



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.13 DPWH
06-18-2014

JUN 18 2014

DEPARTMENT ORDER)
NO. 67)
Series of 2014)
X-X-X-X-X-X-X-X-X-X-X)

Subject: Reconstitution of the Training Oversight Committee (TOC) and Creation of a TOC- Technical Working Group (TOC-TWG) in the Department

In view of the implementation of the Rationalization Plan, the Training Oversight Committee (TOC) is hereby reconstituted in the Department with the following composition:

Chairperson	: Undersecretary for Support Services
Vice-Chairperson	: Assistant Secretary for Support Services
Members	: Director, Human Resource & Administrative Service (HRAS)
	Director, Information Management Service (IMS)
	Director, Planning Service (PS)
	Director, Bureau of Design (BOD)
	Representative of the Regional Directors

In addition, the TOC-Technical Working Group (TOC-TWG) is hereby created with the following composition:

Head	: Chief, Capacity Development Division, HRAS
Members	: Chief, Budget Division, FMS
	IMS Representative
	Planning Service Representative
	BOD Representative
	Regional Office Representative

Secretariat : Two CDD-HRAS representatives

The TOC shall: 1) Identify the training needs of the Department; 2) oversee the planning and implementation of training from a department-wide perspective; 3) recommend approval of the training budget; 4) review and recommend updates to the Human Resource Training Program Manual developed under the Road Information and Management Support System as needed; and recommend approval of the DPWH Annual Human Resource Development Plan, DPWH Integrated Training Calendar and other HRD-related activities.

In addition to the above functions, the TOC shall also review and recommend approval by the Secretary of all trainings not included in the DPWH Integrated Training Calendar. The approved training funds cannot be used/realigned and priority cannot be given by the training personnel (from CDD-HRAS in the Central Office and Human Resource Development Section-Administrative Division in the Regional Offices) to an unprogrammed training activity conducted without the review and recommendation of the TOC.

The CDD shall be the lead coordinator in all HR development activities, responsible for all preparatory activities and staff work required for TOC action.

This Order shall take effect immediately and supersedes the D.O. No. 03, series 2014.


ROGELIO L. SINGSON
Secretary

Department of Public Works and Highways
Office of the Secretary



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