



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BENGUET 1ST DISTRICT ENGINEERING OFFICE
Wangal, La Trinidad, Benguet



PHILIPPINE BIDDING DOCUMENTS

Procurement of INFRASTRUCTURE PROJECTS

Government of the Republic of the Philippines

**Construction of Road, Payacpac - Palakpak - Lumes - Apne,
Barangay San Pascual, Tuba, Benguet
(25PE0061)**

Date of Opening of Bids: June 18, 2025

**Start Date for Issuance
Of Bidding Documents: May 27, 2025**

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 October 15019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Invitation to Bid for

Construction of Road, Payacpac - Palakpak - Lumes - Apne, Barangay San Pascual, Tuba, Benguet

1. The **Benguet 1st District Engineering Office**, through the GAA 2025 intends to apply the sum of **Php 96,500,000.00** being the Approved Budget for the Contract (ABC) to payments under the contract for **Construction of Road, Payacpac - Palakpak - Lumes - Apne, Barangay San Pascual, Tuba, Benguet, 25PE0061**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Benguet 1st District Engineering Office** now invites bids for the above Procurement Project. Completion of the Works is required **360 C.D.** Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **Benguet 1st District Engineering Office** and inspect the Bidding Documents at the address given below from **8:00 AM. to 5:00 P.M.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **May 27 to June 18, 2025** from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 50,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.
6. The **Benguet 1st District Engineering Office** will hold a Pre-Bid Conference¹ on **June 3, 2025 at 09:00 A.M.** at **Benguet 1st District Engineering Office, Wangal, La Trinidad, Benguet** and/or through videoconferencing/webcasting via YouTube at youtube.com/channel/@DPWH.Benguet1_DEO, which shall be open to prospective bidders.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, online or electronic submission as indicated below, or both on or before **June 18, 2025 at 09:00 A.M.** Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on **June 18, 2025 at 09:00 A.M.** at the given address below and through **electronicbids_benguet1@dpwh.gov.ph**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Benguet 1st District Engineering Office** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MENELAUS C. SANTOS
DPWH-Benguet 1st District Engineering Office
Wangal, La Trinidad, Benguet
benguetfirstdeo@gmail.com
074-661 6331

12. You may visit the following websites:
For downloading of Bidding Documents: **www.dpwh.gov.ph / philgeps.gov.ph**

For online bid submission: **electronicbids_benguet1@dpwh.gov.ph**

May 26, 2025

S.G.D
MENELAUS C. SANTOS
BAC Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **Benguet First District Engineering Office** invites Bids for the **Construction of Road, Payacpac - Palakpak - Lumes - Apne, Barangay San Pascual, Tuba, Benguet**, with Project Identification Number **25PE0061**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for 2025 in the amount of **Php 96,500,000.00**.

2.2. The source of funding is:

- a. NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address Procurement Unit Office, Benguet First District Engineering Office, Wangal, La Trinidad, Benguet and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring

Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

- a. Philippine Pesos.

15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *120 C.D. from Bid Opening*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet (BDS)

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause																						
5.2	<p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be:</p> <p>1. Major Category of Work: RCG – Roads: Construction – Gravel</p> <p>2. Similar Categories of Work:</p> <p style="padding-left: 40px;">RCA - Roads: Construction - Asphalt</p> <p style="padding-left: 40px;">RCP - Roads: Construction – PCCP</p> <p style="padding-left: 40px;">RRR - Roads: Rehabilitation – Asphalt</p> <p style="padding-left: 40px;">RRP - Roads: Rehabilitation – PCC</p> <p style="padding-left: 40px;">RRG - Roads: Rehabilitation - Gravel</p>																					
7.1	<i>Sub-contracting is not allowed</i>																					
10.3	<i>No additional type of license is required.</i>																					
10.4	<p>The key personnel must meet the required minimum years of experience set below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Key Personnel</th><th style="width: 30%;">Minimum Years of Similar Experience (Same Position)</th><th style="width: 30%;">Minimum Years of Similar and Related Experience</th></tr> </thead> <tbody> <tr> <td>Project Manager</td><td style="text-align: center;">5</td><td style="text-align: center;">5</td></tr> <tr> <td rowspan="2">Project Engineer</td><td style="text-align: center;">5</td><td style="text-align: center;">5</td></tr> <tr> <td colspan="2">The minimum years of experience will not be required for accredited project engineers</td></tr> <tr> <td>Materials Engineer</td><td colspan="2">DPWH Accredited Contractors' and Consultants' Materials Engineer (Within the limits based on Sec.5 of D.O.98s.2016)</td></tr> <tr> <td>Construction Safety Officer</td><td colspan="2">With COSH Training</td></tr> <tr> <td>Foreman</td><td style="text-align: center;">3</td><td style="text-align: center;">5</td></tr> </tbody> </table> <p>Accredited Safety Officer (Required Upon issuance of Notice of Award) subject to D.O 129 Series of 2014: Guidelines in the Implementation of Memorandum Dated October 8,2014 of the Secretary of DOLE on the Procedure in the Evaluation of Construction Safety and Health Program (CSHP) of Contractors engaged by DPWH Pursuant to DPWH D.O. No. 56, Series of 2005.</p> <p>First Aider w/ certificate of Training issued by RED CROSS in compliance to DOLE requirements for the approval of Construction Safety & Health Program (Required Upon issuance of Notice of Award) subject to D.O 129 Series of 2014: Guidelines in the Implementation of Memorandum Dated October 8,2014 of the Secretary of DOLE on the Procedure in the Evaluation of Construction Safety and Health Program (CSHP) of Contractors engaged by DPWH Pursuant to DPWH D.O. No. 56, Series of 2005.</p> <p>The key personnel should meet the following number of years' work experience.</p> <ol style="list-style-type: none"> 1. The experience means total years of civil works experience (of any nature in construction and engineering consultancy services) 2. Include the Tax Identification Number (TIN) of the Key Personnel. 3. Include the contact number of the Key Personnel <p>Please refer to D.O. 11, Series of 2017 for the minimum materials testing equipment and D.O. 119, Series of 2018, Strict Application of R.A. 9184 in the Conduct of Post-Qualification of Bidders with Delayed On-Going Contracts with the DPWH.</p>		Key Personnel	Minimum Years of Similar Experience (Same Position)	Minimum Years of Similar and Related Experience	Project Manager	5	5	Project Engineer	5	5	The minimum years of experience will not be required for accredited project engineers		Materials Engineer	DPWH Accredited Contractors' and Consultants' Materials Engineer (Within the limits based on Sec.5 of D.O.98s.2016)		Construction Safety Officer	With COSH Training		Foreman	3	5
Key Personnel	Minimum Years of Similar Experience (Same Position)	Minimum Years of Similar and Related Experience																				
Project Manager	5	5																				
Project Engineer	5	5																				
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Materials Engineer	DPWH Accredited Contractors' and Consultants' Materials Engineer (Within the limits based on Sec.5 of D.O.98s.2016)																					
Construction Safety Officer	With COSH Training																					
Foreman	3	5																				

10.5	<p>The minimum major equipment requirements are the following:</p> <p style="text-align: center;">Construction of Road, Payacpac - Palakpak - Lumes - Apne, Barangay San Pascual, Tuba, Benguet</p> <table><tr><th colspan="4">ADVERTISED MINIMUM EQUIPMENT REQUIREMENT</th></tr><tr><th>No.</th><th>Equipment Description</th><th>Capacity</th><th>Number of Equipment</th></tr><tr><td>1</td><td>Backhoe</td><td>0.80 m³</td><td>2</td></tr><tr><td>2</td><td>Dump Truck</td><td>12 yd³</td><td>3</td></tr><tr><td>3</td><td>Boom Truck</td><td></td><td>1</td></tr><tr><td>4</td><td>Payloader</td><td>1.50 cu.m.</td><td>2</td></tr><tr><td>5</td><td>Transit Mixer</td><td>5 - 6 ft³/ min</td><td>2</td></tr><tr><td>6</td><td>Bar Bender</td><td></td><td>1</td></tr><tr><td>7</td><td>Water Truck/ Pump</td><td></td><td>1</td></tr><tr><td>8</td><td>Vibratory Roller</td><td>140 hp</td><td>1</td></tr><tr><td>9</td><td>Bar Cutter</td><td></td><td>1</td></tr><tr><td>10</td><td>One Bagger Mixer</td><td>4 - 6 ft³/min</td><td>2</td></tr><tr><td>11</td><td>Cargo/ Service Truck</td><td>9 - 10 mt</td><td>1</td></tr><tr><td>12</td><td>Plate Compactor</td><td>5 hp</td><td>1</td></tr><tr><td>13</td><td>Air Compressor</td><td>161 - 185 cfm</td><td>1</td></tr><tr><td>14</td><td>Pneumatic Drilling Machine</td><td></td><td>1</td></tr><tr><td>15</td><td>Electrofusion Welding Machine</td><td></td><td>1</td></tr><tr><td>16</td><td>Mechanical Joint Sealer</td><td></td><td>1</td></tr><tr><td>17</td><td>Portable Air Compressor w/ Gun Tacker</td><td></td><td>1</td></tr><tr><td>18</td><td>Generator Set</td><td>300kW</td><td>1</td></tr><tr><td>19</td><td>Chain Saw</td><td></td><td>1</td></tr><tr><td>20</td><td>Concrete Vibrator</td><td>5 Amperes Gasoline Drive Unit</td><td>2</td></tr><tr><td>21</td><td>Concrete Screeder</td><td>5.5 hp</td><td>1</td></tr><tr><td>22</td><td>Concrete Saw</td><td>7.5 hp</td><td>1</td></tr><tr><td colspan="3">TOTAL</td><td>29</td></tr></table>	ADVERTISED MINIMUM EQUIPMENT REQUIREMENT				No.	Equipment Description	Capacity	Number of Equipment	1	Backhoe	0.80 m ³	2	2	Dump Truck	12 yd ³	3	3	Boom Truck		1	4	Payloader	1.50 cu.m.	2	5	Transit Mixer	5 - 6 ft ³ / min	2	6	Bar Bender		1	7	Water Truck/ Pump		1	8	Vibratory Roller	140 hp	1	9	Bar Cutter		1	10	One Bagger Mixer	4 - 6 ft ³ /min	2	11	Cargo/ Service Truck	9 - 10 mt	1	12	Plate Compactor	5 hp	1	13	Air Compressor	161 - 185 cfm	1	14	Pneumatic Drilling Machine		1	15	Electrofusion Welding Machine		1	16	Mechanical Joint Sealer		1	17	Portable Air Compressor w/ Gun Tacker		1	18	Generator Set	300kW	1	19	Chain Saw		1	20	Concrete Vibrator	5 Amperes Gasoline Drive Unit	2	21	Concrete Screeder	5.5 hp	1	22	Concrete Saw	7.5 hp	1	TOTAL			29
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12	<i>Alternative Bids shall not be accepted.</i>																																																																																																				
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.</p>																																																																																																				
19.2	Not Allowed																																																																																																				
20	<i>No further Instructions.</i>																																																																																																				
21	Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.																																																																																																				

	<p>Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or electronic.</p> <p>The address for receipt of Bids submitted manually is DPWH-Benguet First District Engineering Office, Wangal, La Trinidad, Benguet.</p> <p>The deadline for receipt of Bids is on June 18, 2025 at 09:00 A.M.</p> <p>For bids to be submitted electronically/online, the following procedures should be observed following D.O. 87 - 2020:</p> <ol style="list-style-type: none"> <p>1. Submission of electronic Official Receipt of purchase of the Bidding Documents</p> <p>Prior to the deadline of submission of bids, the prospective bidders shall send an e-mail with subject “Official Receipt for “25PE0061” to electronicbids_benguet1@dpwh.gov.ph. Attached to the said e-mail is the copy of the Official Receipt of purchase of bidding documents in Portable Document File (PDF) format with file name in the format “<PCAB ID>_<CONTRACT ID>_OfficialReceipt.pdf”.</p> <p>For example, the filename of the attached PDF containing the Official Receipt of the Contractor with PCAB ID No. 12345, who intends to participate in the bidding of Contract ID No. 20Z00123 shall be “12345_20Z00123_OfficialReceipt.pdf”. Further, the e-mail subject would be “Official Receipt for 20Z00123”.</p> <p>In case a prospective bidder originally intends to join the bidding as a Joint Venture (referred as “original bidder”), has been issued an Official Receipt of purchase of bidding documents and has submitted the electronic Official Receipt, but eventually decided to join the bidding with new members or as individual contractors (referred as “regrouped bidder”), or vice-versa, the “regrouped bidder” should purchase a new bidding document to be issued with the corresponding Official Receipt in their name and submit the electronic Official Receipt following the same procedures.</p> <p>2. Confirmation of the electronically submitted Official Receipt</p> <ol style="list-style-type: none"> <p>2.1 An e-mail shall be received by a prospective bidder confirming its successful submission of the Official Receipt as required under Item 1.</p> <p>Only the electronic bids of bidders who have successfully submitted an electronic Official Receipt shall be accepted.</p> <p>2.2 An e-mail shall also be received by a prospective bidder in instances where their sent e-mail related to Item 1:</p> <ol style="list-style-type: none"> <p>a. Has incorrect subject Contract ID, which means that a corresponding folder with the same Contract ID does not exist in the eBid Portal;</p>
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	<p>b. Has no attachment;</p> <p>c. Has an attachment but is not in the prescribed format;</p> <p>d. Has more than one (1) attachment; or</p> <p>e. Was received after the deadline of bid submission.</p> <p>For the foregoing cases, the prospective bidders should rectify/correct the noted deficiency/ies to comply with the requirements under Item 1 for its electronic bid to be accepted.</p> <p>3. Preparation and submission of an electronic Bid</p> <p>The prospective bidders shall prepare and submit their bids electronically following the steps prescribed under with D.O.87 - 2020 in accordance with GPPB Resolution No. 09-2020 as follows:</p> <p>a. Following GPPB Resolution No. 09-2020, a bidder has the option to submit bid electronically. However, if a bidder chooses to submit an electronic bid, the same bidder can no longer submit a bid manually for the same contract, and vice versa.</p> <p>b. Similar to manual submission, prospective bidders shall prepare their bids in two (2) file folders, each for the Technical and Financial Components. The file name of the Technical and Financial Components folders should be in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL and <PCAB ID>_<CONTRACT_ID>_FINANCIAL (e.g. 12345 20Z00123 TECHNICAL, 12345 20Z00123 FINANCIAL).</p> <p>Subsequently, each of the Technical and Financial Components file folders shall be COMPRESSED, PASSWORD PROTECTED and NAMED in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL.zip (or .rar/.7z) and <PCAB ID>_<CONTRACT_ID>_FINANCIAL.zip (or .rar/.7z), respectively (e.g. 12345 20Z00123 TECHNICAL.zip, 12345 20Z00123 FINANCIAL.zip).</p> <p>c. Each file contained in the Technical and Financial Components file folders shall be in PDF format (either scanned or exported/published), with file name in the format <PCAB ID>_<CONTRACT ID>_DescriptiveFilename.pdf (e.g. 12345 20Z00123 PCABLicense.pdf, 12345 20Z00123 OmnibusSwornStatement.pdf).</p> <p>d. The compressed archive file folders of the Technical and Financial components shall be compiled in a PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDER with filename in the format <PCAB>_<CONTRACT ID>_Bid (e.g. 12345 20Z00123 Bid).</p>
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In case the total file size of the main archive file folder is more than the allowable size of an attachment per e-mail of the prospective bidder's e-mail service provider (e.g. Gmail, Yahoo Mail, Outlook), they shall need to split its electronic bid into two or more **PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDERS**.

- e. The e-mail submitting the prospective bidder's electronic bid should have a Subject in the format **"Bid Submission for [Insert Contract ID]"** (e.g. "Bid Submission for 20Z00123").

In case of multiple compressed archive main file folders, it shall be submitted in multiple e-mails, each with Subject in the format **"Bid Submission [Insert Number of main archive folder]/[Insert total number of main archive folders]"** (e.g. "Bid Submission 1/2 for 20Z00123" and "Bid Submission 2/2 for 20Z00123").

- f. The prospective bidder shall submit its electronic bid to **electronicbids_benguet1@dpwh.gov.ph** using the prospective bidder's e-mail address registered in the Civil Works Application (CWA). In case prospective bidders are not yet registered, they can use any e-mail address, subject to the verification of the BAC Secretariat.

4. **Modification of an electronic bid**

If a bidder wishes to modify its electronic bid, he may do so following the procedures in the manual submission of bid or he may choose to submit his modification electronically in the same format prescribed in the preparation and submission of an electronic bid, except that the subject of the e-mail submitting the bid modification shall be labelled **"Bid Modification X for <Contract ID>"**, where "X" represents the number of bid modification submitted. For example, the subject of an e-mail submitting a first bid modification for Contract ID No. 20Z00123 should be **"Bid Modification 1 for 20Z00123"**.

5. **Non-participation in the Bidding**

In case a prospective bidder that have purchased a bidding document decided not to participate, he may choose to submit his letter of non-participation manually or electronically. In case of electronic submission, the contractor shall send an e-mail with the Subject **"Non-participation for <Contract ID>"** with the letter of non-participation as attachment with file name **"<PCAB ID>_<CONTRACT ID>_Non-Participation.pdf"**. This e-mail should be sent to **electronicbids_benguet1@dpwh.gov.ph** before the deadline for bid submission.

6. Withdrawal of Electronic Bid

Bids may only be withdrawn prior the deadline for bid submission. In case of withdrawal of an electronic bid, the bidder shall send an e-mail with the subject “Bid Withdrawal for <Contract ID>” and the letter of bid withdrawal in pdf format with filename “<PCAB ID>_<CONTRACT ID>_BidWithdrawal.pdf” shall be attached. This e-mail should be sent to **electronicbids_benguet1@dpwh.gov.ph** before the deadline for bid submission.

7. Opening of the electronic bid

Only during the actual opening of bids shall the bidder disclose the passwords for his electronic bid. This can be done by the bidder’s authorized representative verbally in person, through phone call, online platforms (e.g. videoconferencing, webcasting), or through writing. In all cases, the bidders will have only three (3) attempts or fifteen (15) minutes, whichever comes first, to provide the correct password. Otherwise, the bidder shall be disqualified except in unforeseen justifiable circumstances. The bidder may also be subjected to the three-strike policy (D.O. 17, Series of 2015) as warranted by the circumstances.

If the bidder chooses to disclose the password through phone call, he should make sure that the contact numbers as recorded in the Civil Works Application are open when the BAC calls to ask for the password. The bidder may also choose to call the BAC number **09756389213/09304960899** during the bid opening time and wait for the opening of his bid for him to disclose the password. For online call/video calls, the bidder may call the BAC Messenger/Skype account **[N/A]**.

If the bidder chooses to attend the bid opening through online conference, the bidder should join the meeting using the following link ***youtube.com/channel/@DPWH.Benguet1_DEO***.

If the bidder chooses to disclose the passwords through writing, the letters for password 1 (Main File Folder/Technical Component File Folder) and password 2 (Financial Component File Folder) should be enclosed in separate envelopes with the sender details (AMO, Bidder Name, Address) addressed to the BAC Chairperson, with the details of the bidding (Contract ID, Contract Name, Bid Opening Date and Time), signed and sealed, with a remark “Password [Insert 1 or 2]. Do not open before actual bid opening date and time”.

All electronic bids (Password protected compressed archive main file folder/s) shall be opened first for the opening of the Technical Component compressed archive file folder/s. This shall be followed by the opening of the bids submitted manually for the opening of the Technical Component Envelopes. The same procedures apply for the Financial Component compressed archive file folder/s and financial component envelopes.

	<p>If the electronic bid or file within it was found to be damaged, could not be extracted or opened, the bid shall be considered “Failed”.</p> <p>If the electronic bid is not password-protected or is not in the required format, the bid shall still be accepted provided that the bidder acknowledges such condition. The BAC shall assume no responsibility for the misplacement of the contents of the contents of the improperly sealed or marked bid, or improperly compressed or password-protected folder, or for its premature opening.</p> <p>8. File name convention in case of a Joint Venture Bidder</p> <p>For Joint Venture (JV), the format of PCAB ID to be used by the bidder in naming their files, folders and archives shall be “JV-<PCAB ID of the Lead Member>”. For example, if three (3) Contractors with PCAB ID Nos. 12345 (lead member), 67890, and 24680 entered into a JV, the PCAB ID they must use is “JV-12345”.</p>
	<p>All pages of the Technical and Financial Documents must be paginated with Table of Contents specifying the total number of pages, Properly Bound and Tab Marked pursuant to DPWH Department Order (D.O.) 90 series of 2002.</p>
	<p>Failure of the prospective bidder to state a technical description of the pledged equipment and the specific location, whether owned, leased or under purchased agreement shall result in the bidder’s automatic post-disqualification for award of contract and forfeiture of its bid security as per D.O. 58 series of 2012.</p>
	<p>Prospective Bidders should be (1) registered with and classified by the Philippine Contractors Accreditation Board (PCAB) with PCAB LICENSE Category of B for Medium A.</p>
	<p>Contractors/applicants who wish to participate in this bidding are encouraged to enroll in the DPWH Civil Works Application (CWA) at the DPWH Procurement Service (PrS), 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, while those already enrolled shall keep their records current and updated. The Contractor’s eligibility to bid on the project will be determined using the DPWH Contractor Profile Eligibility Process (CPEP) and subject to further post-qualification. Information on registration can be obtained from the PrS during working weekdays from 7:00 am to 4:00 pm or at the DPWH website www.dpwh.gov.ph.</p>
	<p>As per GPPB Resolution 15-2021, dated October 14, 2021, effective on contracts advertised from January 1, 2022, the bidders shall only submit a PhilGEPS Certificate of Platinum Registration and Membership updated with the current Class “A” Eligibility Documents covered by Section 8.5.2 of the 2016 Revised IRR of R.A. 9184, otherwise, it shall result in the automatic suspension of its validity.</p>

	Prospective bidders are required to provide working electronic mail address (E - mail add). It is considered a mean of communication for the Procuring Entity to send notices and other related letters.
	If at the time of the post-qualification procedure, the BAC verifies that any of the deficiencies is due to the contractor's fault or negligence pursuant to 34.3(b)(ii)(c) of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184 (2016 RIRR of RA 9184), the Procuring Entity shall disqualify the contractor from the award without any right to reimburse fees and incidental cost paid for the procurement of infrastructure contract subject of the Bid.
	In order to establish a fair and transparent system for managing offenses committed by bidders in the procurement of infrastructure projects through public bidding, the Department of Public Works and Highways introduced an updated Three (3) Strike Policy pursuant to Department Order (D.O) 28 series of 2024.
	The contractor shall ensure a safe and healthful workplace throughout the duration of the project by strictly conforming with all requirements, provisions, and instructions as provided in R.A. No. 11058 – An Act Strengthening Compliance with Occupational Safety and Health Standards and Providing Penalties for Violations Thereof. Likewise, the contractor shall comply with DPWH Department Order No. 241, Series of 2024 with subject: “Guidelines on Processing, Approval and Reporting System of Construction Safety and Health Program (CSHP) for DPWH Infrastructure Projects.”

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
2	The intended completion is 360 Calendar Days upon the effectivity of the Contract.
4.1	The Procuring Entity shall give possession of the Site to the Contractor upon the receipt of the Notice to Proceed. The Start Date should be upon the receipt of the NOTICE TO PROCEED .
6	Site Investigation Reports
7.2	In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures: Five (5) years.
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within 10 Calendar Days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is _____.
13	The amount of the advance payment shall not exceed 15% of the total contract price and schedule of payment.
14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The date by which "as built" drawings are required is 20 Calendar Days from receipt of Site Validation Letter of the Contractor.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is ____.

Section VI. Specifications

Notes on Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be accepted

subject to the Procuring Entity's Representative's prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's Representative at least twenty-eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the Procuring Entity's Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

Section VII. Drawings

[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

Section VIII. Bill of Quantities

Notes on the Bill of Quantities

Objectives

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

Daywork Schedule

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

Provisional Sums

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

Signature Box

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.

Section IX. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR; **or**
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; **and**
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; **and**
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (f) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- ☐ (g) Special PCAB License in case of Joint Ventures **and** registration for the type and cost of the contract to be bid; **and**
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** original copy of Notarized Bid Securing Declaration; **and**
- ☐ (i) Project Requirements, which shall include the following:
 - ☐ a. Organizational chart for the contract to be bid;
 - ☐ b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - ☐ c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all

members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).
Sss

Class "B" Documents

- ☐ (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (n) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- ☐ (o) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- ☐ (q) Cash Flow by Quarter.



Department of Public Works and Highways (DPWH)

Contract ID : **25PE0061**

Contract Name : **Construction of Road, Payacpac - Palakpak - Lumes - Apne, Barangay San Pascual, Tuba, Benguet**

Location of Contract : **Tuba, Benguet**

BILL OF QUANTITIES

Pay Item No.	Description	Quantity	Unit	Unit Price (in words and in figures)	Amount (in words and in figures)
1	2	3	4	5	6
PART B	OTHER GENERAL REQUIREMENTS				
B.3	Permits and Clearances	1.00	Lump Sum		
B.5 (1)	Project Billboard/ Signboard	3.00	Each		
B.7 (2)	Occupational Safety and Health Program	1.00	Lump Sum		
B.8 (2)	Traffic Management	1.00	Lump Sum		
B.9	Mobilization/ Demobilization	1.00	Lump Sum		
PART C	EARTHWORK				
100 (1)	Clearing and Grubbing	3.78	Hectare		
100 (3) a1	Individual Removal of Trees (Small, 150mm - 300mm dia.)	9.00	Each		
100 (3) a2	Individual Removal of Trees (Small, 301mm - 500mm dia.)	6.00	Each		
102 (2)	Surplus Common Excavation	199,146.00	Cubic Meter		
102 (3) a	Surplus Rock Excavation (Soft)	46,377.00	Cubic Meter		
102 (3) b	Surplus Rock Excavation (Hard)	24,810.00	Cubic Meter		
103 (1) a	Structure Excavation (Common Soil)	1,127.00	Cubic Meter		
104 (1) a	Embankment from Roadway/ Structure Excavation (Common Soil)	1,775.00	Cubic Meter		
105 (1) a	Subgrade Preparation (Common Material)	5,500.00	Square Meter		
PART D	SUBBASE AND BASE COURSE				
200 (1)	Aggregate Subbase Course	550.00	Cubic Meter		
PART E	SURFACE COURSES				
311 (1) c1	Portland Cement Concrete Pavement (Unreinforced), 0.23m thick, 14 days	5,500.00	Square Meter		
PART G	DRAINAGE AND SLOPE PROTECTION STRUCTURES				
404 (1) a	Reinforcing Steel (Grade 40)	1,510.00	Kilograms		
405 (1) a2	Structural Concrete, 20.68 Mpa, Class A, 14 Days	27.00	Cubic Meter		
500 (13)	High-Density Polyethylene Pipe (Structured Wall Pipe)	72.00	Linear Meter		
506 (1)	Stone Masonry	1,865.00	Cubic Meter		
PART H	MISCELLANEOUS STRUCTURES				
600 (4)	Curb and Gutter (Cast in Place)	1,097.00	Linear Meter		
611 (1)	Trees (Furnishing and Transplanting)	1,500.00	Each		
TOTAL AMOUNT OF BID (In Words and Figures)					

Submitted by:

Name and Signature of Bidder's Representative

Date: _____

Position

Name of Bidder

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, **PROCUREMENT AGENT IF ENGAGED**, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, **PROCUREMENT AGENT IF ENGAGED**, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, **PROCUREMENT AGENT IF ENGAGED**, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form for the Procurement of Infrastructure Projects *[shall be submitted with the Bid]*

BID FORM

Date : _____
Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized

¹ currently based on GPPB Resolution No. 09-2020

representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

- I. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines
Department of Public Works and Highways
CENTRAL OFFICE
Registry of Contractors for Civil Works Projects
**Contractor's Confidential Application Statement
for Registration (CCASR)**

(Please read the attached Instructions)

I, _____ of legal age, with postal address at _____, after having been duly sworn in accordance with the law, hereby depose and say:

1. That I am the _____ of the _____ duly authorized to make this statement, as evidenced by the attached written authority from the proprietor/governing board of the firm,
2. That I hereby present the following information for registration with the Department of Public Works and Highways.

A. GENERAL INFORMATION

1. Name of Firm/Company : _____

- a. Head Office Address : Number: _____ Street Name: _____
Municipality/City: _____ Province: _____ Region: _____
Postal Code: _____ Country: _____
- b. Telephone Number : _____
- c. Fax Number : _____
- d. Email Address : _____
- e. Company TIN : _____

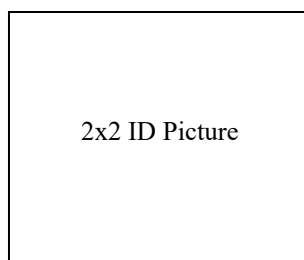
2. Foreign Contractors Only

- a. Nationality : _____
- b. Philippine Address : Number: _____ Street Name: _____
Municipality/City: _____ Province: _____ Region: _____
Postal Code: _____
- c. Telephone Number : _____
- d. Fax Number : _____
- e. Email Address : _____
- f. Percentage of Filipino : _____ (if applicable)
Ownership

3. Person Managing the Affairs of the Firm: Attach Annex "A"

- a. Name : _____
- b. Designation : _____
- c. Tax ID No. : _____
- d. Birthdate : _____

e. Picture



f. Signature :

Signature

4. Authorized Liaison Officers: Attach Annex "B"

a. Name

b. Designation

c. Tax ID No.

d. Birthdate

: 1.

: 1.

: 1.

: 1.

2.

2.

2.

2.

3.

3.

3.

3.

e. Picture:

2x2 ID Picture

2x2 ID Picture

2x2 ID Picture

f. Signature:

Signature

Signature

Signature

A. LEGAL ASPECTS

1. Ownership

NAME(S) of Owner/Stockholders (for Corporation)	Tax ID Number (TIN)	Birthdate	Signature

2. City/Municipal Business Permit: Attach Annex "C"

Date issued: _____

Validity period: _____

Tax Identification Number: _____

3. BIR Tax Clearance (per EO 398, series of 2005): Attach Annex "H"

Date issued: _____

Validity period: _____

Tax Identification Number: _____

4. PhilGEPS Registration

Date issued: _____

Validity period: _____

Certificate Number: _____

B. TECHNICAL ASPECTS (Contractor's Work Experience)

1. PCAB License Information

Contractor Particulars (Please refer to your PCAB License)	
<input type="checkbox"/> Sole Proprietor: Attach Annex "D"	Head Office Location (Region):
<input type="checkbox"/> Partnership: Attach Annex "E"	
<input type="checkbox"/> Corporation: Attach Annexes "E" and "F"	
License Particulars	
License First Issue Date (mm/dd/yy) ____/____/____	License No.
Validity Period of this License/Renewal (mm/dd/yy)	From: ____/____/____ To: ____/____/____
Principal Classification:	Category
Other Classifications	
Registration Particulars	
Registration Date (mm/dd/yy): ____/____/____	Number:
Validity Period of this Registration (mm/dd/yy):	From: ____/____/____ To: ____/____/____
Kinds of Project	Respective Size Ranges

2. List of all contracts completed by the contractor both in government and in the private sector: Attach Annex "I"

[illegible]

3. List of all on-going contracts including those already awarded but not yet started, both in government and in the private sector: Attach Annex "J"
NOTE: Cost must be in Philippine Pesos computed on the date of the signing of the contract.

[illegible]

Key: WA = Work Accomplished TE = Time Elapsed

C. FINANCIAL ASPECTS (*Amounts shall be in Philippine Pesos*): Attach Annex "K"

	Amount
Total Assets	
Current Assets	
Total Liabilities	
Current Liabilities	
Total Net Worth	
Current Net Worth	
Gross Annual Turnover (construction)	

Taxpayer Identification Number (TIN) _____

D. AFFIDAVIT

I hereby certify that all information provided herein, including the annexes and enclosures thereto, is true and correct, and I hold myself liable, criminally or civilly, for any misrepresentation or false statement made herein.

I hereby authorize the Department of Public Works and Highways to investigate and verify the said information.

In witness thereof, I have hereunto affixed my signature this _____ day of _____, 20____ at _____, Philippines.

(Affiant)

(Republic of the Philippines)
PROVINCE/CITY OF _____)

SUBSCRIBED and SWORN TO before me this _____ day of _____,
20____ at _____ affiant exhibited to me his/her Community Tax Certificate
No. _____ issued at _____ on _____.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series No. _____

Until 31 December 20 _____
PTR No. : _____
Issued at : _____
Issued on : _____
TIN : _____

CONTRACTOR'S CONFIDENTIAL APPLICATION STATEMENT FOR REGISTRATION (CCASR)

INSTRUCTIONS FOR CONTRACTOR'S APPLICATION

1. The Contractor-Applicant shall accomplish/answer all items in the Application Statement using the English language. Answers must be given to all questions in the aforesaid statement. All blanks shall be properly filled up. If necessary, additional sheets may be added to the form or, if the form has limited space, it can be reproduced and enlarged to suit the Contractor-Applicant's needs. Documents submitted on forms or in any format other than that prescribed in the aforesaid Statement shall be considered non-complying and will be rejected outright. Forms that may require attachments shall be clearly marked, i.e., Attachments to Form No.1; Attachments to Form No. 2, etc.
2. The information/data submitted by the Contractor-Applicant are to be used by the DPWH in determining, according to its judgment, the eligibility and qualification of the Contractor. In view thereof, Contractor-Applicants are encouraged to communicate with the DPWH for any clarification or interpretation of the documents. Requests for reconsideration will not be entertained on any erroneous interpretations or conclusions made by the Contractor-Applicant. A Contractor-Applicant submitting its qualifications as a prospective Contractor for review and consideration waives any claim against any decision thereon. The signing by the Contractor or his duly authorized representative of the Contractor-Applicant's Application Statement for Registration acknowledges the truth and correctness of all statements made therein; otherwise, the Contractor shall be liable for perjury as provided in the Revised Penal Code.
3. Aside from the main Contractor's Confidential Application Statement for Registration, the following documents shall be annexed to and form part of the Statement:

Annex "A"	Appointment or authority of the Authorized Manager of the Organization with specimen signature duly notarized.
Annex "B"	Appointment or authority of the officially designated Liaison Officer with specimen signature duly notarized and copies of two (2) valid Government ID's showing his/her proper identification.
Annex "C"	Certified True Copy of Contractor's PCAB License for the current year
Annex "D"	Certified True Copy of DTI (sole proprietorship), CDA (cooperatives) or SEC (corporation)
Annex "E"	Certified True Copy of Certificate of PhilGEPS Registration
Annex "F"	Certified True Copy of Articles of Incorporation (if applicable)
Annex "G"	Certified True Copy of valid and current Mayor's Business Permit
Annex "H"	Certified True Copy of BIR Tax Clearance, per E.O. 398, series 2005
Annex "I"	Certified True Copy of Contract Agreement and of Certificate of Completion/Acceptance from the Implementing Office/Owner, with scope of work, and Contract cost for completed contracts
Annex "J"	Certified true copy of Contract Agreement from the Implementing Office/Owner, with scope of work, Contract costs and statement from the Implementing Office as to %WA and %TE for all ongoing contracts, and those already awarded but not yet started, including certified true copy of NTP.
Annex "K"	Audited Financial Statement as reflected in Contractor's Income Tax Return stamped received by the Bureau of Internal Revenue
Annex "L"	Letter authorizing verification of the integrity of the Registration documents

4. The Contractor's Confidential Application Statement for Registration, including Annexes, shall be submitted in one (1) envelope. The envelope should be captioned "Application for Registration" and submitted preferably to the DPWH Central Office: Procurement Service. All documents submitted shall be treated as confidential and will not be returned.
5. The DPWH will inform all applicants of the result of their application. It reserves the right to accept or reject any application without any liability to the affected applicants or any obligation to inform the applicants of the grounds for the action taken thereon.

Attachment A - TABLE OF MAJOR CATEGORIES OF WORK

Existing Work Category	New Work Category Code	Work Category Description	Similar Work Category Code	Similar Work Category Description
	BCB	Bridges: Construction - Bailey	BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
			BRTSDP	Bridges: Retrofitting - Steel - with Driven Piles
			BRHSCP	Bridges: Rehabilitation - Steel - with Cast-in-Place Piles
			BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles
			BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
			BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles
			BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
			BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Piles
			BCSDP	Bridges: Construction - Steel - with Driven Piles
			BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
BCS	BCSDP	Bridges: Construction - Steel - with Driven Piles	BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
			BRTSDP	Bridges: Retrofitting - Steel - with Driven Piles
BCS	BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles	BRHSCP	Bridges: Rehabilitation - Steel - with Cast-in-Place Piles
			BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles
BCC	BCCDP	Bridges: Construction - Concrete - with Driven Piles	BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
			BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles
BCP	BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles	BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
			BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Pile
	BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles	BCSDP	Bridges: Construction - Steel - with Driven Piles
			BRTSDP	Bridges: Retrofitting - Steel - with Driven Piles
	BRHSCP	Bridges: Rehabilitation - Steel - with Cast-in-Place Piles	BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles
	BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles
	BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles	BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Piles
	BRTSDP	Bridges: Retrofitting	BCSDP	Bridges: Construction - Steel - with Driven Piles

		- Steel - with Driven Piles	BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
	BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles	BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
	BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
	BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Piles	BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
	BCCWOP	Bridges: Construction - Concrete - without Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
			BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
			BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles
			BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Piles
	BCSWOP	Bridges: Construction - Steel - without Piles	BCSDP	Bridges: Construction - Steel - with Driven Piles
			BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
			BRHSCP	Bridges: Rehabilitation - Steel - with Cast-in-Place Piles
			BRTSDP	Bridges: Retrofitting - Steel - with Driven Piles
			BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles
	BRHCWOP	Bridges: Rehabilitation - Concrete - without Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles
			BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Piles
	BRHSWOP	Bridges: Rehabilitation - Steel - without Piles	BCSDP	Bridges: Construction - Steel - with Driven Piles
			BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BRTSDP	Bridges: Retrofitting - Steel - with Driven Piles
			BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles
	BRTCWOP	Bridges: Retrofitting - Concrete - without Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
			BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
	BRTSWOP	Bridges: Retrofitting - Steel - without Piles	BCSDP	Bridges: Construction - Steel - with Driven Piles
			BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
			BRHSCP	Bridges: Rehabilitation - Steel - with Cast-in-Place Piles
	RCA	Roads: Construction - Asphalt	RRA	Roads: Rehabilitation - Asphalt
	RCG	Roads: Construction - Gravel	RCA	Roads: Construction - Asphalt
			RCP	Roads: Construction - PCCP
			RRA	Roads: Rehabilitation - Asphalt
			RRP	Roads: Rehabilitation - PCCP
	RCP	Roads: Construction - PCCP	RRP	Roads: Rehabilitation - PCCP

	RRA	Roads: Rehabilitation - Asphalt	RCA	Roads: Construction - Asphalt
	RRP	Roads: Rehabilitation - PCCP	RCP	Roads: Construction - PCCP
			RCTP	Roads: Construction - Tunnel - PCCP
	TC	Tunnel: Construction		-
	RCSPNS	Roads: Construction - Slope Protection using non - structural measures (e.g. vetiver, coconet, other vegetation)	FCSPNS	Flood Control: Construction - Slope Protection using non - structural measures (e.g. vetiver, coconet, other vegetation)
	RCSPS	Roads: Construction - Slope Protection using Structural Measures (e.g. Revetment, Retaining structures, Wirenet)	FCSPS	Flood Control: Construction - Slope Protection using Structural Measures (e.g. Revetment, Retaining structures, Wirenet)
	RM	Roads: Maintenance	RCA	Roads: Construction - Asphalt
			RCP	Roads: Construction - PCCP
			RRA	Roads: Rehabilitation - Asphalt
			RRP	Roads: Rehabilitation - PCCP
	BM	Bridges: Maintenance	BCB	Bridges: Construction - Bailey
			BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BCCWOP	Bridges: Construction - Concrete - without Piles
			BCSCP	Bridges: Construction - Steel - with Cast-in-Place Piles
			BCSDP	Bridges: Construction - Steel - with Driven Piles
			BCSWOP	Bridges: Construction - Steel - without Piles
			BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
			BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
			BRHCWOP	Bridges: Rehabilitation - Concrete - without Piles
			BRHSCP	Bridges: Rehabilitation - Steel - with Cast-in-Place Piles
			BRHSDP	Bridges: Rehabilitation - Steel - with Driven Piles
			BRHSWOP	Bridges: Rehabilitation - Steel - without Piles
			BRTCCP	Bridges: Retrofitting - Concrete - with Cast-in-Place Piles
			BRTCDP	Bridges: Retrofitting - Concrete - with Driven Piles
			BRTCWOP	Bridges: Retrofitting - Concrete - without Piles
			BRTSCP	Bridges: Retrofitting - Steel - with Cast-in-Place Piles
			BRTSDP	Bridges: Retrofitting - Steel - with Driven Piles
			BRTSWOP	Bridges: Retrofitting - Steel - without Piles
	TES	Traffic Engineering and Management System		-
	ROU	Relocation of Utilities (specific scope of works)		None
	BICWPLCDP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Driven Piles	BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles

	BICWPLCCP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Cast-in-Place Piles	BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles
	BICWOPLC	Buildings: Construction - without Piles - Low Rise - Concrete Frame	BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles
			BICWPLCCP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Cast-in-Place Piles
			BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles
			BICWPLCDP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Driven Piles
			BICWOPHC	Buildings: Construction - without Piles - High Rise - Concrete Frame
	BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles		None
	BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles		None
	BICWOPHC	Buildings: Construction - without Piles - High Rise - Concrete Frame	BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles
			BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles
	BICWPLSDP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Driven Piles	BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles
	BICWPLSCP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Cast- in-Place Piles	BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-in-Place Piles
	BICWOPLS	Buildings: Construction - without Piles - Low Rise - Steel Frame	BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-in-Place Piles
			BICWPLSCP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Cast-in-Place Piles
			BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles
			BICWPLSDP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Driven Piles
			BICWOPHS	Buildings: Construction - without Piles - High Rise - Steel Frame
	BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles		
	BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-		

		in-Place Piles		
	BICWOPHS	Buildings: Construction - without Piles - High Rise - Steel Frame	BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-in-Place Piles
			BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles
	BIR	Buildings: Repair	BICLC	Buildings: Construction - Low Rise - Concrete Frame
			BICHC	Buildings: Construction - High Rise - Concrete Frame
			BICLS	Buildings: Construction - Low Rise - Steel Frame
			BICHS	Buildings: Construction - High Rise - Steel Frame
			BIRTH	Buildings: Retrofitting - High Rise
			BIRTL	Buildings: Retrofitting - Low Rise
			BICWPLCDP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Driven Piles
			BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles
			BICWPLCCP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Cast-in-Place Piles
			BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles
			BICWPLSDP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Driven Piles
			BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles
			BICWPLSCP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Cast-in-Place Piles
			BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-in-Place Piles
			BICWOPLS	Buildings: Construction - without Piles - Low Rise - Steel Frame
			BICWOPHS	Buildings: Construction - without Piles - High Rise - Steel Frame
			BICWOPLC	Buildings: Construction - without Piles - Low Rise - Concrete Frame
			BICWOPHC	Buildings: Construction - without Piles - High Rise - Concrete Frame
	BIRTL	Buildings: Retrofitting - Low Rise	BICWPLCDP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Driven Piles
			BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles
			BICWPLCCP	Buildings: Construction - with Piles - Low Rise - Concrete Frame - Cast-in-Place Piles
			BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles
			BICWPLSDP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Driven Piles
			BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles
			BICWPLSCP	Buildings: Construction - with Piles - Low Rise - Steel Frame - Cast-in-Place Piles
			BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-in-Place Piles
			BICWOPLS	Buildings: Construction - without Piles - Low Rise - Steel Frame
			BICWOPHS	Buildings: Construction - without Piles - High Rise - Steel Frame
			BICWOPLC	Buildings: Construction - without Piles - Low Rise - Concrete Frame
			BICWOPHC	Buildings: Construction - without Piles - High Rise - Concrete Frame

	BIRTH	Buildings: Retrofitting - High Rise	BICWPHCDP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Driven Piles
			BICWPHCCP	Buildings: Construction - with Piles - High Rise - Concrete Frame - Cast-in-Place Piles
			BICWPHSDP	Buildings: Construction - with Piles - High Rise - Steel Frame - Driven Piles
			BICWPHSCP	Buildings: Construction - with Piles - High Rise - Steel Frame - Cast-in-Place Piles
			BICWOPHS	Buildings: Construction - without Piles - High Rise - Steel Frame
			BICWOPHC	Buildings: Construction - without Piles - High Rise - Concrete Frame
	FCG	Flood Control: Construction - Gates	FCPG	Flood Control: Construction - Pumping Station with gate
			FCDG	Flood Control: Construction - Dam with gates
	FCDG	Flood Control: Construction - Dam with gates	FCPG	Flood Control: Construction - Pumping Station with gate
	FCRB	Flood Control: Construction - Retarding Basin	FCD	Flood Control: Construction - Dams
			FCDK	Flood Control: Construction - Dike
			FCCE	Flood Control: Construction - Channel Excavation
	FCSP	Flood Control: Construction - Shore Protection (Seawall, Breakwater)	PCC	Ports/Harbors: Construction - Causeway
			PCW	Ports/Harbors: Construction - Wharf with Embankment
			FCRC	Flood Control: Construction - River Control
	FCSPNS	Flood Control: Construction - Slope Protection using non - structural measures (e.g. vetiver, coconet, other vegetation)	RCSPNS	Roads: Construction - Slope Protection using non - structural measures (e.g. vetiver, coconet, other vegetation)
	FCSPS	Flood Control: Construction - Slope Protection using Structural Measures (e.g. Revetment, Retaining structures, Wirenet)	RCSPS	Roads: Construction - Slope Protection using Structural Measures (e.g. Revetment, Retaining structures, Wirenet)
	FCD	Flood Control: Construction - Dams	FCRC	Flood Control: Construction - River Control
			FCRB	Flood Control: Construction - Retarding Basin
			FCDKL	Flood Control: Construction - Dikes/Levees
	FMDRE	Flood Control: Maintenance - Dredging, Desilting, River Rechanneling/Excavation Works	FCRB	Flood Control: Construction - Retarding Basin
			FCCE	Flood Control: Construction - Channel Excavation
			HD	Harbors: Dredging
	FCCE	Flood Control: Construction - Channel Excavation	FMD	Flood Control: Maintenance - Dredging
			HD	Harbors: Dredging
	HD	Harbors: Dredging	FMDRE	Flood Control: Maintenance - Dredging, Desilting, River Rechanneling/Excavation Works
			FCCE	Flood Control: Construction - Channel Excavation
	FCN	Flood Control: Construction - Drainage (Closed and open)	RCC	Roads: Construction - Concrete
			RCA	Roads: Construction - Asphalt
			RRC	Roads: Rehabilitation - Concrete
			RRA	Roads: Rehabilitation - Asphalt
			WSL12	Water Supply (Level 2 & 3): Construction

	FCP	Flood Control: Construction - Pumping Station		-
				-
	FCDKL	Flood Control: Construction - Dikes/Levees	DC	Dams: Construction
			FCRB	Flood Control: Construction - Retarding Basin
			FCSP	Flood Control: Construction - Shore Protection (Seawall, Breakwater)
	FCBP	Flood Control: Construction - Bank Protection	FCSP	Flood Control: Construction - Shore Protection (Seawall, Breakwater)
	WSL1	Water Supply (Level 1): Construction	WSL12	Water Supply (Level 2 & 3): Construction
	WSL12	Water Supply (Level 2 & 3): Construction	FCN	Flood Control: Construction - Drainage (Closed and open)
	PCCWDP	Ports/Harbors: Construction - Causeway/Wharf - with Driven Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
	PCCWCP	Ports/Harbors: Construction - Causeway/Wharf - with Cast-in-Place Piles	BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
	PMCWDP	Ports/Harbors: Maintenance - Causeway/Wharf - with Driven Piles	BCCDP	Bridges: Construction - Concrete - with Driven Piles
			BRHCDP	Bridges: Rehabilitation - Concrete - with Driven Piles
			PCCWDP	Ports/Harbors: Construction - Causeway/Wharf - with Driven Piles
	PMCWCP	Ports/Harbors: Maintenance - Causeway/Wharf - with Cast-in-Place Piles	BCCCP	Bridges: Construction - Concrete - with Cast-in-Place Piles
			BRHCCP	Bridges: Rehabilitation - Concrete - with Cast-in-Place Piles
			PCCWCP	Ports/Harbors: Construction - Causeway/Wharf - with Cast-in-Place Piles

ANNEX "L"

ANNEX "L"

**LETTER AUTHORIZING VERIFICATION OF THE INTEGRITY OF REGISTRATION
DOCUMENTS**

Name of the Head of the Procuring Entity
Position of the Head of the Procuring Entity
Name of the Procuring Entity
Address

Dear _____:

(Name of Firm)

I hereby request that our application for inclusion of the above-mentioned firm in the DPWH Registry of Contractors for Civil Works be approved.

I am fully aware that:

1. all documents submitted in support of this application are subject to verification by the DPWH, and
2. any discovered misrepresentation of information and/or manifestations of fraud on the application documents submitted by our firm applicant or its Authorized Representative/Agent/Liaison Officer shall be subjected to investigation which may result in the disapproval/denial/suspension/revocation of this application and blacklisting of our firm and myself as its Authorized Managing Officer; and

Name and Signature
Authorized Managing Officer

Republic of the Philippines)
_____) S.S.

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____
at _____; affiant exhibited to me his Community Tax Certificate No.
_____ issued at _____ on _____ 20 ____.

Doc. No. _____;
Page No. _____;
Book No. _____;

Name and Signature
NOTARY PUBLIC
(Until December 31, 20__)

Department of Public Works and Highways (DPWH)

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Manila

CONTRACTOR'S REGISTRATION CERTIFICATE

Contractor Identification Number: No.

Effective Dates: From Date to Date

This is to certify that Name of Contractor, with office address at Address of the Contractor, is a duly registered contractor with the DPWH Registry of Contractors for Civil Works Projects, and recognized to undertake the following types, sizes, and cost ranges of civil works projects, subject to the eligibility check by the DPWH for every particular contract to be bid:

Type, Size, and Cost Range

Type, Size, and Cost Range

Type, Size, and Cost Range, etc.

This Contractor's Registration Certificate (CRC) is personal and non-transferable and may be renewed only at the instance of the herein named Contractor. Any misuse of this CRC shall cause the forfeiture of the established right and consequent debarment of the herein named Contractor.

The Contractor's Information (CI) is attached as part of this CRC.

The herein named Contractor is advised to immediately inform this Office, within seven (7) days upon receipt hereof, of any correction and updating of its CRC and CI so that these can be adjusted accordingly.

Every time the Contractor submits to the Bids and Awards Committee a bid for a particular contract, it shall also include therein an update of its CI, including the latest list and status of its on-going contracts and contracts awarded but not yet started.

Given at Manila, Philippines, on _____ *date* _____.

Name and Signature

Head, Central BAC Secretariat/
Technical Working Group

Department of Public Works and Highways

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Manila
CONTRACTOR'S INFORMATION
Date last updated _____

Date Printed:

Name of Firm/Company:

Contractor ID:

Tax Account No.

Department of Public Works and Highways

General Information

Address:

Telephone Number:

Fax Number:

E-mail Address:

Legal Aspects:

PCAB License Information

Type of Firm:

Head Office Location:

License First Issue Date:

License Number:

Validity Period: From

To

Principal Classification:

Category:

Other Classifications:

Registration Date:

Registration Number:

Validity Period: From

To

Projects

Kinds
of Projects

Building and Industrial Plant
Dam, Reservoir and Tunneling

Foreign Contractor

Nationality:

Philippine Address:

Telephone Number:

Fax Number:

E-mail Address:

Percent of Filipino Ownership:

Person Managing Affairs of Firm

Name:

Designation:

Telephone Number:

Authorized Liaison Officer

Name:

Designation:

Telephone Number:

Authorized Liaison Officer

Name:

Designation:

Telephone Number:

Respective
Size Ranges

Department of Public Works and Highways

Irrigation and Flood Control
Park-Playground or Recreational Work
Port, Harbor and Offshore Engineering
Road, Highway, Pavement, Railway, Airport, Horizontal Structure, Bridge
Sewerage and Sewage System
Water Supply
Water Treatment Plant and System

Completed Projects

Contract ID	Name of Contract	Owner	Participation Percentage	Contract Date Started	Contract Date Completed	Major Categories of Work	Dimensions	Total As Built Cost Per Major Work Category
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Ongoing Projects

Contract ID	Name of Contract	Owner	Participation Percentage	Contract Date Started	Contract Date Completed	% WA ¹	% TE ²	Major Categories of Work	Dimensions	Total As Built Cost Per Major Work Category
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Financial Aspects

Record Year	Total Assets	Current Assets	Total Liabilities	Current Liabilities	Total Net Worth	Current Net Worth
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¹ WA = Work Accomplished

² TE = Time Elapsed

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

FORM OF BID SECURITY: BANK GUARANTEE

WHEREAS, Name of Bidder, hereinafter called "the Bidder," has submitted its bid dated _____ for the Contract ID and Name, hereinafter called "the Bid."

KNOW ALL MEN by these presents that We, Name of Bank of Name of Country, having our registered office at _____, hereinafter called "the Bank," are bound unto Name of Procuring Entity, hereinafter called "the Entity," in the sum of amount in words and figures for which payment well and truly to be made to the said Entity the Bank binds itself, its successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this _____ day of _____ 20__.

THE CONDITIONS of this obligation are that:

- 1) if the Bidder withdraws the Bid during the period of bid validity specified in the Form of Bid; or
- 2) if the Bidder does not accept the correction of arithmetical errors of its bid price in accordance with the Instructions to Bidder; or
- 3) if the Bidder having been notified of the acceptance of the Bid and award of contract to it by the Entity during the period of bid validity:
 - a) fails or refuses to submit the requirements for and to execute the Form of Contract in accordance with the Instructions to Bidders, if required; or
 - b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders;

we undertake to pay to the Entity up to the above amount upon receipt of its first written demand, without the Entity having to substantiate its demand, provided that in its demand the Entity will note that the amount claimed by it is due to the occurrence of any one or combination of the three (3) conditions stated above.

The Guarantee will remain in force up to a period of _____ days from the opening of bids as stated in the Instructions to Bidders or as it may be extended by the Entity, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank within the said period.

Name and Signature of Bank's Authorized Signatory
Position

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

FORM OF BID SECURITY: IRREVOCABLE LETTER OF CREDIT

Date of Issuance

Name of Head of Procuring Entity

Position

Name of Procuring Entity

Address

Irrevocable Letter of Credit No. _____

For: Contract ID and Name _____

WHEREAS, Name of Bidder, hereinafter called the "Bidder," has undertaken to submit to you a bid for the abovestated Contract, and whereas you have stipulated in the Instructions to Bidders for the said Contract that the Bidder shall furnish you with an irrevocable standby Letter of Credit for a sum specified therein as Bid Security for the faithful compliance of the obligations of the Bidder:

WHEREAS, the Conditions of this obligation are that:

- 1) if the Bidder withdraws the Bid during the period of bid validity specified in the Form of Bid; or
- 2) if the Bidder does not accept the correction of arithmetical errors of its bid price in accordance with the Instructions to Bidder; or
- 3) if the Bidder, having been notified of the acceptance of the Bid and award of contract to it by the Entity during the period of bid validity:
 - a) fails or refuses to submit the requirements for and to execute the Form of Contract in accordance with the Instructions to Bidders; or
 - b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders;

we undertake to pay to the Entity up to the above amount upon receipt of its first written demand, without the Entity having to substantiate its demand, provided that in its demand the Entity will note that the amount claimed by it is due to the occurrence of any one or combination of the three (3) conditions stated above.

WHEREAS, we have agreed to guarantee this obligation of the Bidder.

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

THEREFORE, we hereby affirm that we are guarantors and responsible to you, on behalf of the Bidder, up to the total amount of amount of guarantee and we undertake to pay you, upon first written demand declaring the Bidder to be in default under the Instructions to Bidders and without cavil or argument, any sum or sums within the limits of amount of guarantee as aforesaid, without you needing to prove or show grounds or reasons for your demand for the sum specified therein.

This irrevocable guarantee is valid until one hundred twenty (120) calendar days after the date of opening of bids for the said Contract on date.

This certification is being issued in favor of the said Bidder in connection with your requirements of the bidding for the said Contract. We are aware that any false statements issued by us make us liable to perjury.

Name and Signature of Authorized Financing Institution
Official Designation

Concurred by:

Name and Signature of Bidder's Authorized Representative
Official Designation

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

CONTRACTOR'S ORGANIZATIONAL CHART FOR THE CONTRACT

Submit a copy of the Organizational Chart that the Contractor intends to use to execute the Contract if awarded to it. Indicate in the chart the names of the Project Manager, Project Engineer, Structural Engineer, Materials and Quality Control Engineer, Foremen, and other Key Personnel, as required in the Instructions to Bidders (Bid Data Sheet). Include Sub-Contractors, if any.

Attach the required Proposed Organizational Chart for the Contract as stated above.

Name and Signature of Bidder's Representative
Position
Name of Bidder

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**LIST OF CONTRACTOR'S KEY PERSONNEL TO BE ASSIGNED TO THE
CONTRACT, WITH THEIR QUALIFICATION DATA**

Date of Issuance

Name of Head of Procuring Entity

Position

Name of Procuring Entity

Address

Dear Sir/Madame:

Supplementing our Organizational Chart for the abovestated Contract, we submit, and certify as true and correct, the following information:

1. We have engaged the services of the following key personnel to perform the duties of the positions indicated in the abovestated Contract if it is awarded to us:

Proposed Position (<i>as applicable</i>)	Name	Years of Experience	
		Total (Similar and Related)	Similar Position
Project Manager			
Project Engineer			
Materials Engineer			
Construction Safety Officer			
Foreman			
<i>Others (specify)</i>			

2. We submit the enclosed Curriculum Vitae and Affidavits of Commitment to Work on the Contract of these key personnel.
3. We ensure that the abovementioned personnel shall employ their best care, skill, and ability in performing the duties of their respective positions in accordance with the provisions of the Contract, including the Conditions of Contract, Specifications, and Drawings, and that they shall be personally present in the jobsite during the period of their assignment in the Contract.
4. In the event that we choose to replace any of the abovementioned key personnel, we shall submit to you in writing at least fourteen (14) days before making the replacement, for your approval, the name and biodata of the proposed replacement whose qualifications shall be equal to or better than that of the person to be replaced.

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

-
5. We understand that any violation of the abovestated conditions shall be a sufficient ground for us to be disqualified from this Contract and future biddings of the DPWH.

Very truly yours,

Name and Signature of Bidder's Authorized Representative

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**LIST OF CONTRACTOR'S MAJOR CONSTRUCTION AND LABORATORY EQUIPMENT UNITS TO BE ASSIGNED TO THE CONTRACT,
SUPPORTED BY CERTIFICATIONS OF AVAILABILITY**

Business Name : _____

Business Address : _____

Description	Model/Year	Capacity / Performance / Size	Plate No.	Motor No. / Body No.	Location	Condition	Proof of Ownership / Lease/Purchase
A. Owned ¹							
i.							
ii.							
iii.							
iv.							
v.							
B. Leased ²							
i.							
ii.							
iii.							
iv.							
v.							
C. Under Purchase Agreements ³							
i.							
ii.							
iii.							
iv.							
v.							

¹Attached are copies of sales invoices / Registration Certificates from LTO.

²Attached are the certifications from the lessors that the equipment units under B (Leased) shall be available for this contract.

³Attached are the certifications from the vendors that the equipment units under C (Purchase Agreements) shall be available for this contract.

Minimum major construction equipment requirement as prescribed in the Bid Data Sheet:

Minimum major laboratory equipment requirements as prescribed in Bid Data Sheet:

Name and Signature of Bidder's Representative

Position

Name of Bidder

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

BILL OF QUANTITIES

Part No. _____

Part Description: _____

<i>(Columns (1), (2), (3), and (4) are to be filled up by the Procuring Entity)</i>				<i>(Columns (5) and (6) are to be filled up by the Bidder)</i>	
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
	<Description of 1st Item>			In words: Pesos _____ _____ _____ In figures: Php _____ _____	In figures: Php _____ _____
	<Description of 2nd Item>			In words: Pesos _____ _____ _____ In figures: Php _____ _____	In figures: Php _____ _____
	<Description of 3rd Item>			In words: Pesos _____ _____ _____ In figures: Php _____ _____	In figures: Php _____ _____
	<Description of 4th Item>			In words: Pesos _____ _____ _____ In figures: Php _____ _____	In figures: Php _____ _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

	<u><Description of 5th Item></u>			In words: Pesos _____ _____ _____ In figures: Php _____ _____	In figures: Php _____ _____
	<u><Description of 6th Item, etc.></u>			In words: Pesos _____ _____ _____ In figures: Php _____ _____	In figures: Php _____ _____
Sub-Total for this Page					In words: Pesos _____ _____ _____ In figures: Php _____ _____

Submitted by:

Name and Signature of Bidder's Representative

Position

Name of Bidder

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

CASH FLOW BY QUARTER

PARTICULAR	TOTAL.	YEAR				YEAR			
		1st Q	2nd Q	3rd Q	4th Q	1ST Q	2ND Q	3RD Q	4TH Q
ACCOMPLISHMENT, IN %	100.0%								
CASH FLOW, IN PhP									
CUMULATIVE ACCOMPLISHMENT, IN %	100.0%								
CUMULATIVE CASH FLOW, IN PhP									

PARTICULAR	TOTAL.	YEAR				YEAR			
		1st Q	2nd Q	3rd Q	4th Q	1ST Q	2ND Q	3RD Q	4TH Q
ACCOMPLISHMENT, IN %									
CASH FLOW, IN PhP									
CUMULATIVE ACCOMPLISHMENT, IN %									
CUMULATIVE CASH FLOW, IN PhP									

Submitted by:

Name and Signature of Bidder's Representative

Position

Name of Bidder

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

PERFORMANCE SECURITY: IRREVOCABLE LETTER OF CREDIT

Date: _____

Name of Head of Procuring Entity

Position

Name of Procuring Entity

Address

Fax Number

Subject: Irrevocable Letter of Credit No. _____

For Contract ID and Name

WHEREAS, Name of Contractor, hereinafter called "Contractor," has undertaken to enter into a contract with you to execute Contract ID and Name, and whereas you have stipulated in the said Contract that the Contractor shall furnish you with an irrevocable standby Letter of Credit for a sum specified therein as Performance Security for the faithful compliance of the Contractor's obligations in accordance with the Contract.

WHEREAS, we have agreed to guarantee this obligation by the Contractor.

THEREFORE, we hereby affirm that we are guarantors and responsible to you, on behalf of the Contractor, up to the total amount of amount of guarantee and we undertake to pay you, upon first written demand declaring the Contractor to be in default under the Contract and without cavil, or argument, any sum or sums within the limits of amount of guarantee as aforesaid, without you needing to prove or to show grounds or reasons for your demand for the sum specified therein.

The right to institute action on this guarantee pursuant to Act No. 3688 of any individual, firm, partnership, corporation and association supplying the Contractor with labor and materials for the prosecution of the works is hereby acknowledged and confirmed.

This irrevocable guarantee is valid until the issuance by you of the Certificate of Acceptance of the completed Contract works after the end of the one-year Defects Liability Period of the Contract and upon the submission of the required Warranty Security.

This certification is being issued in favor of the said Contractor in connection with the requirements of the bidding by your office for the abovementioned contract. We are aware that any false statements issued by us make us liable for perjury.

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

Name and Signature of Authorized

Financing Institution Officer : _____

Official Designation : _____

Concurred By:

Name and Signature of Contractor's

Authorized Representative : _____

Official Designation : _____

Note:

The amount committed should be machine validated.

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____, affiant exhibiting to me his/her *[insert Government ID No. _____]* issued on _____ at _____, Philippines.

Notary Public

Until 31 December 20____

PTR No. _____

Issued at: _____

Issued on: _____

TIN No. _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

PERFORMANCE SECURITY: BANK GUARANTEE

To : Name of Head of the Procuring Entity
Address

WHEREAS, Name and Address of Contractor, hereinafter called "the Contractor," has undertaken to enter into a contract with you to execute Contract ID and Name, hereinafter called "the Contract;"

WHEREAS, you have stipulated in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as Performance Security for compliance with his obligations in accordance with the Contract; and

WHEREAS, we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of amount of guarantee, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of amount of guarantee as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

The right to institute action on this guarantee pursuant to Act No. 3688 of any individual, firm, partnership, corporation and association supplying the Contractor with labor and materials for the prosecution of the works is hereby acknowledged and confirmed.

This guarantee shall be valid until the date of issuance to the Contractor of your Certificate of Acceptance of the completed Contract works after the end of the one-year Defects Liability Period of the Contract and upon the submission of the required Warranty Security.

SIGNATURE AND SEAL OF THE GUARANTOR _____

NAME OF BANK _____

ADDRESS _____

DATE _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

**CONSTRUCTION METHODS
OUTLINE OF NARRATIVE DESCRIPTION**

1.0 INTRODUCTION

Refer to the Bidding Documents and related materials.

2.0 BRIEF DESCRIPTION OF CONTRACT WORKS

State the general features of the contract works. Use tables and drawings as necessary.

3.0 CONSTRUCTION METHODS AND PROCEDURES

3.1 Methodology or General Approach

State the general approach in construction in terms of the use of equipment-intensive or labor-based methods, any special techniques, methods or procedures to ensure completion on time and quality of the materials, workmanship, and completed structure, according to the approved specifications and drawings/plans.

3.2 Program of Work

Progress bar chart with S-curve of activities in the contract works.

3.3 Financial Program

Cash flow schedule, provision for working capital, schedule of receipts, etc.

Submitted by:

Name and Signature of Bidder's Representative

Position

Name of Bidder

Date: _____

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

Manpower Schedule

Name of Contractor:

Entries are example only

MANPOWER		1st Month	2nd Month	3rd Month	4th Month	5th Month	6th Month	7th Month	8th Month	9th Month	10th Month	11th Month	12th Month	13th Month	14th Month
NO.	CATEGORY	30 C.D.	60 C.D.	90 C.D.	120 C.D.	150 C.D.	180 C.D.	210 C.D.	240 C.D.	270 C.D.	300 C.D.	330 C.D.	360 C.D.	390 C.D.	420 C.D.
1	Project Manager	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	Deputy Project Manager (Operation)	1	1	1	1	1	1	1	1	1	1	1	1	1	1
3	Deputy Project Manager (Administration)	1	1	1	1	1	1	1	1	1	1	1	1	1	1
4	Project Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
5	Bridge/Structural Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
6	Highway/Pavement Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
7	Materials/Quality Control Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
8	Safety Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
9	Construction Foreman	1	1	1	1	1	1	1	1	1	1	1	1	1	1
10	Geodetic Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
11	Quantity Engineer	0	1	1	1	1	1	1	1	1	1	1	1	1	1
12	Office Engineer	1	1	1	1	1	1	1	1	1	1	1	1	1	1
13	Autocad Operator/Draftsman	1	1	1	1	1	1	1	1	1	1	1	1	1	0
14	Office Staff	0	1	1	1	1	1	1	1	1	1	1	1	1	0
15	Financing and Accounting	1	1	1	1	1	1	1	1	1	1	1	1	1	1
16	Purchasing and Supplying	1	1	1	1	1	1	1	1	1	1	1	1	1	0
17	Human Resources/Manpower	1	1	1	1	1	1	1	1	1	1	1	1	1	1
18	Camp Management/Security	2	4	4	6	6	6	6	6	6	6	5	5	4	2
19	Equipment In-Charge	1	1	1	1	1	1	1	1	1	1	1	1	1	1
20	Laboratory Technician	1	1	1	1	1	1	1	1	1	1	1	1	1	0
21	Laboratory Aide	1	1	1	1	1	1	1	1	1	1	1	1	1	0
22	Clerk Typist/Encoder	1	1	1	1	1	1	1	1	1	1	1	1	1	0
23	Instrumentman	1	1	1	2	2	2	2	2	2	2	2	1	1	0
24	Survey Aides	2	2	2	2	2	2	2	2	2	2	2	1	2	1
25	Health and Environment	0	1	1	1	1	1	1	1	1	1	1	1	1	1
26	First Aider/Health Personnel	1	1	1	1	1	1	1	1	1	1	1	1	1	1
27	Utility Personnel	1	1	1	1	1	1	1	1	1	1	1	1	1	1
28	Laundry Woman	1	1	1	1	1	1	1	1	1	1	1	1	1	1
29	Heavy Equipment Operator	4	8	8	10	10	15	15	15	15	15	15	8	6	4
30	Driver For Vehicles	3	5	7	8	8	8	8	8	8	8	8	8	7	3
31	Truck Driver	2	6	8	10	12	19	19	19	19	19	12	6	6	4
32	Skilled Laborer	3	8	8	12	16	16	16	16	16	16	12	8	6	6
33	Semi-Skilled Laborer	5	8	8	15	21	21	21	21	21	15	15	10	8	4
34	Unskilled Laborer	8	10	15	20	25	25	25	25	25	25	18	15	10	5
35	Field Watchmen	0	5	5	10	16	16	16	16	16	12	12	9	4	0
	Total	52	82	91	120	143	155	155	155	155	145	130	106	80	48

Department of Public Works and Highways
Contract ID:
Contract Name:
Location of the Contract:

Major Equipment Utilization Schedule
Name of Contractor:

EQUIPMENT					1st Month	2nd Month	3rd Month	4th Month	5th Month	6th Month	7th Month	8th Month	9th Month	10th Month	11th Month	12th Month	13th Month	14th Month
NO.	DESCRIPTION	MAKE/TYPE	MIN. CAPACTY	TOTAL	30 C.D.	60 C.D.	90 C.D.	120 C.D.	150 C.D.	180 C.D.	210 C.D.	240 C.D.	270 C.D.	300 C.D.	330 C.D.	360 C.D.	390 C.D.	420 C.D.
1	Concrete Batching Plant	LQC-80-II	80 tons/hr	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
2	Aggregate Crusher	PE750X1060	175 tons/hr	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
3	Washing and Screening Plant	4YZS2160	175 tons/hr	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
4	Asphalt Paver	RP403	3-4.10m/75 Kw	2	0	1	1	2	2	2	2	2	2	2	2	1	0	0
5	Asphalt Distributor	XLS50	12000L	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
6	Bulldozer with Ripper	SD-32 W	320 Hp	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0
7	Bulldozer with Ripper	D20A-5	39 Hp	1	0	1	1	1	1	1	1	1	1	1	0	0	0	0
8	Crawler Dozer	D6HL6P	165 Hp	2	0	1	1	1	2	2	2	2	1	1	1	0	0	0
9	Hydraulic Excavator	MS180-8	0.80 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	0	0	0
10	Hydraulic Excavator	XE335C	1.40 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	1	1	0
11	Wheel Loader	865-2	3.10 cu.m.	1	0	1	1	1	1	1	1	1	1	0	0	0	0	0
12	Wheel Loader	840-2	2.00 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	0	0	0
13	Wheel Loader	850-2	3.00 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	0	0	0
14	Crawler Loader	ZY-65 C	2.60 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
15	Motor Grader	GR180R	195 Hp	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
16	Motor Grader	GD31-3H	135 Hp	1	0	1	1	1	1	1	1	1	1	1	0	0	0	0
17	Vibratory Tandem Roller	XD111E	11 tons	2	0	1	2	2	2	2	2	2	2	2	1	1	0	0
18	Vibratory Drum Roller	XS 142	14 tons	1	0	0	0	1	1	1	1	1	1	1	0	0	0	0
19	Pneumatic Tired Roller	XP201	12-20 tons	2	0	1	2	2	2	2	2	2	2	2	2	1	0	0
20	Dump Truck	EQ3121GLJ6	20 cu.m.	15	0	5	8	8	10	15	15	15	15	15	12	8	4	4
21	Dump Truck	NKR58E-7109892	2.15 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	1	1	0
22	Dump Truck	CXZ71J-3016497	11 cu.m.	1	0	0	1	1	1	1	1	1	1	1	1	0	0	0
23	Dump Truck	CXZ19J-3008234	12 cu.m.	1	0	1	1	1	1	1	1	1	1	1	1	1	0	0
24	Dump Truck	NKR58E-7143065	2.15 cu.m.	1	0	0	1	1	1	1	1	1	1	1	1	1	1	0
25	Water Truck with Pump	CLW5116SS3	1000 Gals.	2	0	1	1	1	2	2	2	2	2	2	2	1	1	0
26	Generator Set	30/380V-50HZ	40,000 W	1	0	0	1	1	1	1	1	1	1	1	1	1	1	0
27	Generator Set	DCA45SP1	36,000 W	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0
28	Generator Set	SH100LDE3	100,000 W	1	0	0	0	1	1	1	1	1	1	1	1	1	1	0
Total					2	27	35	38	42	47	47	47	46	45	39	25	10	4

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

CONTRACTOR'S CONSTRUCTION SAFETY AND HEALTH PROGRAM

Date

To: *Name of the Head of the Procuring Entity*
Address

Pursuant to the provisions of Section 37.2.3 of the Implementing Rules and Regulations of Republic Act No. 9184 and in accordance with the provisions of Department Order No. 129, series of 2014, of the Department of Public Works and Highways (DPWH) and the provisions of the Memorandum dated 17 July 2014 of the Department of Labor and Employment (DOLE), we hereby submit to you, as part of the contract documents for the abovementioned contract awarded to us, our Construction Health and Safety Program which, once approved by the DPWH and concurred in by the DOLE Regional Office concerned, shall be implemented by us for the said contract.

1. Construction Safety and Health Committee: *State the composition of the Contractor's Construction Safety and Health Committee, if one has been formed. Otherwise, state an undertaking of the Contractor to organize such committee and appoint its members before the start of construction work at the project site.*
2. Specific Safety Policies: *State the specific safety policies which the Contractor undertakes to observe and maintain in its construction site, including the frequency of and persons responsible for conducting toolbox and gang meetings.*
3. Penalties and Sanctions: *State the penalties and sanctions for violations of the Construction Safety and Health Program.*
4. Training: *State the frequency, content and persons responsible for orienting, instructing, and training all workers at the site with regard to the Construction Safety and Health Program under which they operate.*
5. Waste Disposal: *State the manner of disposing waste arising from the construction.*

Submitted by:

Name and Signature of Authorized Officer of the Bidder
Position