



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MISAMIS ORIENTAL 2nd
DISTRICT ENGINEERING OFFICE
Balase Street, El Salvador City, Region X

Name of Procuring Entity: DPWH-Misamis Oriental 2nd DEO	Request for Quotation P.R. No. 1043-2024-10-455
Revised No.	Date: October 07, 2024
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-User: Administrative Section
Company Name:	
Address:	
TEL. No./FAX No.:	TIN:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 1:00 PM on October 15, 2024 in the return envelope attached herewith, to the BAC Secretariat for GOODS, DPWH-Misamis Oriental 2nd District Engineering Office, Balase Street, El Salvador City, Misamis Oriental.

TERMS & CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery Period within (Thirty) 30 working days upon receipt of the approved funded Purchase Order.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of Acceptance by the end-user.
4. Price Validity shall be for a period of one hundred twenty (120) calendar days.
5. PhilGEPS Registration Certificate, Mayor's Permit, Tax Clearance and DTI Registration Certificate/SEC Certificate of Incorporation shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product (if applicable).
7. Please indicate the brand for each item being offered (if applicable).
8. The approved budget ceiling (ABC) for this procurement is: **PHP 476,770.00**
9. All Documentary Requirements for Small Value Procurement including the signed & notarized Omnibus Sworn Statement shall be attached upon submission of the quotation.

RYAN S. DY

Chief, Quality Assurance Section
BAC - Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	Unit Price	TOTAL PRICE
1	Colored Copy Paper Light Green	2	reams		
2	Colored Copy Paper Green	2	reams		
3	Colored Copy Paper Blue	3	reams		
4	Expandable Folder Long	200	pcs		
5	Expandable Folder Long Red	200	pcs		
6	Brown Expanded Envelope Long	200	pcs		
7	White Ordinary Folder Long (100pcs/pack)	5	pack		
8	Clear Folder Long	200	pcs		
9	Brown Envelope Long	100	pcs		
10	Morroco Board Green	6	reams		
11	Morroco Board Blue	6	reams		
12	Notepad 3x3	12	pcs		
13	Sticky note for tabbing 5's	24	pcs		
14	White board Marker Black (12pcs/box)	5	boxes		
15	White board Marker Blue (12pcs/box)	5	boxes		
16	Permanent Marker Black (12pcs/box)	5	boxes		
17	Permanent Marker Blue (12pcs/box)	5	boxes		
18	Permanent Marker 2.8mm (12pcs/box)	5	boxes		
19	Ballpen Black 0.5 (50pcs/box)	10	boxes		
20	Ballpen Blue 0.5 (50pcs/box)	10	boxes		
21	Signpen Blue 1 (12pcs/box)	5	boxes		
22	Signpen Black 0.5 (12pcs/box)	20	boxes		
23	Signpen Blue 0.5 (12pcs/box)	20	boxes		
				TOTAL BID PRICE:	

Purpose: Procurement of Office Supplies for (3rd quarter for FY 2024) of DPWH-Mis. Or. 2nd DEO

Brand & Mode: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Date



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24	Pencil (12pcs/box)	24	boxes		
25	Binder Clip 3"	36	boxes		
26	Binder Clip 2"	36	boxes		
27	Binder Clip 1"	36	boxes		
28	Masking Tape 2"	36	pcs		
29	Transparent Tape 1"	24	pcs		
30	Transparent Tape 2"	24	pcs		
31	Duct tape 2"	12	pcs		
32	Double sided tape 1" Foam type	24	pcs		
33	Paper Clip small	36	boxes		
34	Glue Gun	5	pcs		
35	Glue Stick	30	pcs		
36	Epson 774 Black	10	bottle		
37	Epson 001 Black	10	bottle		
38	Epson 001 Magenta	5	bottle		
39	Epson 001 Cyan	5	bottle		
40	Epson 001 Yellow	5	bottle		
	-X-X-X-X-X-X-X- nothing follows -X-X-X-X-X-X-X-			TOTAL BID PRICE:	

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41	Brother BTD60BK	50	bottle		
42	Brother BT5000 (C)	20	bottle		
43	Brother BT5000 (M)	20	bottle		
44	Brother BT5000 (Y)	20	bottle		
45	Tissue Paper (12rolls/pack)	24	pack		
46	Bleaching Solution 1L	12	bottle		
47	Detergent Powder 1kg	24	pack		
48	Liquid Hand Soap refill	50	gals		
49	Muriatic Acid 1L	12	bottle		
50	Disinfectant Spray 400mL	24	bottle		
51	Fabric Conditioner 1000mL	12	bottle		
52	Toilet Deodorant Cake 3in1	36	packs		
53	Gel Air Freshener 180g (Lavender)	12	pcs		
54	Soft Broom	12	pcs		
55	T5 LED Tube Light 16W	35	pcs		
56	LED Bulb 11W Daylight	12	pcs		
	-X-X-X-X-X-X-X- nothing follows -X-X-X-X-X-X-X-			TOTAL BID PRICE:	

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