



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

097.13 DPWH

1-9-89

REC'D. JAN. 9, 1989

3:00 - P.M.

9/19

22 December 1988

DEPARTMENT ORDER

NO. **123** s., 1988

SUBJECT: Transfer/Movement  
of Service Vehicles

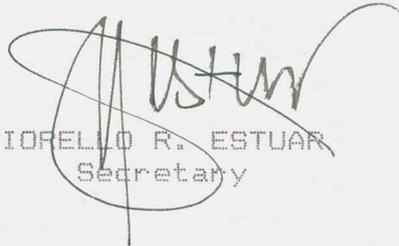
TO : All Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Service Chiefs  
Regional Directors  
Regional Equipment Engineers  
PMOs

It is noted that service vehicles are sometimes transferred from one office to another or from person to person without the knowledge and approval of the Bureau of Equipment. More often than not when officials are transferred to other stations they bring with them the cars/vehicles originally assigned to their former offices.

These practices cause accountability problems and difficulties in maintaining updated inventory records, and negate our efforts to rationalize allocation and usage of service vehicles.

In view of the serious problems posed by these practices, and pursuant to the Department policy of assigning vehicles to the Office and not to particular individuals, effective immediately, it is hereby directed that service vehicle transfers from Office to Office and from person to person shall always be done with prior knowledge of the Bureau of Equipment and approved by the Undersecretary in charge.

For compliance.

  
FIOFELLO R. ESTUAR  
Secretary