



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

097-13 DPWH

6.17.2020

MAY 15 2020

DEPARTMENT ORDER)

SUBJECT: Standard Project Logbook Format

NO. 50)

Series of 2020 4/17/2020

In order to ensure the uniformity of format during Project Implementation for monitoring and updating of day-to-day activities in the project site, this **Standard Project (Construction & Materials) Logbook Format** applicable for locally funded and foreign assisted projects is hereby issued to be utilized by all Implementing Offices of the Department.

The issuance of the standard project logbook aims to establish consistency in the format and improve the Department's means of accomplishing the required project documents.

This standard template can be downloaded from the DPWH Intranet (<http://dpwhnet>) under Construction Forms, and is advised to be printed in 50 or 100 pages, hardbound for each project.

This Order shall take effect immediately.


MARK A. VILLAR

Secretary

Department of Public Works and Highways
Office of the Secretary



WIN0W02153

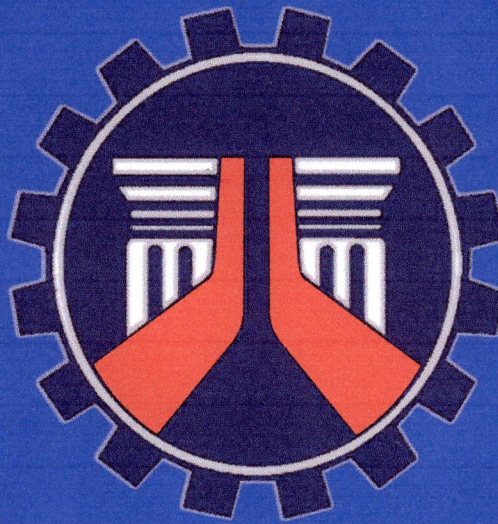
6.1.3 RCN/ECG/EAA

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CONSTRUCTION LOGBOOK

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS HIGHWAYS
(*IMPLEMENTING OFFICE*)
(*Office Address*)



CONSTRUCTION LOGBOOK

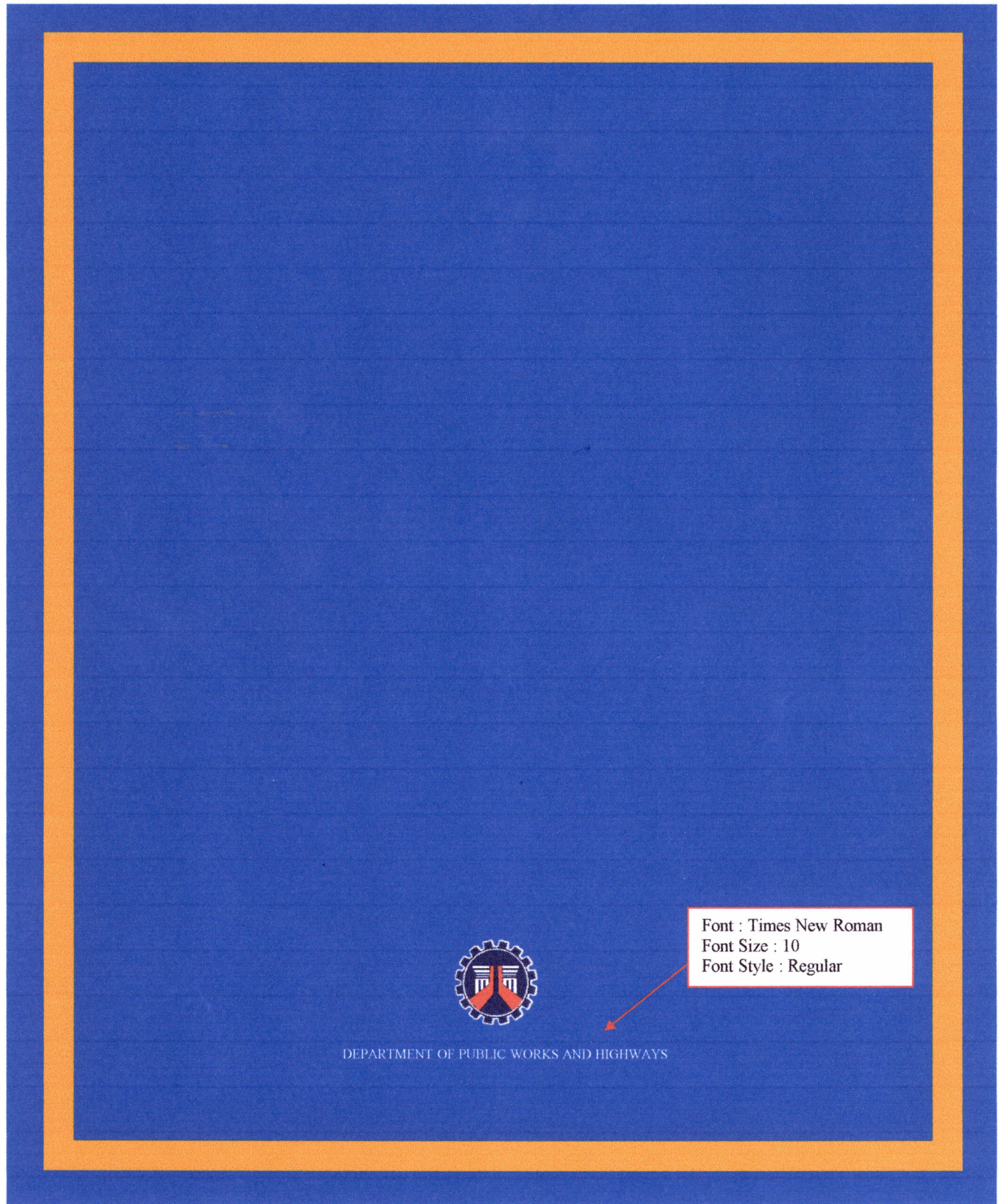
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Font Size : 16
Font Style : **Bold, *Italic***

Font : Times New Roman
Font Size : 36
Font Style : **Bold**

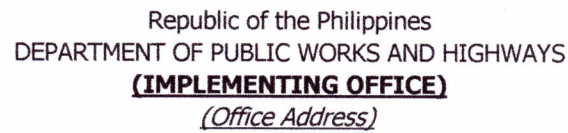
Side View

Front View

BACK PAGE (HARDBOUND - *royal blue*)



Rear View



Implementing Office : **DPWH - _____**

Contract ID : _____

Project Name & Address : _____

[illegible]

Province	:	_____
Region	:	_____
Project Category	:	_____
Source of Fund	:	_____
(Locally Funded/Foreign Assisted)	:	_____
Contractor	:	_____
Consultant	:	_____
Original Contract Amount	:	_____
Revised Contract Amount due to Approved	:	_____
VO # _____	:	_____
VO # _____	:	_____
VO # _____	:	_____
	:	_____
Start Date	:	_____
Original Contract Duration	:	_____
Revised Contract Duration due to Approved	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
	:	_____
Original Completion Date	:	_____
Revised Completion Date due to Approved	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
	:	_____

C. KEY PERSONNEL

C.1 DPWH PERSONNEL :

Project Engineer
Materials Engineer
Project Inspectors

NAME	ACCREDITATION NO./PRC NO.

C.2 CONSULTANT'S PERSONNEL :

NAME	ACCREDITATION NO./PRC NO.

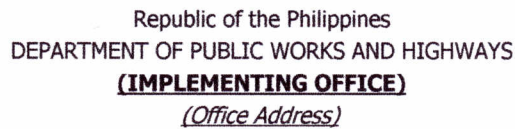
C.3 CONTRACTOR'S PLEDGED KEY PERSONNEL :





Project Engineer
Materials Engineer
Safety Engineer/Officer
Site Engineer/s

[illegible]

D. LIST OF CONTRACTOR'S PLEDGED EQUIPMENT

[illegible][illegible]



FAIR	
CLOUDY	
RAIN SHOWER	
HEAVY RAIN	

MANPOWER	No.
Foreman	
Driver	
Heavy Equipment Operators	
Laborers	
Mechanic	
Auto Electrician	
Laboratory Technician	
Carpenters	
Masons	
Others (<i>specify</i>) :	

✓	Operational
	Idle
x	Breakdown
n/a	Not Applicable

[illegible]

Page No.

REMARKS :

DPWH PERSONNEL ON-SITE :

NAME	TIME-IN	TIME-OUT	SIGNATURE
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<hr/>	-	-	<hr/>
<hr/>	-	-	<hr/>
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CONSULTANT'S PERSONNEL ON-SITE :

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VISITORS ON-SITE :

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Prepared by:

Site Engineer /Site Inspector /
Project Inspector (DPWH/Consultant)

Concurred by:

Project Engineer (Contractor)

Noted by:

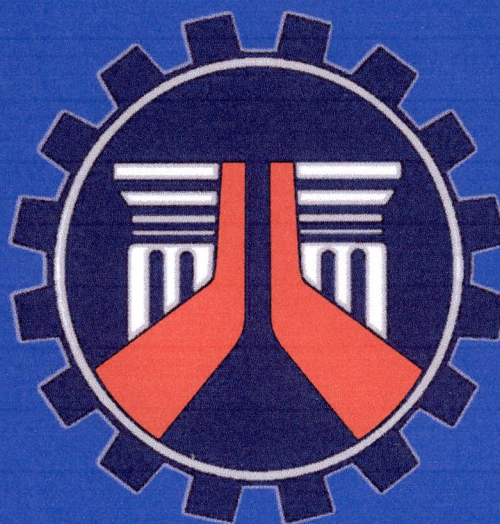
Project Engineer (DPWH)

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MATERIALS LOGBOOK

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS HIGHWAYS
(*IMPLEMENTING OFFICE*)
(*Office Address*)



MATERIALS
LOGBOOK

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Font Size : 16
Font Style : **Bold, *Italic***

Font : Times New Roman
Font Size : 36
Font Style : **Bold**

Side View

Front View

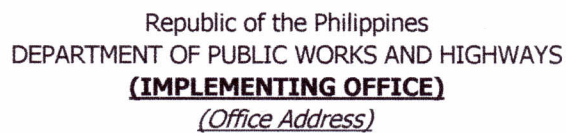
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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

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Font Style : Regular

Rear View



Implementing Office : **DPWH - _____**

Contract ID : _____

Project Name & Address : _____

[illegible]

Province	:	_____
Region	:	_____
Project Category	:	_____
Source of Fund	:	_____
(Locally Funded/Foreign Assisted)	:	_____
Contractor	:	_____
Consultant	:	_____
Original Contract Amount	:	_____
Revised Contract Amount due to Approved	:	_____
VO # _____	:	_____
VO # _____	:	_____
VO # _____	:	_____
	:	_____
Start Date	:	_____
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TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
	:	_____
Original Completion Date	:	_____
Revised Completion Date due to Approved	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
TE # _____ / VO # _____	:	_____
	:	_____

C. KEY PERSONNEL

C.1 DPWH MATERIALS QUALITY ASSURANCE PERSONNEL :

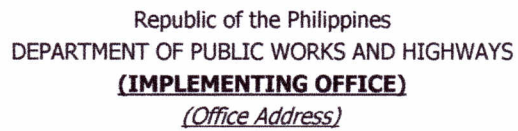
Materials Engineer

C.2 CONSULTANT'S QUALITY ASSURANCE PERSONNEL :

10000
5000
0
-5000
-10000

C.3 CONTRACTOR'S MATERIALS QUALITY CONTROL PERSONNEL :

Materials Engineer



CONSTRUCTION ACTIVITIES :

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery. There is no handwriting or other markings on the page.

[illegible]

Materials Engineer (DPWH/Consultant)

Materials Engineer (Contractor)

Project Engineer (DPWH)