



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

097.13 DPWH  
09-25-2014

**DEPARTMENT ORDER**

No. **102**  
Series of 2014

**Subject : Defining the Roles and Responsibilities for Bridge Inspections Type 1 (Routine) and Type 2 (Condition)**

The processes for implementation and management of the Bridge Management System were defined in Department Order 43, series of 2008. This included assignment of responsibilities to Regional Offices, District Engineering Offices and Central Office Development Planning Division and Statistics Division (formerly Infrastructure Planning, Research and Statistics Division).

This Department Order reinforces D.O. 43, series of 2008 with specific responsibilities for conduct of Bridge Inspections types 1 (Routine Inspection) and 2 (Annual Condition Inspection) as detailed in the Bridge Inspection Manual and the Bridge Data Collection, Quality Assurance and Management Manual. Current versions of these manuals are available for download from the Planning Applications web page of the Departments intranet ([http://dpwhweb/planapps/planapps/bms/classic\\_manuals.asp](http://dpwhweb/planapps/planapps/bms/classic_manuals.asp)).

Specific responsibilities shall include:

**District Engineering Office**

- Routine Inspections (monthly) Type 1 : Maintenance Engineer
- Condition Inspections (annual) Type 2 : Accredited Bridge Inspector(s) from either Maintenance, Construction, or Planning and Design functions.

**Regional Office**

The Regional BMS Coordinator shall be responsible for:

- Maintaining a pool of accredited bridge inspectors sufficient and efficient to undertake the required annual bridge condition surveys of all bridges in the Region;
- Coordination and supervision of annual bridge condition surveys;
- Coordination and implementation of uploading of survey data to the Road and Bridge Information Applications (RBIA);
- Quality assurance of bridge condition data from the District Engineering Offices.

**Development Planning Division**

The BMS Central Office Bridge Survey Team Leader shall be responsible for:

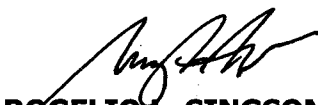
- Planning, programming, and coordination of bridge condition surveys at the national level;
- Co-ordination, design and implementation of training at the National level;

- Maintaining training documentation;
- Oversight of the loading of bridge condition survey data into the RBIA at the Regional level;
- Establishment of Quality Assurance policies for the supervision of data capture.

There is no change to delegated responsibilities for all other types of bridge inspections. The complete list of all bridge inspections and their frequency are shown in the following table.

TYPE	NAME	FREQUENCY	RESPONSIBILITY
<b><i>Scheduled Bridge Inspections</i></b>			
1	Routine	Monthly	- District Engineering Office
2	Condition	Annual	- District Engineering Office / Regional Office
<b><i>Non-Scheduled Bridge Inspections</i></b>			
3	Engineering	As Required	- DEO / RO / BOD / BRS / BMS Team and other Entities
4	Emergency	As Required	- District Engineering Office / Regional Office
5	Inventory	As Required	- District Engineering Office / Regional Office

This Order takes effect immediately.

  
**ROGELIO L. SINGSON**  
Secretary

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Office of the Secretary



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