



REPUBLIC OF THE PHILIPPINES
 MINISTRY OF PUBLIC WORKS AND HIGHWAYS
 OFFICE OF THE MINISTER
 MANILA

097.13 MPWH
 2-6-87

27 January 1987

MINISTRY ORDER)
 NO. 5)
 Series of 1987)

SUBJECT: Creation of the MPWH Technical Working Group on Physical Inventory Taking

Pursuant to Ministry Order No. 63 dated December 24, 1986, a TECHNICAL WORKING GROUP is hereby formed to formulate the general guidelines and procedures for the physical inventory-taking activities of the Ministry, to be composed of the following officials:

MPWH TECHNICAL WORKING GROUP ON PHYSICAL INVENTORY-TAKING

- Engr. MELCHOR D. CANETE, JR. - - - - - Chairman
 Special Assistant to the Deputy Minister
- Engr. EDUARDO R. RAMOS - - - - - Vice-Chairman
 Chief, Comptrollership Service
- Mrs. GERTRUDES H. ALDANA - - - - - Member
 Chief, Assets & Supplies Control Div., C.S.
- Ms. ELVIRA G. PELEA - - - - - Member
 Chief, Systems & Programming Div., ICC
- Mr. HERMOGENES REYES - - - - - Member
 Chief, Property & Procurement Div., FMS
- Mr. GREGORIO POBLACION - - - - - Member
 Chief, Spare Parts Depot, BOE
- Representative of the
 MPWH-COA Resident Auditor - - - - - Member

The Group shall commence their tasks as soon as possible and shall render periodic progress reports to the Physical Inventory-Taking Committee.

It is hereby authorized to utilize the services of the Secretariat -- the Assets and Supplies Control Division of the Comptrollership Service -- designated under Ministry Order No. 63, s.86, or any employee of the Ministry, to insure the successful accomplishment of the physical inventory-taking objectives.

This Ministry Order shall take effect upon approval.

VICENTE R. JAYME
 Minister

[Handwritten signature of Vicente R. Jayme]

2-17-87