



08 OCT 2018

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

0917.12.DPWH  
10-09-2018

**SPECIAL ORDER** ) **SUBJECT : Creation of DPWH Continuity Core**  
 ) **Team (CCT) for the Public Service**  
**NO. 153** ) **Continuity Plan (PSCP)**  
**Series of 2018** )  
10.09.18

Pursuant to the Presidential Directives issued during the 20<sup>th</sup> Cabinet Meeting held last December 5, 2017 at the Aguinaldo Stat Dining Room, Malacañang Palace and to the NDRRMC Memorandum No. 33 s. 2018 dated April 10, 2018, requiring all departments and member agencies of DRRM councils at all levels to formulate their respective PSCP to ensure the continued delivery of quality public services during an emergency, disaster or any other disruption, a Continuity Core Team (CCT) to spearhead the formulation of DPWH PSCP is hereby created, as follows:

**Appointed Official : Secretary MARK A. VILLAR**  
**Senior Leader : Undersecretary MARIA CATALINA E. CABRAL**  
Planning and PPP Service

**Continuity Manager : Director ERNESTO S. GREGORIO, JR. BOM**

**Continuity Coordination Team:**

**Team Leader: MA. VISNA M. MANIO, Director III BOM**  
**Members:**  
**JUMAR G. TABLANDO, Planning Officer III OSEC**  
**CHRISTIAN DARWIN J. VALENCIA, Engineer II BOM**  
**ALVIN C. TUSI, Engineer II BOM**  
**DIANA B. ANDINO, Engineer III PS**  
**RACHELLE MARIE G. RABINO, Engineer II PS**

**Continuity Planning Team:**

**A. Planning and PPP Services**

**Team Leader: ROLANDO C. RODOLFO, PDO II PS**  
**Members:**  
**KEITH ABNER M. ANCHETA, Engineer III PPPS**  
**JAMES NICOLE CHAVEZ, Engineer II PPPS**  
**GERALD M. LONGORIA, Engineer III PS**  
**GORGONIO P. BACATAN, Engineer IV PS**  
**ALVIN T. ALMADRONES, Engineer III PS**

**B. Technical Services**

**Team Leader: CINDY M. ARGOTE, Engineer V BOM**  
**Members:**  
**RICHARD DEAN D. SANTOS, Engineer III BOD**  
**RAFAEL A. EDREISA, Engineer IV BOC**  
**KENNYLYN KEN E. REYES, Engineer III BOM**  
**MERVIN D.C. MONTEYOLA, Engineer II BOE**  
**BOY ALEXIS E. MIÑANO, Engineer III BRS**  
**JOSELITO T. JACALNE, Engineer V BQS**

**C. Support Services**

**Team Leader:** LUISITO S. DELA ROSA, Chief Administrative Officer OSEC

**Members:**

<b>ALDEN A. ANTONIO</b> , Engineer II	PrS
<b>RUBEN R. ROCES</b> , Security Officer II	HRAS
<b>JESSICA J. CATIBAYAN</b> , Accountant IV	FS
<b>ROMMEL G. GADDI</b> , Information Technology Officer II	IMS
<b>JASPER ALLEN B. BARRIENTOS</b> , Admin Officer V	LS
<b>MARIA MILDRED A. VILLAR</b> , Community Affairs Officer V	SRS

**D. Unified Project Management Office**

**Team Leader:** JERRY A. FANO, Engineer III FCMC

**Members:**

<b>CARLOS VINCENT R. BASILIO</b> , Engineer II	BMC
<b>NORMAN N. GAMBOA</b> , Engineer II	FCMC
<b>ANTONIO ERWIN R. ARANAZ</b> , Engineer IV	RMC-I
<b>DARYLL L. PELAYO</b> , Engineer II	RMC-II
<b>NAPOLEON T. NICOLAS, JR.</b> , Engineer IV	BSPMC

**E. Regional Operations**

**Team Leader:** MANUEL L. SINGSON, Dredge Master III

OFFICE OF THE  
UNDERSECRETARY  
FOR LUZON  
OPERATIONS  
EXCEPT NCR & IV-B

**Members:**

<b>LOURENCE U. ARRUBIO</b> , Administrative Aide VI	OFFICE OF THE UNDERSECRETARY FOR LUZON OPERATIONS
<b>MARLON V. GARLAN</b> , Computer Operator II	OFFICE OF THE UNDERSECRETARY FOR MINDANAO OPERATIONS
<b>MANNY B. BULUSAN</b> , Engineer III	OFFICE OF THE UNDERSECRETARY FOR VISAYAS, NCR & IV-B OPERATIONS

**ROLES AND RESPONSIBILITIES:**

**Appointed Official**

1. Ensures that continuity programs are properly resourced;
2. Signs off on final plans and policies developed by the Continuity Planning Team;
3. Ensures development of strategic continuity vision and overarching policy; and
4. Ensures appointment of key continuity personnel and the development of a program budget for adequate facilities, equipment and training.

**Senior Leader**

1. Approves all required continuity plans and programs;
2. Notifies appropriate offices and organizations upon execution of continuity plans; and

3. Supports the work of the Continuity Manager and Coordination Team for their organization, including providing the necessary budgetary and other resources to support the continuity program as required.

**Continuity Manager**

1. Coordinates the overall activities of the Continuity Planning Team; and
2. Provides an annual summary of planning activities to DPWH Management Committee.

**Continuity Coordination Team**

1. Coordinates continuity planning activities with policies, plans and initiatives related to critical infrastructure protection;
2. Created and leads the continuity planning;
3. Establishes a Multi-Year and Program Management Plan designed to achieve continuity objectives;
4. Coordinates the continuity input of the organization and ensuring those input of the organization and ensuring those inputs reflect and support the intent of the overall continuity plan and sustainment of essential functions;
5. Develops and maintains the continuity plan;
6. Develops and administers a continuity program budget and submitting funding requirements to the agency lead; and
7. Serves as an advocate for the continuity program.

**Continuity Planning Team**

1. Provides overall continuity coordination for the organization;
2. Provides guidance and support for development of the organization's continuity plan;
3. Establishes coordination within their office for ideas and information regarding continuity planning, procedures and resources available;
4. Coordinates continuity exercises, documenting post-exercise lessons learned and conducting periodic evaluations of organizational continuity capabilities;
5. Understands the role that adjacent jurisdictions and organizations might be expected to play in certain types of emergency conditions and what support those adjacent organizations might provide;
6. Understands the limits of their continuity resources and support capabilities; and
7. Anticipating the point at which adjacent organizational or mutual aid resources will be required.

The members of the team shall work together in crafting the DPWH Public Service Continuity Plan.

This order shall take effect immediately.



**MARK A. VILLAR**  
Secretary

7.1.4 DPA/ESGJr

Department of Public Works and Highways  
Office of the Secretary



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**"ANNEX A"**

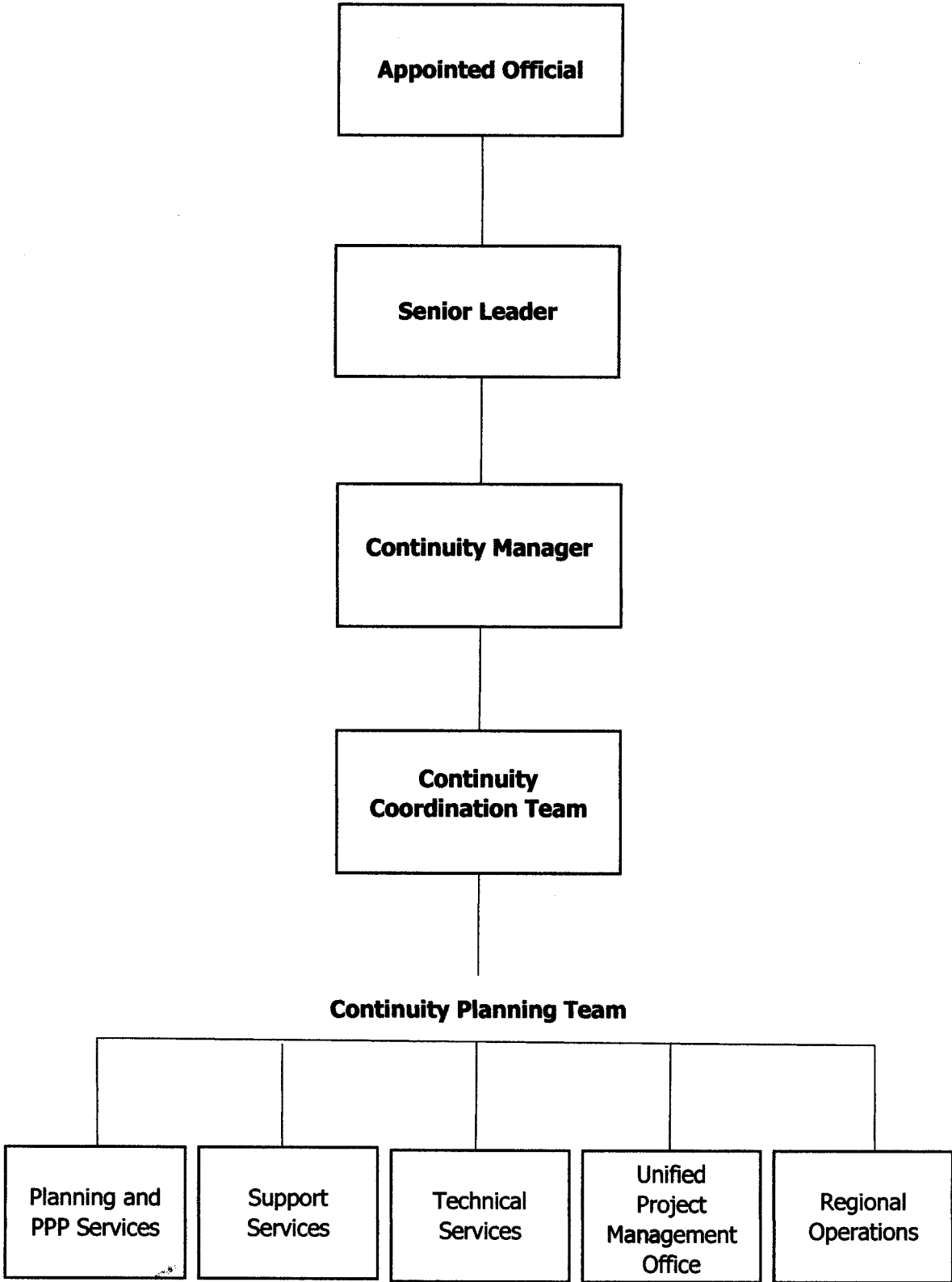


Figure 1. DPWH Continuity Core Team