



REPUBLIC OF THE PHILIPPINES
MINISTRY OF PUBLIC HIGHWAYS
OFFICE OF THE MINISTER
MANILA

12 November 1979

MINISTRY ORDER

No. 184

Series of 1979

SUBJECT: Adoption of a policy requiring officers and employees of this Ministry attending international conferences/seminars to conduct a workshop, to transfer technical knowledge and information gained therein to other staff members

In order to derive maximum benefit from international conferences/seminars participated in by Ministry officers and employees, each and every participant in these conferences/seminars shall be required, upon return, to conduct workshops or seminars to transfer technical knowledge and information gained therein to other staff members.

For the proper implementation of this policy, it is directed that all officers and employees of the Ministry Proper, its Bureaus and Offices, who attend international conferences/seminars shall, within 15 days from date of return, prepare and submit a workshop program to the corresponding head of Bureau or Office, or in the case of heads of Bureau or Office, to the Deputy Minister. Officers and employees of the Regional Offices who attend international conferences/seminars shall, within 15 days from date of arrival, likewise prepare and submit a workshop program to the Regional Director for approval. Each workshop to be conducted pursuant to this policy shall be coordinated and supervised by the Manpower Development Service.

This policy shall apply to all officers and employees who have attended international conferences/seminars beginning 1 November 1979.

Vicente T. Paterno "1/7
VICENTE T. PATERNO
Minister

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