



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

097.12 DPWH
09-24-2009

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SPECIAL ORDER)

No. **127**)
Series of 2009)

09-24-09

SUBJECT: Creation of DPWH Change Agents / Regional Change Agents Teams

Recognizing the role of "Change Agents" in the institutionalization of the various business improvements implementation projects (BIIPs) developed under the Road Information and Management Support System (RIMSS) and in the development of business process improvements (BPIs) under the Institutional Capacity Development (ICD) of the Department, a Change Agents Team is hereby created to be composed of the following :

Name	Office	Process Represented
Rebecca T. Garsuta	Planning Service	Planning
Adriano M. Doroy	Bureau of Design	Design
Aristarco M. Doroy	Bureau of Construction	Construction
Visna M. Manio	Bureau of Maintenance	Maintenance
Renan C. Sikat	Comptrollership and Financial Management Service	Financial Management
Jesus S.J. Cruz	Administrative and Manpower Management Service	Physical Resource Management
Alma M. Lim	Administrative and Manpower Management Service	Human Resource Management
Sharon Mabel G. Bautista	Monitoring and Information Service	Information Management
Ma. Nieva S. de la Paz	Monitoring and Information Service	
Mariano N. Carbonell	Procurement Office for Civil Works	Procurement Management

Nimfa E. Potante	PMO-KEDCF	
Criste Z. Navida	Environmental and Social Services Office	Environmental, Social Safeguards & IROW Standards & Methods
Nonie A. Viyar	Bureau of Research and Standards	Quality Assurance
Elpidio L. Zabat	Internal Audit Service	Internal Control & Internal Audit
Elizabeth P. Pilorin	Public Information Division	Public (External) Relations and Communications
Anabelle S. de los Reyes	MIS	Information Technology
Fortunato G. Bergania, Jr.	MIS	
Cyrus V. Canto	MIS	

Director B. Elizabeth E. Yap, NRIMP2 Institutional Capacity Development Component Manager and Director Linda M. Templo, RIMSS Project Director shall be the Team Leader and Co-Team Leader, respectively.

Correspondingly, the Regional Offices shall create a Regional Change Agents Team to be composed of the following:

Asst. Regional Director	Team Leader
Chief, Planning & Design Division	Member
Chief, Construction Division	Member
Chief, Maintenance Division	Member
Chief, Materials, Quality Control & Hydrology Division	Member
Chief, Administrative Division	Member
Chief, Comptrollership & Financial Mgmt. Division	Member
Regional Equipment Engineer	Member
Regional Information Officer	Member
Regional Network Administrator	Member

The DPWH Change Agents Team shall perform the following:

1. Initiate and monitor the institutionalization of BPIs in the Department;
2. Oversee the performance of the Regional Change Agents Team in the successful implementation of various BPIs;
3. Attend faithfully and participate actively in the Change Agents' action planning workshops to further enhance the BPIs;

4. Address issues and concerns related to the implementation of BPIs;
5. Report accomplishments, issues and concerns to the Executive Sponsor every quarter;
6. Advocate and communicate the various BPIs; and,
7. Perform other related tasks as deemed necessary from time to time.

The Regional Change Agents Team shall perform the following:

1. Initiate and monitor the implementation of the BPIs in the Regional and District Engineering Offices;
2. Attend faithfully and participate actively (as process experts) in the Change Agents' action planning workshops to further enhance the BPIs;
3. Report accomplishments, issues and concerns to the DPWH Change Agents Team Leader, through the Regional Director, every quarter;
4. Advocate and communicate the BPIs; and,
5. Perform other related tasks as deemed necessary from time to time.

The Director of Bureaus, Services, Regional Office or Project Management Offices of the above-mentioned personnel are hereby directed to allow them to provide the time and necessary resources to enable them to perform their responsibilities as members of the Team.

Furthermore, the Regional Directors are hereby directed to submit compliance to this Order two weeks after its issuance.

This Order shall take effect immediately and supersedes Special Order No. 62 s. 2006.

HERMOGENES E. ERDANE, JR.

Secretary



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