




Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**QUIRINO DISTRICT ENGINEERING OFFICE**  
Cabarroguis, Quirino, Region II



Procuring Entity	: DPWH - QDEO	P.R. No.	: 2024-09-163 ✓
Revised on	:	Date	: 09/17/2024
Standard Form/Title	: <b>REQUEST FOR QUOTATION</b>	Office/End User	: Administrative Section ✓
COMPANY NAME *	:		
ADDRESS *	:		
TEL. NO. /FAX. No. *	:	TIN *:	:
PhilGEPS Reg. No. *	:	Email *:	:

Please quote your lowest price on the item(s) listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **September 30, 2024** in the return envelope attached herewith, to the Bids and Award Committee, Quirino District Engineering Office, Cabarroguis, Quirino.

<b>TERMS and CONDITIONS:</b> 1. All entries must be type written or legibly written. 2. Delivery period within <b>30 CD</b> upon receipt of the approved funded Purchased Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for supplies and materials; One (1) year for Equipment; Three (3) years IT Equipment from date of acceptance by the end user. 4. Price Validity shall be for a period of 60 calendar days 5. A. PhilGEPS Registration Number B. Mayor's Permit shall be attached upon submission of the quotation. 6. Please indicate the brand for each items being offered. 7. The approved budget ceiling for this procurement is <b>P 308,978.50</b> ✓				 <b>RUSSELL G. LOZANO</b> ✓ Chief, Planning and Design Section BAC Chairman ✓	
ITEM No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Toner, Black MPC2503 (841957) for Gestetner IM C2500 ✓	7 ✓	pc. ✓		
2	Toner, Yellow MPC2503 (841961) for Gestetner IM C2500 ✓	7 ✓	pc. ✓		
3	Toner, Magenta MPC2503 (841962) for Gestetner IM C2500 ✓	7 ✓	pc. ✓		
4	Toner, Cyan MPC2503 (841963) for Gestetner IM C2500 ✓	7 ✓	pc. ✓		
5	Electromagnetic clutch Z30 (AX200341) ✓	1 ✓	pc. ✓		
6	Gear Paper Feed Drive reversal (D3FE4265) ✓	1 ✓	pc. ✓		
7	Gear: Timing Pulley: Reverse Roller (D3FE4225) ✓	1 ✓	pc. ✓		
8	Timing Pulley Paper Feed (D3FE4113) ✓	1 ✓	pc. ✓		
9	Timing Pulley T34 (D3FE4236) ✓	1 ✓	pc. ✓		
10	Timing Pulley Transport (D6844162) ✓	1 ✓	pc. ✓		
11	Gear Idler (D3FE4277) ✓	1 ✓	pc. ✓		
12	Paper Feed Unit Assy (D6842102) ✓	1 ✓	pc. ✓		
<b>2024-09-163-C - Supply and delivery of toner and spare parts for Gestetner photocopiers for use of Finance Section, Construction Section, Procurement Unit and, Maintenance Section, this district.</b>					
Place of Delivery:					
The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all items. Otherwise they will be subjected for disqualifications					
Posting: September 27, 2024 ✓				<b>TOTAL PHP</b>	

TOTAL AMOUNT IN WORDS:

Brand and Model	:	Warranty	:
Delivery Period	:	Price Validity	:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date
Tel. No./CP No. & email address

**Note: Fill out all Fields with Asterisk \***