Republic of the Philippines Ministry of Public Highways OFFICE OF THE MINISTER Manila

July 2, 1979

MINISTRY ORDER NO. 161-A

TO ALL: Bureau Directors Highway Regional Directors Directors and Chiefs of Service Regional Equipment Engineers District and City Engineers This Ministry

> SUBJECT: ADDITIONAL GUIDELINES IN THE IMPLEMENTATION OF THE ENERGY CONSERVATION PROGRAM

Supplemental to Ministry Order No. 161, dated March 9, 1979 relative to the Energy Conservation Program of this Ministry, enumerated hereunder are guidelines to be adopted by your respective offices to reduce further energy consumption; viz:

- 1. All service vehicles shall be strictly used for official business only.
- 2. No vehicle shall be allowed to leave the garage or compound without the corresponding Trip Ticket duly approved by the Chief of Office.
- 3. Heavy equipment shall be garaged as much as possible nearest the working site and shall not be used as service vehicle of the operator.
- 4. Equipment with excessive leakage in the fuel or hydraulic system, and engine using excessive fuel or lubricant due to loose compression shall be immediately repaired. Equipment without starters and whose engines can not be shut off during noon and break time shall not be allowed to operate unless the defects are corrected.
- 5. Long distance transfer of crawler type equipment shall be made through the use of trailers.
- 6. Issuance of fuel for heavy equipment shall be in accordance with the number of hours or estimated work to be done as indicated in the Operation Ticket and shall be concurred in by the Project Engineer.
- 7. Electric light power units operated by the respective offices shall be used very sparingly and only when the exigency of the service requires.

Strict compliance is enjoined.

(Sgd.) BALTAZAR AQUINO Minister

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