHP 850,000.00
Standard Form/Title: REQUEST FOR QUOTATION Office/End-User: Right-Of-Way Acquisition and Legal Division

Mode of Procurement : Small Value Procurement

COMPANY NAME : PHILGEPS No.:
ADDRESS : TCC No.:
TEL./FAX NUMBER : TIN:

Please submit your quotation for the item (s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Regional Office No. III Bldg., Sindalan, City of San Fernando, Pampanga, or thru registered mail, not later than 10:00 A.M. of **February 6, 2024**. Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative to the terms and condition, hereof.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within Thirty (30) CD upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for Inventory/Common Office Supplies and one (1) year for Office Equipment from the date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate and/or PhilGEPS Registration Number, Mayor's/Business Permit, Latest Tax Clearance/ Income/Business Tax Return and Omnibus Sworn Statement shall be attached upon submission of the quotation.
- Bidders must quote for all the items. Any erasure, correction or alternation made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- Please indicate the brand for each items being offered.
- To present a sample for inspection as indicated in the items to be bidden for.
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

ARTHUR Q. SANTOS
Chief, Planning and Design Division
(BAC Chairman)

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Supply, Delivery and Commissioning of two (2) units Multi-Function Color Copiers for use in the Right of Way Acquisition and Legal Division, DPWH Regional Office No. III, Sindalan, City of San Fernando, Pampanga				
1	MULTI-FUNCTION COLOR COPIER	2	unit		
	Minimum Specifications:				
	Speed: 26ppm color/26 ppm black				
	Type: Full-Color Copier, MF				
	Scanner: Digital				
	Technology: Laser				
	PAPER HANDLING				
	First Copy Time: 8.4 sec color/6.1 sec black				
	Warm-up Time: 10 sec				
	Paper Source(s): 4 cassette with by pass tray				
	Std Paper Capacity: 550/550 sheets				
	Copy Resolution: 600 x 600 dpi				
	System Memory (Std/Max): 3.5-GB RAM				
	Solid State Drive: 256-GB SSD/Maximum 1-TB SSD				
	Document Feeder: Opt RADF and DSPF				
	CONNECTIVITY				
	Operating System Support: Win Server 2012, 10, Server 2016, Server 2019, Server 2022, 11, Mac OS x 10.13+				
	USB Interface: Std 2.0, Std 2.0 (host), Std 3.0 (host)				
	Network Interface: Std Ethernet				
	Interface Type: 10/100/1000BaseTX, 802.11B/g/n				
	Mobile Print Support: Apple AirPrint, Canon Print Business, Mopria Print Service, Opt Uniflow Online)				

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specefied by DPWH.

Brand and Model: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

Printed Name / Signature / Date

Tel Nos. 045-455-0566

Tel. No./Cellphone No./E-mail address



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Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	SCANNER AND IMAGE MANAGEMENT				
	Type: Single-pass Duplexing Automatic Document Feeder				
	Scan Speed: (Simplex/Duplex) 70 ipm color, 70 ipm black or 135 ipm color, 135 ipm black/35 ipm color, 35 ipm black or 270 ipm color, 270 ipm black				
	Miscellaneous: Brand and Model: must be an international brand name with an existence of at least ten (10) years in the Philippines. Unit Model must be in the current catalog and not end-of-life and that parts and associated components for the same must be available for atleast five (5) years from the date of delivery. Manufacturers Certificate is Required.				
	Documentation: Complete documentation and user manual electronic or soft copy				
	Included: Pre-installed toner cartridge with one (1) genuine toner cartridge (high yield) per color, power cable, USB Cable, Patch Cord (CAT 5e-Factory Crimped with RJ 45 connectors, 5meters, Preferably Orange and Automatic Paper/Document Feeder)				
	Warranty and Technical Support: The supplier shall provide onsite warranty for parts and associated components for eighteen (18) months from the date of inspection and acceptance and lifetime free service. It shall include local technical support through telephone and email, eight (8) hours a day (8:00AM to 5:00PM), five (5) days a week (Monday - Friday) with a response time of not more than four (4) hours upon receipt of incident request. Problem resolution shall be within the next business day. For the on-site services, a four (4) hour response time from the service provider is required upon end-user's verbal or written notification. Unit/s that cannot be repaired within forty eight (48) hours shall be replaced with a service unit. Supplier's Warranty Certificate is required.				
	X-X-X-X-X Nothing Follows X-X-X-X-X				
	TOTAL AMOUNT				

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Brand and Model: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

Printed Name / Signature / Date

Tel Nos. 045-455-0566

Tel. No./Cellphone No./E-mail address