



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

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28-10-2018

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SPECIAL ORDER)

NO. 119)

Series of 2018)

28.10.18

**SUBJECT: Constitution of the BIIP Team for
the Cost Estimation Process
Improvement**

In line with Department's reform efforts in improving the cost estimation preparation and review process, and associated software applications and tools, the Cost Estimation Process Business Improvement Implementation Project (BIIP) Team is hereby constituted with the following members:

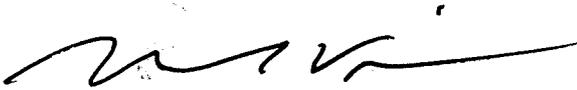
Chairman : Director Walter R. Ocampo, BOC
Vice Chairman : Assistant Director Aristarco M. Doroy, BOC
Members : Project Director Virgilio C. Castillo, UPMO-RMC I
Project Director Patrick B. Gatan, UPMO-FCMC
Project Director Gil R. Villanueva, UPMO-BMC
Project Director Atty. Johnson V. Domingo, UPMO-BuMC
Assistant Director Amador A. Andrada, BOE
Engr. Melrose I. Pailma, BOC-PMD
Engr. Edgardo C. Garces, BOC-CSSD
Engr. Godofredo E. Castillo, BOC-PCD
Engr. Corazon B. Corona, BOC-PCD
Engr. Arthur Q. Santos, Regional Office III
Engr. Clarito D. De Asis, Cagayan 3rd DEO, Region II
Ms. Zorahayda Paz D. Abreu, IMS
Ms. Vladimary T. Payumo, IMS
Mr. Klarenz M. Monreal, IMS
Mr. Romell S. Albano, IMS

The responsibilities of the Cost Estimation Process BIIP Team are to:

1. Ensure that the cost estimation process improvements and enabling Information Technology are directed towards the Department's objectives and goals;
2. Assume overall responsibility for the adoption and institutionalization of the related improvements;
3. Review process recommendations and assist in defining business rules for the software;
4. Provide input on reporting requirements;

5. Assist in the development of policy and procedure recommendations for the Cost Estimation Manual;
6. Assist in ensuring that the needs of all DPWH Offices are considered in the software functionality, procedures, training, support and technical infrastructure;
7. Assist in communicating implementation plans and progress to DPWH staff;
8. Encourage the acquisition of knowledge and skills by DPWH personnel;
9. Attend and actively participate in the Cost Estimation Process BIIP Team meetings;
10. Act as the Department's change agents to all the Department staff on the new engineering cost estimation processes and software; and
11. Fulfill other duties as assigned by the Cost Estimation Process BIIP Team Chairman.

This Order shall take effect immediately.



MARK A. VILLAR
Secretary

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Department of Public Works and Highways
Office of the Secretary



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