

For the institutionalization of the aforementioned responsibility of DPWH, the following personnel shall be assigned.

Office	CSHP Focal Person	CSHP Evaluator/s	Required Trainings
District Engineering Offices	Chief of Construction Section	At least a permanent Engineer II under the CSHP Focal Person's direct supervision	<ul style="list-style-type: none">• 40-Hour Construction Occupational Safety and Health Training• Training on Evaluation of CSHP conducted by DOLE
Regional Offices	Chief of Construction Division		
Central Office	At least Engineer V as assigned by the Bureau/Project Director		

In case the above required personnel for CSHP Focal Person lacks the prescribed trainings, the Head of the DPWH IO shall assign a provisional CSHP Focal Person until the required personnel has completed the said trainings. The required personnel shall undergo the prescribed training within six (6) months from the effectivity of this order.

The provisional CSHP Focal Person shall be at least a permanent Engineer III (for Regional Offices), and a permanent Engineer II (for District Engineering Offices) who completed the above-mentioned prescribed trainings. For Central Office IO, the provisional CSHP Focal Person shall be at least a permanent Engineer IV who completed the said trainings.

III. Evaluation and Approval of CSHP

The submitted CSHP and supporting documents shall be evaluated by qualified CSHP evaluators duly supervised by the IO's CSHP Focal Person. It shall be evaluated based on the provisions of RA No. 11058 and its IRR and other related issuances of DOLE using the Evaluation Form prescribed by DOLE. If found in order, the CSHP Focal Person shall recommend the approval of the CSHP to the Head of IO. Else, the CSHP shall be immediately returned to the contractor citing specific deficiencies.

The Head of IO upon the recommendation of the CSHP Focal Person shall approve the CSHP not later than seven (7) calendar days from the issuance of the NOA to the contractor. The contractor shall submit the CSHP not later than three (3) calendar days from the issuance of NOA to give time for its evaluation and approval.



The DPWH-approved CSHP is a requirement for the processing and approval of the contract agreement. Moreover, no claims by the contractor (Advance Payment/First Progress Billing) shall be processed and paid without the submission of DPWH approved CSHP.

The DPWH will only approve CSHPs through a form prescribed by the DOLE, if found in order. **The DPWH projects shall not be implemented without the approved Construction Safety and Health Program by the Head of the DPWH Implementing Office.**

IV. Reporting

Upon the approval of the CSHP and during the Contract Set-up, the IOs' assigned monitoring engineer shall input the data necessary in the CSHP module of the Project and Contract Management Application (PCMA).

As a form of reporting, the Bureau of Construction shall ensure that an online platform is made accessible to the DOLE, containing therein the contract ID, contract name, contract location, contract effectivity date, original contract expiry date, general contractor, CSHP date approved and other relevant data of the approved CSHP.

V. Continuity and Safeguard of Organizational Knowledge

To ensure and safeguard from loss of organizational knowledge regarding this matter due to change in the IO's human resources (i.e. retirements, promotions and employees turnover), the Regional Offices may facilitate the required trainings as necessary.

This Order supersedes D.O. No. 129, Series of 2014, D.O. No. 35, Series of 2021 and D.O. No. 12, Series of 2024, and shall take effect for contracts to be awarded from Calendar Year 2025 onwards.


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