



DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
PROCURING ENTITY: DAVAO DEL NORTE 2nd
DISTRICT ENGINEERING OFFICE, TAGUM CITY

BIDDING DOCUMENTS
FOR INFRASTRUCTURE PROJECT

PROCUREMENT ID/CONTRACT ID	: 25LJ0117
CONTRACT NAME	: Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte
CONTRACT LOCATION	: Davao del Norte
Date of Opening of Bids	: July 03, 2025
Start Date for Issuance of Bidding Documents	: June 11, 2025 – July 03, 2025

Sixth Edition
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Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.

For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nation

Section I. Invitation to Bid

(Please refer to attachment file marked "Invitation to Bid")

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Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *Davao del Norte 2nd District Engineering Office, Tagum City* invites Bids for the *Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte*, with Project Identification Number 25LJ0117.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *FY 2025* in the amount of *9,900,000.00*.

2.2. The source of funding is:

a. CY 2025 Basic Infrastructure Program (BIP)

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and

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project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

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- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting } as indicated in paragraph 8 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of

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equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. *Payment of the contract price shall be made in:*
 - a. Philippine Pesos.

15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

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- 15.2. The Bid and bid security shall be valid until *120 CD from the date of the Opening of bids*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

- 18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

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- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

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Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause													
5.1	<p>Bidders must ensure to the adherence to Department Order 110 s 2024 for the Implementation of ISO 9001:2015 Certification Requirement for Large “A”, Medium “B”, and Medium “A” Contractors in the Procurement of Infrastructure Projects of the Department, hence bidders must attach to the technical envelope their ISO 9001:2015 Certification, failure to attach will lead to the disqualification of their bid.</p> <p>This requirement applies to the following PCAB size range and their effectivity to wit;</p> <table><tr><th>PCAB Size Range</th><th>Allowable Range of Contract Cost (ARCC)</th><th>Effectivity</th></tr><tr><td>Large “A”</td><td>More than P300 Million but less than P450 Million</td><td>January 01, 2025</td></tr><tr><td>Medium “B”</td><td>More than P150 Million but less than P300 Million</td><td>July 01, 2025</td></tr><tr><td>Medium “A”</td><td>More than P30 Million but less than P150 Million</td><td>January 01, 2026</td></tr></table>	PCAB Size Range	Allowable Range of Contract Cost (ARCC)	Effectivity	Large “A”	More than P300 Million but less than P450 Million	January 01, 2025	Medium “B”	More than P150 Million but less than P300 Million	July 01, 2025	Medium “A”	More than P30 Million but less than P150 Million	January 01, 2026
PCAB Size Range	Allowable Range of Contract Cost (ARCC)	Effectivity											
Large “A”	More than P300 Million but less than P450 Million	January 01, 2025											
Medium “B”	More than P150 Million but less than P300 Million	July 01, 2025											
Medium “A”	More than P30 Million but less than P150 Million	January 01, 2026											
5.2	<p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be:</p> <p>a) The Major Category of Works involved in the contract to be bid, as shown below;</p> <p style="text-align: center;">Work Description RCP - Roads: Construction - PCCP</p> <p>b) The following are the Similar Categories of Works that shall be considered in the evaluation of the work experience required for the contract to be bid:</p> <table><tr><th>Similar Category of Work Code</th><th>Similar Category of Work Description</th></tr><tr><td>RRP</td><td>Roads: Rehabilitation – PCCP</td></tr><tr><td>RCTP</td><td>Roads: Construction – Tunnel – PCCP</td></tr></table>	Similar Category of Work Code	Similar Category of Work Description	RRP	Roads: Rehabilitation – PCCP	RCTP	Roads: Construction – Tunnel – PCCP						
Similar Category of Work Code	Similar Category of Work Description												
RRP	Roads: Rehabilitation – PCCP												
RCTP	Roads: Construction – Tunnel – PCCP												
7.1	<p>The Contractor may sub-contract portions of the works to such an extent as may be approved by the Procuring Entity, provided that the Contractor shall directly undertake, using its own resources, not less than fifty percent (50%) of the contract works in terms of cost.</p>												
10.3	<p>No additional Licenses are required</p>												

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10.4	The key personnel must meet the required minimum years of experience set below:			
	Position	No. of Key Personnel	General Experience (Years)	Relevant Experience (Years)
	Project Manager	1	5	5
	Project Engineer	1	5	5
	Accredited Materials & Quality Control Engineer	1	5	5
	Foreman	1	3	3
	Safety Officer	1	3	3
	<ol style="list-style-type: none">1. The experience means total years of civil works experience (of any nature in construction and engineering consultancy services)2. Except for Materials & Quality Control Engineer, "Same Position in Similar Works", covers overall work experience for the designated position in similar bridge and road construction.			

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3. For Materials & Quality Control Engineer, “Same Position in Similar Works”, covers overall work experience for the designated position in any engineering work.
4. Key Personnel should include the following Data/Information.
 - a. Name of Personnel
 - b. PRC License Number and Expiry date
 - c. Tax Identification Number
5. If a proposed Key Technical Personnel is an employee of the bidder and working on another project at the time of the bidding, the bidder shall submit a Certification that (1) the personnel will be pulled out from the ongoing project once the bidder is awarded the contract; and (2) He/She will be replaced with another person with equal or better qualifications, as certified by the Head of the Implementing Office, pursuant to Department Order No. 9, series 2012. The proposed Key Personnel and replacement must be named in the bidding document.

Pursuant to D.O. 227 series of 2024 and D.O. 148 series of 2024, only accredited Project Engineers may be assigned to **DPWH Building and Bridges projects**, subject to the following limits of assignment:

For Regional/District Offices:

Classification	Limits of Assignment
PE II	Ten (10) contracts located within the same region for simultaneous assignments, but with an aggregate cost of Php 1.58
PE I	Ten (10) contracts located within the same region for simultaneous assignments, each costing not more than Php 150M, but with an aggregate cost of Php 1.08
Provisional Project Engineer	Ten (10) contracts located within the same region for simultaneous assignments, each costing not more than Php 100M, but with an aggregate cost of Php 500M

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10.5	The minimum major equipment requirements are the following:		
	Laboratory Equipment	Required No. of Units	Minimum Capacity/Unit
	As per DO # 11 Series of 2017, Contractors should include Material Testing Laboratory Equipment in the Technical Proposal	See Attached for Medium and Large Contractors.	
<p>The pledge equipment shall be listed in complete to include the brand, plate number, engine, chassis and serial numbers, capacity, specific location and must be ready for inspection during the post-qualification stage.</p> <p><i>“Pursuant to D.O. 58 series of 2012 and D.O. 09 Series of 2012, mandating all prospective bidders to state in their bid documents a complete technical description of their pledged equipment, whether owned or leased, such as but not limited to the engine number, year model, chassis number, plate number, production capacity and load capacity. In addition, the prospective bidders should also be required to state in their bid documents the particular place or site where the equipment are located as provided for under D.O. No. 09, s. 2012, Annex A stating that the bidder should specify in the submitted bid the location of the equipment where they can be inspected. If any piece of equipment is not in the specified location, then the bidder shall be post-disqualified. Moreover, failure of a prospective bidder to comply with the said requirements shall result in the bidder’s automatic post-disqualification for award of contract and forfeiture of its bid security.”</i></p>			

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Location of the Contract: **Davao del Norte**

	Description	Capacity	Required Units
	Applicator Machine	5.5HP	1
	Backhoe	0.80 m ³ /1.04yd ³	1
	Bar Bender		1
	Bar Cutter	25mmØ max, 3 ph	1
	Boom Truck	2-5 mt	1
	Bulldozer (D6H SERIES II PSDS/DD)		1
	Cargo/Service Truck	2-5 mt	1
		9-10 mt	1
	Concrete Saw	14"Ø blade	1
	Concrete Screeder		1
	Concrete Vibrator		2
	Dump Truck		3
	Kneading Machine		1
	Motorized Road Grader	140 HP	1
	One Bagger Mixer	4-6 ft ³ /min	1
	Payloader	1.50 m ³ /1.95yd ³	1
	Plate Compactor	5 HP	1
	Transit Mixer	5-6 yd ³	4
	Vibratory Roller	10 mt	1
	Water Truck/Pump	16000L	1
12	There is no provision for a value engineering change proposal.		
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>[two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <i>[five percent (5%) of ABC]</i> if bid security is in Surety Bond.</p>		
17	<p>Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or electronic.</p> <p>The address for receipt of Bids submitted manually is</p> <p align="center"> The Chairperson, BAC DPWH DAVAO DEL NORTE 2nd DISTRICT ENGINEERING OFFICE Km. 48, Brgy. Canocotan, Tagum City, Davao del Norte </p>		

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	<p>The deadline for receipt of Bids is on July 03, 2025 <i>until 10:00 a.m.</i>.</p> <p>For bids to be submitted electronically/online, the following procedures should be observed under D.O. 87 series 2020:</p> <p>1. Submission of electronic Official Receipt of purchase of the Bidding Documents</p> <p>Prior to the deadline of submission of bids, the prospective bidders shall send an e-mail with subject “Official Receipt for [Insert Contract ID]” to <i>electronicbids_r11@dpwh.gov.ph</i>. Attached to the said e-mail is the copy of the Official Receipt of purchase of bidding documents in Portable Document File (PDF) format with file name in the format “<PCAB ID>_<CONTRACT ID>_OfficialReceipt.pdf”. For example, the filename of the attached PDF containing the Official Receipt of the Contractor with PCAB ID No. 12345, who intends to participate in the bidding of Contract ID No. 20L00001 shall be “12345_20L00001_OfficialReceipt.pdf”. Further, the e-mail subject would be “Official Receipt for 20L00001”.</p> <p>In case a prospective bidder originally intends to join the bidding as a Joint Venture (referred as “original bidder”), has been issued an Official Receipt of purchase of bidding documents and has submitted the electronic Official Receipt, but eventually decided to join the bidding with new members or as individual contractors (referred as “regrouped bidder”), or vice-versa, the “regrouped bidder” should purchase a new bidding document to be issued with the corresponding Official Receipt in their name and submit the electronic Official Receipt following the same procedures.</p> <p>2. Confirmation of the electronically submitted Official Receipt</p> <p>2.1 An e-mail shall be received by a prospective bidder confirming its successful submission of the Official Receipt as required under Item 1. Only the electronic bids of bidders who have successfully submitted an electronic Official Receipt shall be accepted.</p> <p>2.2 An e-mail shall also be received by a prospective bidder in instances where their sent e-mail related to Item 1:</p> <ol style="list-style-type: none">Has incorrect subject Contract ID, which means that a corresponding folder with the same Contract ID does not exist in the eBid Portal;Has no attachment;
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	<p>c. Has an attachment but is not in the prescribed format;</p> <p>d. Has more than one (1) attachment; or</p> <p>e. Was received after the deadline of bid submission.</p> <p>For the foregoing cases, the prospective bidders should rectify/correct the noted deficiency/ies to comply with the requirements under Item 1 for its electronic bid to be accepted.</p> <p>3. Preparation and submission of an electronic Bid</p> <p>The prospective bidders shall prepare and submit their bids electronically following the steps prescribed under with D.O. 87 series 2020 in accordance with GPPB Resolution No. 09-2020 as follows:</p> <p>a. Following GPPB Resolution No. 09-2020, a bidder has the option to submit bid electronically. However, if a bidder chooses to submit an electronic bid, the same bidder can no longer submit a bid manually for the same contract, and vice versa.</p> <p>b. Similar to manual submission, prospective bidders shall prepare their bids in two (2) file folders, each for the Technical and Financial Components. The file name of the Technical and Financial Components folders should be in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL and <PCAB ID>_<CONTRACT_ID>_FINANCIAL (e.g. 12345_25LJ0001_TECHNICAL, 12345_25LJ0001_FINANCIAL). Subsequently, each of the Technical and Financial Components file folders shall be COMPRESSED, PASSWORD PROTECTED and NAMED in the format <PCAB ID>_<CONTRACT_ID>_TECHNICAL.zip (or .rar/.7z) and <PCAB ID>_<CONTRACT_ID>_FINANCIAL.zip (or .rar/.7z), respectively (e.g. 12345_25LJ0001_TECHNICAL.zip, 12345_25LJ0001_FINANCIAL.zip).</p> <p>c. Each file contained in the Technical and Financial Components file folders shall be in PDF format (either scanned or exported/published), with file name in the format <PCAB ID>_<CONTRACT ID>_DescriptiveFilename.pdf (e.g. 12345_25LJ0001_PCABLicense.pdf, 12345_25LJ0001_OmnibusSwornStatement.pdf).</p> <p>d. The compressed archive file folders of the Technical and Financial components shall be compiled in a PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDER with filename in the format <PCAB>_<CONTRACT ID>_Bid (e.g. 12345_25LJ0001_Bid).</p>
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	<p>In case the total file size of the main archive file folder is more than the allowable size of an attachment per e-mail of the prospective bidder's e-mail service provider (e.g. Gmail, Yahoo Mail, Outlook), they shall need to split its electronic bid into two or more PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDERS.</p> <p>e. The e-mail submitting the prospective bidder's electronic bid should have a Subject in the format "Bid Submission for [Insert Contract ID]" (e.g. "Bid Submission for 25LJ0001").</p> <p>In case of multiple compressed archive main file folders, it shall be submitted in multiple e-mails, each with Subject in the format "Bid Submission [Insert Number of main archive folder]/[Insert total number of main archive folders]" (e.g. "Bid Submission 1/2 for 25LJ0001" and "Bid Submission 2/2 for 25LJ0001").</p> <p>f. The prospective bidder shall submit its electronic bid to <i>electronicbids_davaodelnorte2@dpwh.gov.ph</i> using the prospective bidder's e-mail address registered in the Civil Works Application (CWA). In case prospective bidders are not yet registered, they can use any e-mail address, subject to the verification of the BAC Secretariat.</p> <p>4. Modification of an electronic bid</p> <p>If a bidder wishes to modify its electronic bid, he may do so following the procedures in the manual submission of bid or he may choose to submit his modification electronically in the same format prescribed in the preparation and submission of an electronic bid, except that the subject of the e-mail submitting the bid modification shall be labelled "Bid Modification X for <Contract ID>", where "X" represents the number of bid modification submitted. For example, the subject of an e-mail submitting a first bid modification for Contract ID No. 25LJ0001 should be "Bid Modification 1 for 25LJ0001".</p> <p>5. Non-participation in the Bidding</p> <p>In case a prospective bidder that have purchased a bidding document decided not to participate, he may choose to submit his letter of non-participation manually or electronically. In case of electronic submission, the contractor shall send an e-mail with the Subject "Non-participation for <Contract ID>" with the letter of non-participation as attachment with file name "<PCAB ID>_<CONTRACT ID>_Non-Participation.pdf". This e-mail should be sent to <i>electronicbids_davaodelnorte2@dpwh.gov.ph</i> before the deadline for bid submission.</p>
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	<p>6. Withdrawal of Electronic Bid</p> <p>Bids may only be withdrawn prior the deadline for bid submission. In case of withdrawal of an electronic bid, the bidder shall send an e-mail with the subject “Bid Withdrawal for <Contract ID>” and the letter of bid withdrawal in pdf format with filename “<PCAB ID>_<CONTRACT ID>_BidWithdrawal.pdf” shall be attached. This e-mail should be sent to <i>electronicbids_davaodelnorte2@dpwh.gov.ph</i>. before the deadline for bid submission.</p> <p>7. Opening of the electronic bid</p> <p>Only during the actual opening of bids shall the bidder disclose the passwords for his electronic bid. This can be done by the bidder’s authorized representative verbally in person, through phone call, online platforms (e.g. videoconferencing, webcasting), or through writing. In all cases, the bidders will have only three (3) attempts or fifteen (15) minutes, whichever comes first, to provide the correct password. Otherwise, the bidder shall be disqualified except in unforeseen justifiable circumstances. The bidder may also be subjected to the three-strike policy (D.O. 17, Series of 2015) as warranted by the circumstances.</p> <p>If the bidder chooses to disclose the password through phone call, he should make sure that the contact numbers as recorded in the Civil Works Application are open when the BAC calls to ask for the password. The bidder may also choose to call the BAC number +639436076657 during the bid opening time and wait for the opening of his bid for him to disclose the password. For online call/video calls, the bidder may contact the BAC thru zoom with meeting ID: 229 852 7318, Password: dpwhddn2</p> <p>If the bidder chooses to attend the bid opening through online conference, the bidder should join the meeting using Zoom Application with meeting ID: 229 852 7318, Password: dpwhddn2</p> <p>If the bidder chooses to disclose the passwords through writing, the letters for password 1 (Main File Folder/Technical Component File Folder) and password 2 (Financial Component File Folder) should be enclosed in separate envelopes with the sender details (AMO, Bidder Name, Address) addressed to the BAC Chairperson, with the details of the bidding (Contract ID, Contract Name, Bid Opening Date and Time), signed and sealed, with a remark “Password [Insert 1 or 2]. Do not open before actual bid opening date and time”.</p> <p>All electronic bids (Password protected compressed archive main file folder/s) shall be opened first for the opening of the Technical Component compressed archive file folder/s. This shall be followed by the opening of the bids submitted manually for the opening of the Technical Component</p>
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	<p>Envelopes. The same procedures apply for the Financial Component compressed archive file folder/s and financial component envelopes.</p> <p>If the electronic bid or file within it was found to be damaged, could not be extracted or opened, the bid shall be considered “Failed”.</p> <p>If the electronic bid is not password-protected or is not in the required format, the bid shall still be accepted provided that the bidder acknowledges such condition. The BAC shall assume no responsibility for the misplacement of the contents of the contents of the improperly sealed or marked bid, or improperly compressed or password-protected folder, or for its premature opening.</p> <p>8. File name convention in case of a Joint Venture Bidder</p> <p>For Joint Venture (JV), the format of PCAB ID to be used by the bidder in naming their files, folders and archives shall be “JV-<PCAB ID of the Lead Member>”. For example, if three (3) Contractors with PCAB ID Nos. 12345 (lead member), 67890, and 24680 entered into a JV, the PCAB ID they must use is “JV-12345”.</p>
19.2	Partial bids are not allowed
20	<p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following post-qualification documentary requirements</p> <p>(a) Latest income tax (b) Business tax returns (c) Joint Tax Account Number if Applicable (d) And licenses expired during the post-qualification process</p> <p>Failure of the Bidder declared as LCB to submit the requirements under this Clause on time or a finding against the veracity thereof, shall disqualify the Bidder for award. In the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR</p>
21	All required additional contract documents are listed in the Notice to Award and shall be issued immediately upon the approval of the BAC Resolution for Award to the Bidder with the Lowest Calculated Responsive Bid (LCRB).

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Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

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4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

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- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

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- 11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC**.

If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

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Section V. Special Conditions of Contract
Special Conditions of Contract

GCC Clause	
2	The Intended Completion Date is Ninety-Eight (98) calendar days from the Effective Date of the Contract. Contract duration breakdown is as follows: Working days: 65 Calendar Days No. of Predetermined Unworkable Days: 33 Calendar Days
3.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor upon issuance of Notice to Proceed.
6	Not applicable
7.2	Warranty Security Semi-permanent structures: Five (5) years Buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures.
10	No dayworks are applicable to the contract.
11.1	Not applicable
11.2	Not applicable
13	The amount of the advance payment is not to exceed fifteen percent (15%) of the total Contract Price, to be made in lump sum or, at most, two installments.
14	Materials and equipment delivered on the site but not completely put in place shall not be included for payment.
15.1	The date by which the As-Built Drawings and/or Operating and Maintenance Manuals are required when 95% of Contract cost completed
15.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is equal to 5% of the total Contract Price.

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Section VI. Specifications

1. DPWH Standards

The DPWH Standard Specifications for Public Works and Highways (Blue Book) shall be the basis for the standards and codes to be met by the goods and materials to be furnished and work performed or tested for the Contract. In particular, Volume II of the Blue Book shall be used if the Contract pertains to Highways, Bridges and Airports. Volume III of the Blue Book shall be used if the Contract pertains to Buildings, Flood Control and Drainage, or Water Supply. The Blue Book incorporates standards of the American Association of State Highway and Transportation Officials (AASHTO), American Society for Testing and Materials (ASTM), and American Concrete Institute (ACI), among others, pertaining to construction

The Procuring Entity Shall use the Standard Pay Items in the Project and Contract Management Application (PCMA) in drawing up the Specifications.

2. Modifications of the Standards:

2.1. Modifications of and additions to standard and codes as stated in the DPWH Standard Specifications for Public Works and Highways, if any, shall be included in the enclosed supplemental Specifications, which is part of the Bidding Documents.

2.2. Entries in the Supplemental Specifications are numbered to coincide with the numbering of items in the DPWH Standards Specifications for Public Works and Highways

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Section VII. Drawings

(Please refer to attachment file marked "Drawings")

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Section VIII. Bill of Quantities

BILL OF QUANTITIES

PART B

Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
PART B - OTHER GENERAL REQUIREMENTS					
B.4(1)	Construction Survey and Staking	Km.	0.70	In words: _____ In figures: _____	In words: _____ In figures: _____
B.5	Project Billboard/Signboard	Ea.	4.00	In words: _____ In figures: _____	In words: _____ In figures: _____
B.7(2)	Occupational Safety and Health Program	Ls.	1.00	In words: _____ In figures: _____	In words: _____ In figures: _____
B.8(2)	Traffic Management	Ls.	1.00	In words: _____ In figures: _____	In words: _____ In figures: _____
B.9	Mobilization/Demobilization	Ls.	1.00	In words: _____ In figures: _____	In words: _____ In figures: _____
Sub-Total for this Page					_____

Submitted by:

Date: _____

Name of the Representative of the Bidder

Position

Name of the Bidder

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BILL OF QUANTITIES

PART C, D & E

Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
PART C - EARTHWORKS					
102(2)	Surplus Common Excavation	Cu.m.	1,736.00	In words: _____ In figures: _____	In words: _____ In figures: _____
103(1)a	Structure Excavation – Common Soil	Cu.m.	24.00	In words: _____ In figures: _____	In words: _____ In figures: _____
103(3)	Foundation Fill	Cu.m.	1.58	In words: _____ In figures: _____	In words: _____ In figures: _____
105(1)a	Subgrade Preparation (Common Material)	Sq.m.	5,363.00	In words: _____ In figures: _____	In words: _____ In figures: _____
PART D – SUBBASE AND BASE COURSE					
200(1)	Aggregate Subbase Course	Cu.m.	1,223.00	In words: _____ In figures: _____	In words: _____ In figures: _____
PART E – SURFACE COURSE					
300(1)	Gravel Surface Course	Cu.m	246.00	In words: _____ In figures: _____	In words: _____ In figures: _____
Sub-Total for this Page					_____

Submitted by:

Date: _____

Name of the Representative of the Bidder

Position

Name of the Bidder

DPWH-INFR-17-2016

Department of Public Works and Highways

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BILL OF QUANTITIES

PART E, G & H

Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
PART E – SURFACE COURSE					
311(1)c1	PCC Pavement (Unreinforced), 0.23m thk., 14 days	Sq.m.	3,519.01	In words: _____ In figures: _____	In words: _____ In figures: _____
PART G – DRAINAGE AND SLOPE PROTECTION STRUCTURES					
404(1)a	Reinforcing Steel – Grade 40	Kg.	122.00	In words: _____ In figures: _____	In words: _____ In figures: _____
404(1)b	Reinforcing Steel – Grade 60	Kg.	716.00	In words: _____ In figures: _____	In words: _____ In figures: _____
405(1)a2	Structural Concrete, Class “A”, 20.68Mpa, 14 days	Cu.m.	8.00	In words: _____ In figures: _____	In words: _____ In figures: _____
PART H – MISCELLANEOUS STRUCTURES					
605(1)a1	Warning Signs; 600mm thk., W1-1A; Horizontal alignment sharp turn L or R	Ea.	2.00	In words: _____ In figures: _____	In words: _____ In figures: _____
605(1)j2	Warning Signs; 600mm thk., W2-4B (Intersection and Junction Signs T-Junction)	Ea.	3.00	In words: _____ In figures: _____	In words: _____ In figures: _____
Sub-Total for this Page					_____

Submitted by: _____

Date: _____

Name of the Representative of the Bidder

Position

Name of the Bidder

Department of Public Works and Highways

Contract ID: **25LJ0117**

Contract Name: **Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte**

Location of the Contract: **Davao del Norte**

BILL OF QUANTITIES

PART H

Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
PART H – MISCELLANEOUS STRUCTURES					
605(1)l2	Warning Signs; 600mm thk., W2-6B (Intersection and Junction Signs Side Road Junction L or R)	Ea.	2.00	In words: _____ In figures: _____	In words: _____ In figures: _____
612(1)	Reflectorized Thermoplastic Pavement Markings (White)	Sq.m.	175.50	In words: _____ In figures: _____	In words: _____ In figures: _____
624(9)b2	Single Arm Solar LED roadway lighting; 8m – pole – 80W – 125W	Ea.	11.00	In words: _____ In figures: _____	In words: _____ In figures: _____
Sub-Total for this Page					_____
Grand Total					_____

Department of Public Works and Highways

Contract ID: **25LJ0117**

Contract Name: **Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte**

Location of the Contract: **Davao del Norte**

SUMMARY OF BID PRICES

(All Parts of Bill of Quantities)

Instructions for completing the Summary of Bid Prices:

1. Part No. – Enter the “Part No.” for each section of the Bill of Quantities (BOQ) where unit prices are entered.
2. Part Description – Enter the “Part Description” corresponding to the “Part No.”
3. Total Amount – Enter the “Total Amount” in Pesos for all pages having the same “Part Description”

Contract ID: 25LJ0117		
Part No.	Part Description	Total Amount
B	Other General Requirements	P
C	Earthworks	P
D	Subbase and Base Course	P
E	Surface Course	P
G	Drainage and Slope Protection Structures	P
H	Miscellaneous Structures	P
Total of All Amounts		<i>P</i>
Total of All Amounts in words:		
Pesos _____		
and		
centavos _____		

Name _____ In the capacity of _____

Signed _____ Date _____

Duly authorized to sign the Bid for and on behalf of _____

Department of Public Works and Highways

Contract ID: **25LJ0117**

Contract Name: **Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte**

Location of the Contract: **Davao del Norte**

Section IX. Checklist of Technical and Financial Documents

BIDDER'S CHECKLIST OF REQUIREMENTS FOR ITS BID, INCLUDING TECHNICAL AND FINANCIAL PROPOSALS

The Technical Proposal shall contain the following:

- ☐ PhilGEPS Certificate Registration and Membership
 - ☐ If not enrolled in CWA: following Class A and B Documents not covered by PhilGEPS Certificate.
 - ☐ PCAB License and Registration
 - ☐ Statement of All Ongoing Government and Private Projects
 - ☐ SLCC
 - ☐ NFCC Computation and Statement of Total Assets and Liabilities
 - ☐ JVA, if Applicable
 - ☐ If enrolled in CWA: Class A and B Documents in CWA, if any, to be updated
- ☐ If Joint Venture, PCAB Special JV License
- ☐ Bid Security (Form DPWH-INFR-10, 11, or 12, as applicable)
 - ☐ Cash, Cashier's Check, Manager's Check, Issued by a Universal or Commercial Bank (2% of ABC)
 - ☐ Bank Draft/Guarantee, or Irrevocable Letter of Credit Issued by a Universal or Commercial Bank (If issued by a Foreign Bank, confirmed of authenticated by a Universal or Commercial Bank (2% of ABC)
 - ☐ Surely Bond callable upon demand issued by a surety or issuance company duly certified by the Insurance Commission as authorized to issue such security (5% of ABC)
- ☐ Bid Securing Declaration (GPPB Resolution No. 16-2020)
- ☐ Duly initialed Organizational Chart for the Contract (Form DPWH-INFR-13)
- ☐ Duly initialed Contractor's List of Key Personnel for the Contract (Form DPWH-INFR-14)
- ☐ Duly initialed Contractor's Major equipment (Form DPWH-INFR-15)
- ☐ Duly Signed Sworn statement under RA9184-IRR Sec. 25.3 (Form DPWH- GPPB Resolution No. 16-2020)
 - ☐ Signatory is proprietor/Duly authorized representative of bidder.
 - ☐ Full power and authority to perform acts or representative bidder
 - ☐ Not "blacklisted" or barred from bidding
 - ☐ Each document is authentic copy of original, complete, and correct
 - ☐ Authorizing Head of Procuring Entity to verify all documents submitted
 - ☐ Not related to HOPE, BAC, TWG, Secretariat, EMO/IU, within 3rd civil degree

Department of Public Works and Highways

Contract ID: **25LJ0117**

Contract Name: **Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte**

Location of the Contract: **Davao del Norte**

- ☐ Complies with existing labor laws and standards
 - ☐ Aware of and undertaken responsibilities as a bidder
 - ☐ Did not give any Commission, amount fee, or consideration
 - ☐ Failure to perform or deliver any of the obligations shall be sufficient grounds to constitute criminal liability for Swindling (Estafa)
- ☐ If applicable, duly signed joint venture agreement (JVA) or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

The Financial Proposal shall contain the following:

- ☐ Duly signed Bid Form (GPPB Resolution No. 16-2020)
- ☐ Duly signed Bid Prices in the Bill of Quantities (Form DPWH-INFR-17 and 18)
- ☐ Duly signed Bid Detailed Estimates
- ☐ Duly Initiated Cash Flow by Quarter (From DPWH-INFR-19)

Department of Public Works and Highways

Contract ID: **25LJ0117**

Contract Name: **Concreting of Road in Barangay La Libertad, Sto. Tomas, Davao del Norte**

Location of the Contract: **Davao del Norte**

Section X. Bidding Forms

The Bidder shall use the Bidding Forms (BFs) listed below in preparing its Bid and, in case it is awarded the contract, in preparing the documents required to perfect the contract.

- | | | | |
|-----|-------------------------|---|---|
| 1. | GPPB Resolution 16-2020 | : | Bid Form |
| 2. | DPWH-INFR-10 | : | Bid Security: Bank Guarantee |
| 3. | DPWH-INFR-11 | : | Bid Security: Irrevocable Letter of Credit |
| 4. | GPPB Resolution 16-2020 | : | Bid Securing Declaration |
| 5. | DPWH-INFR-13 | : | Contractor's Organizational Chart for the Contract |
| 6. | DPWH-INFR-14 | : | List of Contractor's Key Personnel to be assigned to the Contract, with their Qualification and Experience Data |
| 7. | DPWH-INFR-15 | : | List of Contractor's Equipment Units to be Assigned to the Contract, Supported by Certificates of Availability |
| 8. | GPPB Resolution 16-2020 | : | Omnibus Sworn Statement (Revised) |
| 9. | DPWH-INFR-17 | : | Bill of Quantities (BOQ) |
| 10. | DPWH-INFR-18 | : | Summary of Bid Prices |
| 11. | DPWH-INFR-19 | : | Cash Flow by Quarter |
| 12. | DPWH-INFR-20 | : | Bidder's Checklist of Requirements for Its Bid, Including Technical and Financial Proposals Requirement for Bidders |
| 13. | DPWH-INFR-43 | : | Performance Security: Irrevocable Letter of Credit |
| 14. | DPWH-INFR-44 | : | Performance Security: Bank Guarantee |
| 15. | GPPB Resolution 16-2020 | : | Performance Security Declaration (Revised) |
| 16. | DPWH-INFR-45 | : | Construction Methods |
| 17. | DPWH-INFR-46 | : | Construction Schedule in the form of PERT/CPM or Precedence Diagram and Bar Chart with S-Curve and Cash Flow |
| 18. | DPWH-INFR-47 | : | Manpower Schedule |
| 19. | DPWH-INFR-48 | : | Major Equipment Utilization Schedule |
| 20. | DPWH-INFR-49 | : | Construction Safety and Health Program |
| 21. | DPWH-INFR-50 | : | Checklist of Contract Documents and Supporting Documents |
| 22. | | : | Letter of Technical Bid |
| 23. | | : | Letter of Price Bid |
| 24. | | : | Letter of Acceptance |
| 25. | | : | Affidavit of Disclosure of No Relationship |
| 26. | | : | Certification on Bidder's Responsibilities |
| 27. | | : | Certificate of Authenticity |

The content of each of these forms is given in the attached file marked "*Bidding Forms*." The bidder may download these forms from the DPWH & GPPB Website. The bidder may also obtain from the Procuring Entity hard copies of these forms as part of the BDs for the contract.

Bid Form for the Procurement of Infrastructure Projects

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹² for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute

¹² currently based on GPPB Resolution No. 09-2020

and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

- I. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacture/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years for the second offense, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Republic of the Philippines



Government Procurement Policy Board