



Republic of the Philippines
MINISTRY OF PUBLIC WORKS,
 NIA Building, E. de los Santos Ave., Quezon City
OFFICE of the MINISTER

3 August 1979

MINISTRY ORDER) SUBJECT: DELINEATION OF AUTHORITIES,
) FUNCTIONS AND DUTIES PERTAINING
NO. 79-8) TO FISCAL TRANSACTIONS IN THE
) FORMER BUREAU OF PUBLIC WORKS.
Series of 1979)
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Pursuant to the provisions of the Revised Administrative Code, as amended, and existing related laws and Presidential issuances, and in order to effect expeditious action on fiscal transactions in the former Bureau of Public Works, the following functions and duties are hereby delegated to the appropriate officials subject to existing accounting auditing rules and regulations,

- A. Deputy Minister - Signing and/or approval of vouchers, Treasury Warrants and bank checks in excess of ₱500,000.00 but not over ₱1,000,000.00 to be pre-audited and countersigned by the Auditor.
- B. Assistant Secretary for Operations
1. Signing and/or approval of vouchers, Treasury Warrants and bank checks involving amounts above ₱10,000.00 but not exceeding ₱500,000.00 to be pre-audited and countersigned by the Auditor.
 2. Approval of cash advances to duly authorized disbursing officers and to be pre-audited and countersigned by the auditor.
- C. Assistant Secretary for Planning and Administration
- Signing of field notices or advices for Sub-Allotment Advices and Cash Disbursement Ceilings for capital outlays (Infra).
- D. Division and Service Chiefs (former BPW) - Approval of vouchers not exceeding ₱10,000.00 for:
1. Salaries and wages based on approved appointments
 2. Travelling expense based on prior approved authority
 3. Supplies and materials based on prior approved R.I.V.
 4. Overtime service based on prior approved authority

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- E. Chief, Administrative Division (former BPW) -
Signing and/or approval of vouchers, Treasury Warrants, bank checks not exceeding ₱10,000.00 for the following:
1. Payment of advertisements in newspapers;
 2. Remittances to the following offices or entities;
 - a. Bureau of Telecommunication
 - b. Bureau of Posts
 - c. Metropolitan Waterworks and Sewerage System
 - d. MERALCO
 - e. PLDT
- F. Chief, Financial and Management Division (former BPW)
Signing and/or approval of vouchers, Treasury Warrants, bank checks and field notices or advices for not exceeding ₱10,000.00 the following:
1. Settlement of Interfund payable and receivables not exceeding ₱500,000.00
 2. Refund of cash deposits.
 3. Remittances to the following offices or entities:
 - a. Bureau of Internal Revenue
 - b. Bureau of Treasury
 - c. Bureau of Printing
 - d. Government Service Insurance System
 - e. Treasury Warrants and bank checks in payment of items other than consummable not exceeding ₱10,000.00 shall be countersigned by the Assistant Minister for Operations,

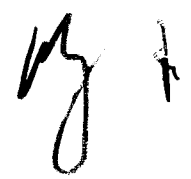
In addition to the above, approval of sub-allotment advices and Cash Disbursement Ceilings for current operating expenditures, copy furnished the Financial and Management Service, Ministry of Public Works.

For letters D, E, F, vouchers, treasury warrants and checks over ₱5,000.00 in payment of consummable items shall be pre-audited and countersigned by the Auditor.

The Assistant Secretaries and lower level officials shall sign in accordance with this delegated authority as follows:

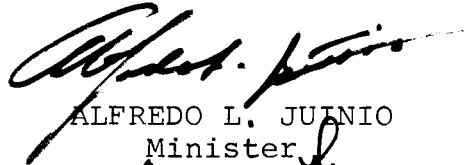
"By authority of the Minister"

Nothing in this Order shall preclude the Minister from exercising or amending any of the hereinbefore enumerated functions whenever he deems it necessary.



All existing orders, circulars and memoranda inconsistent herewith are hereby revoked.

This order takes effect immediately and shall continue until further orders.


ALFREDO L. JUNIO
Minister