



097-13-DPWH (P)
12-10-92

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

03 December 1992

DEPARTMENT ORDER) SUBJECT: Designation of Dir. Ernesto A. Silvela as Action Officer, Foreign-Assisted Projects for Visayas, and Defining his Functions as Such

No. 206 *[Signature]*
Series of 1992

In the interest of the service and for expediency in the implementation of foreign-assisted projects, Director Ernesto A. Silvela, in addition to his functions as Regional Director for Region VI, is hereby designated as Action Officer, Foreign-Assisted Projects (FAPs) for Visayas.

DOMICILE:

The Action Officer, FAPs for Visayas, shall have his headquarters at the DPWH Regional Office, Region VI, Iloilo City, with support staff to be sourced from various Project Management Offices (PMOs).

He is authorized to avail himself of the facilities of the DPWH Field Offices and Consultants.

Area of Administrative Responsibilities:

1. The Action Officer shall be under the supervision of the Secretary, thru the Undersecretaries of Regional Areas concerned.
2. The area of his administrative responsibilities shall be all DPWH FAPs for Visayas, i.e., Region VI (Western Visayas), Region VII (Central Visayas) and Region VIII (Eastern Visayas).
3. The Action Officer shall provide appropriate administrative interventions in Regional Offices and Fields Offices to facilitate the implementation of FAPs, especially those which are delayed and/or with execution problem.
4. He shall join/represent concerned DPWH officials in meetings with Foreign Financing Institutions concerning FAPs.

FUNCTIONS:

Facilitator:

1. Conduct regular consultation and coordination meetings at the field level with DPWH officials, consultants and contractors for the prompt and proper implementation of FAPs.

-2-

2. Identify problem areas of FAPs.
3. Recommend to the Secretary, thru the Undersecretary concerned, appropriate policies and measures, to speed up FAPs falling behind schedule and resolve other implementation problems.
4. Interface with Foreign Financing Institutions and recommend policies and measures for the prompt compliance of their administrative requirements.

Coordinator:

1. Coordinate with other agencies including other departments, LGUs, and NGOs/private sectors, regarding FAPs which require inter-agency involvement.
2. Attend coordination meetings of Undersecretaries of areas concerned.

Monitoring:

1. Review progress reports furnished by PMOs to him and prepare Summary Narrative Reports, particularly on highlights/features of project implementation for perusal of the Secretary and Undersecretary.
2. Cross-check field reports against actual situations.
3. Conduct performance audit of contractors/consultants of FAPs periodically and as required by implementation problems.

The PMOs and Consultants of FAPs shall coordinate with the ACTION OFFICER the project cycles, to include the pre-construction, construction supervision and monitoring in pursuance of the proper and prompt implementation of projects and programs.

This Order takes effect immediately.


JOSE P. DE JESUS
Secretary