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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

OFFICE OF THE SECRETARY Manila

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SUBJECT: CREATION OF A TECHNICAL WORKING GROUP (TWG) FOR THE JICA-ASSISTED PROJECT FOR STRENGTHENING THE FLOOD MANAGEMENT FUNCTION OF THE DPWH

To ensure the smooth implementation of the activities under the above-captioned JICA Technical Cooperation Program (pursuant to the Record of Discussions dated June 30, 2005) and in order to maximize technology transfer from the JICA Experts assigned to the project, a Technical Working Group (TWG) for the said project is hereby created with the following composition:

Head

• Ms. DOLORES M. HIPOLITO, Project Manager II - PMO-FCSEC

Members

Mr. NAPOLEON S. FAMADICO, Engineer IV
 Mr. PERFECTO L. ZAPLAN, JR., Engineer V
 Mr. TIRSO PERLADA, Engineer IV
 Mr. CARLOS EBORA, Engineer IV
 Bureau of Construction
 Bureau of Research & Standards
 Ms. JESUSA A. SARAUSAD, Project Manager II
 Bureau of Maintenance

Ms. LEONILA MERCADO, Engineer IV
 Mr. ALEJANDRO A. SOSA, Project Manager II
 Representative, Regional/District Engineering Office
 For Pilot Project

activities only

The Regional/District Engineering Office representative shall be designated by the Regional Director/District Engineer concerned once the pilot project site is approved by the Joint Coordinating Committee (JCC) for the Project.

The TWG shall provide technical support services to the JCC for the Project and shall be guided by the following outputs, per attached copy of the Project Design Matrix of the Project (Annex "I"):

- 1. Pilot projects are implemented using the technical standards, guidelines and manuals developed under the Project ENCA, Stage I;
- 2. Research is conducted for developing/updating technical standards, guidelines and manuals and assessing efficient countermeasures for flood control and sabo;
- 3. A sufficient time of personnel of DPWH are trained on flood control and sabo engineering;
- 4. Information Management System is established for a more effective flood management function of DPWH; and,
- 5. DPWH creates the internal mechanism to sustain the development of technology and organization in the field of flood control and sabo engineering.

This Order takes effect immediately.

HERMOGENES E. EPDANE, JR Acting Secretary

Annex I Project Design Matrix (PDM)

Project name: Project for Strengthening the Flood Management Function of DPWH
Implementing Agency: Flood Control and Sabo Engineering Center of DPWH (FCSEC)

Target group: Internal organizations and Personnel of DPWH relevant to Flood Control and Sabo Engineering activities

Date: June 2, 2005 Duration: July 01, 2005 – June 30, 2010

	of DPWH relevant to Flood Control and Sabo Engineering activities	es Duration: July 01, 2005 – June	
Narrative Summary	Objectively Verifiable Indicators	Means of Verification	Important Assumptions
(Super Goal) Water-induced disasters are mitigated through improved effectiveness of flood control and sabo structures and other measures implemented by DPWH for sustainable development.	Significant decrease in damage to life and properties.	 Damage Assessment Report Calamity Report 	FCSEC is supported by policies of the government. The national budget for flood control projects is sustained.
(Overall Goal) More effective and appropriately designed flood control and sabo structures/facilities are constructed by DPWH in accordance with the technical standards, guidelines and manuals.	Number of flood control and sabo structures/facility that are designed and constructed in accordance with the technical standards, guidelines and manuals formulated and produced by FCSEC.	1. DPWH Annual Report	Flood management policy of DPWH and related offices/agencies are reviewed and made appropriate for the prevailing conditions in the country. No abrupt change in environment and natural conditions takes place.
(Project Purpose) The flood management function of DPWH is strengthened through research and development, training, information management, implementation of pilot projects and creation of the internal support mechanism.	Number of offices that have capability for implementing survey, planning, design, construction supervision, and maintenance of flood control and sabo structures/facility.	1. DPWH Annual Report	 Support from relevant offices in DPWH and other agencies/organizations is sustained. DPWH regional, district engineering and project management offices observe the technical standards, guidelines and manuals. Project activities are continued beyond the technical cooperation period.
 (Outputs) Pilot projects are implemented using the technical standards, guidelines and manuals. Research is conducted for developing/updating technical standards, guidelines and manuals; and assessing efficient countermeasures for flood control and sabo. 	 1-1 At least 3 pilot projects (revetment, spur dike and sabo dam) are planned, designed, constructed and maintained. 2-1 Recommendation is made for the revision/modifications/updating of the technical standards, guidelines and manuals. 2-2 Appropriate countermeasures based on actual field requirements are recommended. 	 1-1 Progress report 1-2 Records on project completion 1-3 Monitoring report 2-1 Supplementary technical standards, guidelines and manuals 2-2 Technical report, Minutes of Meeting / Records of Discussion, 	Support from relevant offices in DPWH and other agencies/organizations is sustained. DPWH regional, district engineering and project management offices observe the technical standards, guidelines and manuals. Trained staff continue working for DPWH and develop expecting in fleed control.
A sufficient number of personnel of DPWH are trained on flood control and sabo engineering.	 2-3 Alternative low cost flood control and sabo structures are developed. 2-4 Reports on the usage/applicability of the technical standards, guidelines and manuals are prepared. 3-1 Engineers of 40 offices are trained for planning and design of flood control structures. 3-2 Engineers of 40 offices are trained on planning and design of sabo works. 3-3 Engineers of 40 offices are trained for construction supervision of flood control and sabo projects. 3-4 Engineers of 40 offices are trained for maintenance of flood control and sabo structures. 	Letter Request 2-3 Technical report, Approved design plans 2-4 Reports 3-1 Record of training 3-2 Record of training 3-3 Record of training 3-4 Record of training	and develop expertise in flood control and sabo engineering.

4. Information Management System is established for a more effective flood management function of DPWH. 4. Information Management System is established for improved data sharing and coordination meetings /seminars on flood and sabo management are held with other related agencies/organizations at least once a year. 4.2 Adequate data and information are collected, analyzed and compiled in the database. 4.4 Annual Report is submitted to and apport of the project objectives/goals are the development of technology and organization in the field of flood control and sabo seminerering. 5. DPWH creates the internal mechanism to sustain the development of technology and organization in the field of flood control and sabo seminerering. (Activities) 1. Collect available data/information regarding the selected pilot sites through survey and investigation, and interview with local residents. 1.2 Formulate Master Plan(s) for pilot rivers. 1.3 Conduct Pearshbilty Studies on the pilot projects. 1.4 Conduct plate datagements for the pilot projects. 1.5 Conduct goal experiments for the pilot projects. 1.5 Conduct post evaluation of the completed pilot projects. 1.5 Conduct post evaluation of the completed pilot projects. 1.5 Conduct post evaluation of the completed pilot projects. 1.5 Conduct post evaluation of the completed pilot projects. 1.5 Conduct post evaluation of the pilot projects. 1.5 Conduct post evaluation of the pilot projects. 1.5 Conduct post evaluation of the pilot projects. 1.6 Conduct post evaluation of the pilot projects. 1.7 Conduct post evaluation of the pilot projects. 1.8 Preparoslabmin reports. 2.1 Conduct post evaluation of the pilot projects. 1.2 Conduct post evaluation of the pilot projects. 1.3 Confident post evaluation of the pilot projects. 1.4 Netropost data shard for post post and submitted and an information are collected, analyzed and completed pilot projects identified in the Master Plan(s). 1. A sufficient number of counterpart at technical valuation of the project proj
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3-3 Evaluate the training. Sediment discharge analysis Run-off analysis 2. DPWH commits to make FCSEC a permanent organization.
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4-1 Conduct coordination meetings/seminars with related agencies/organizations regarding flood and sabo Hydraulic experiments
management. Feasibility studies of the pilot projects
4-2 Issue bulletins and annual reports. Other fields as required
4-3 Accumulate and compile data and information. Training of counterpart personnel in
Japan and/or third countries;
5-1 Hold consultative meetings regularly to strengthen the internal mechanism.
5-2 Prepare a plan/document on the sustainability of the project gains. Equipment for surveying and updating
manuals
Equipment for hydraulic experiments
and research
Equipment for establishing an
information filing and dissemination
system

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