



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Bonifacio Drive, Port Area, Manila

097.13 DPWH

07.11.2023

JUL 05 2023

DEPARTMENT ORDER )  
 )  
 )  
NO. 78 )  
Series of 2023 )  
A 7/11/2023

**SUBJECT: STREAMLINING THE PROCESS FOR THE  
ISSUANCE OF CERTIFICATE OF "NO  
OBJECTION" RELATIVE TO THE  
APPLICATIONS FOR PRESIDENTIAL  
PROCLAMATIONS (PPs), SPECIAL  
PATENTS (SPs), MISCELLANEOUS SALES  
APPLICATIONS (MSAs), FORESHORE  
LEASE APPLICATIONS (FLAs), and  
LETTER OF "NO OBJECTION" for  
APPLICATIONS FOR RECLAMATION  
(REC) PURSUANT TO DENR  
ADMINISTRATIVE ORDER NOS. 2004-24;  
2009-5; 2016-21; 2018-14; and 2019-25**

In line with the Department's continuing efforts to strengthen and streamline its procedures and to provide more expeditious process for the issuance of the required Certification from the District Engineering Office (DEO) and concurrence of the Regional Director in connection with the Applications for: (1) Presidential Proclamations; (2) Special Patents; (3) Miscellaneous Sales; (4) Foreshore Lease; and (5) Reclamation, the following guidelines/procedures is hereby established for the guidance of all DPWH officials, employees, and external stakeholders, thus:

### **Application**

Any and all applications for PPs, SP, FLAs and RECs which require the Clearance/Certification of DPWH should emanate from the District Engineering Office (DEOs) having jurisdiction over the parcel of land applied for CONO/LONO.

The Applicant's letter/application for the issuance of a certificate of "no objection" shall be accompanied by the certified true copies of the following documentary requirements:

1. Application letter of the Applicant;
2. Subdivision Plan/Approved Plan of the land/lot subject of the application; and
3. Geotagged Photos or Project Maps of the land/lot subject of the application.

If the application lacks any of the above documentary requirements, it shall be returned.

If the application is received by the Central Office with all the above documentary requirements, the receiving officer shall refer the same to the DEO concerned for appropriate action, within (3) days from receipt thereof.

If the application is received by the Regional Office and contains all the above documentary requirements, it shall be referred to the District Engineering Office concerned for appropriate action, within three (3) days from receipt thereof.

If the application is received directly by the District Engineering Office and contains all the above documentary requirements, the DEO shall immediately conduct an ocular inspection and issue the necessary Reports/Certification within seven (7) days from receipt of the request from DENR or instruction from the RO/CO.

### **Processing**

The DEOs shall conduct an ocular inspection and submit a report thereto together with a Certification, as described above, within seven (7) days from receipt of such directive from the Regional Office/Central Office.

The Regional Office/Central Office shall, within three (3) days from receipt, refer to and direct the DEO concerned to conduct an ocular inspection and submit a Certification (Annex A) together with supporting documents stating, among others, that the property:

1. is not subject to an on-going DPWH project;
2. will not be needed for future DPWH project;
3. does not encroach on existing right-of-way and easements; and
4. does not violate the provisions of the Water Code of the Philippines.

The Certification to be issued by the DEOs after such ocular inspection shall be forwarded to the Regional Office for concurrence (Annex B) by the Regional Office, thereafter, forwarded within three (3) days to the Project Preparation Division, Planning Service to determine if the application would be affected by an infrastructure project that is national in scope, (Annex C) to be submitted within three (3) days from receipt thereof copy furnished the Legal Service for monitoring.

Upon receipt of the DEO's Certification, RO's and PPD Planning Service concurrence, the Legal Service shall prepare a return indorsement to the DENR for the signature of the Secretary within three (3) days (Annex D).

This Order supersedes other related issuances inconsistent herewith and shall take effect immediately.

  
**MANUEL M. BONOAN**  
Secretary

Department of Public Works and Highways  
Office of the Secretary



WIN3C03666

## **CERTIFICATION**

This is to certify that, after the conduct of the required ocular inspection under Department Order No. \_\_\_\_, Series of \_\_\_\_, this Office ☐ **HAS NO OBJECTION** / ☐ **OBJECTS** on the application of Mr./Ms. \_\_\_\_\_ for:

<input type="checkbox"/>	Presidential Proclamation
<input type="checkbox"/>	Special Patent
<input type="checkbox"/>	Miscellaneous Sales
<input type="checkbox"/>	Foreshore Lease
<input type="checkbox"/>	Reclamation

The above ☐ **NO OBJECTION** / ☐ **OBJECTION** is based on the findings that:

<b>YES</b>	<b>NO</b>	<b>DEPARTMENT CONCERNS</b>
<input type="checkbox"/>	<input type="checkbox"/>	Subject to an on-going DPWH Project
<input type="checkbox"/>	<input type="checkbox"/>	Needed for future DPWH Project/s
<input type="checkbox"/>	<input type="checkbox"/>	Encroach on existing right-of-way and easements
<input type="checkbox"/>	<input type="checkbox"/>	Violate the provisions of the Water Code of the Philippines

This Certification is being issued in connection with the abovementioned application of Mr./Ms. \_\_\_\_\_ and for whatever legal intent and purposes the same may serve.

Issued this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
District Engineer

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_

Certificate No.: \_\_\_\_;

Series of \_\_\_\_\_.

Note: Put a check (✓) on the applicable items.

Attach the Ocular Inspection Report on this Certification.

## **CONCURRENCE**

This is to certify that, after the conduct of the required ocular inspection by the \_\_\_\_\_ District Engineering Office of \_\_\_\_\_, under Department Order No. \_\_\_\_\_, Series of \_\_\_\_\_, this Office **CONCURS** on the Certification issued by that Office in connection with the application of Mr./Ms. \_\_\_\_\_ for:

<input type="checkbox"/>	Presidential Proclamation
<input type="checkbox"/>	Special Patent
<input type="checkbox"/>	Miscellaneous Sales
<input type="checkbox"/>	Foreshore Lease
<input type="checkbox"/>	Reclamation

The above **CONCURRENCE** is based on the findings that:

<b>YES</b>	<b>NO</b>	<b>DEPARTMENT CONCERNS</b>
<input type="checkbox"/>	<input type="checkbox"/>	Subject to an on-going DPWH Project
<input type="checkbox"/>	<input type="checkbox"/>	Needed for future DPWH Project/s
<input type="checkbox"/>	<input type="checkbox"/>	Encroach on existing right-of-way and easements
<input type="checkbox"/>	<input type="checkbox"/>	Violate the provisions of the Water Code of the Philippines

This Certification is being issued in connection with the abovementioned application of Mr./Ms. \_\_\_\_\_ and for whatever legal intent and purposes the same may serve.

Issued this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Regional Director

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_.

Certificate No.: \_\_\_\_\_;  
Series of \_\_\_\_\_.

Note: Put a check (✓) on the applicable items.

## **CERTIFICATION**

This is to certify that, after the review of available documents from this Office, the application for PP/SP/MSA/FLA/REC by Mr./Ms. \_\_\_\_\_ over the parcel of land described below:

### "TECHNICAL DESCRIPTION OF LAND"

The above described property will not be affected by a DPWH National Government Infrastructure Project.

This Certification is being issued in connection with the abovementioned application of Mr./Ms. \_\_\_\_\_ and for whatever legal intent and purposes the same may serve.

Issued this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Project Preparation Division, Planning Service

\_\_\_\_.\_\_\_\_.\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Certificate No.: \_\_\_\_;

Series of \_\_\_\_\_.



1<sup>st</sup> Indorsement

Respectfully forwarded to \_\_\_\_\_, Department of Environment and Natural Resources (DENR), 880 Estuar Building, Quezon Avenue, Brgy. Paligsahan, Quezon City, the herein set of documents involving the \_\_\_\_\_ of Mr./Ms. \_\_\_\_\_, with an area of \_\_\_\_\_ square meters (\_\_\_\_\_ sqm.) located at Brgy. \_\_\_\_\_, \_\_\_\_\_.

In view of the **CERTIFICATION (Annex A)** dated \_\_\_\_\_, issued by District Engineer \_\_\_\_\_, of DPWH \_\_\_\_\_ District Engineering Office, Region \_\_\_\_\_, which states that the property is **(REASON FOR NON-OBJECTION)**, which was **CONCURRED** by Regional Director \_\_\_\_\_, DPWH Regional Office No. \_\_\_\_\_, on \_\_\_\_\_ (**Annex B**), and further certified by the Project Preparation Division, Planning Service, that the land applied for PP/SP/MSA/FLA/REC will not be affected/traversed by a DPWH National Infrastructure Project (**Annex C**), this Department therefore, interposes **NO OBJECTION** thereto.

It is understood that the NO OBJECTION on this request/application is subject to the condition that the requesting party/applicant, shall observe easement on roads, slopes, hazard zones, and other applicable laws, and shall provide the DPWH with a right-of-way, should a portion thereof be needed for future road widening or any infrastructure project.

\_\_\_\_\_  
Secretary

cc: Regional Director \_\_\_\_\_, DPWH-Regional Office No. \_\_\_\_\_

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_.