

Republic of the Philippines
Ministry of Public Highways
OFFICE OF THE MINISTER
M a n i l a

2 January 1979

MINISTRY ORDER)
No. 87-B)
Series of 1979) SUBJECT: Amendment to Ministry (Department)
Order No. 87-A dated October 24,
1977: Submittal of Semi-Annual
Accomplishment Report to conform
with the implementation of the New
Performance Appraisal System.

As an ammendment to Department Order No. 87-A, Series of 1977 dated October 24, 1977, it is hereby directed that all Highway Regional, District and City Offices should submit a Semi-Annual Accomplishment Report to this Ministry, Attention: Project Execution Service in lieu of the Semi-Annual Activity Performance Report to serve as a more effective means of evaluating office performance in order to conform with the implementation on January, 1979 of the New Performance Appraisal System.

The enclosed revised sample format is patterned with the format of the New Performance Appraisal System which involves the basic concepts of management by objectives and performance appraisal which is the measurement of results.

The Semi-Annual Accomplishment Report shall be received by this Office at every end of January and July each year and the report should cover the previous six (6) months period starting July to December, 1978.

Strict compliance is hereby enjoined.

(SGD) BALTAZAR AQUINO
Minister

GCI/nmb

Pampanga Highway Engineering District
DIRECTOR/DISTRICT/CITY OFFICES

Date Submitted: 31 January 1979

ACCOMPLISHMENTS	PERFORMANCE TARGET (IN PERCENT)				Project Budget	Date Started	Problems/Obstructions Encountered in Proj. Instituted		Improvements/New Ideas Policies/Procedures
	QUANTITY		TIME						
	Planned	Actual	Planned	Actual	Amount Spent	% Accomplished			
1. Maintenance of Parangay roads & bridges in the district					P900,000.00	July 1, 1978	Breakdown of	Hastened procurement	
					180 Cal. days	Dec. 31, 1978	equipment &	of spare parts.	
	100%	90%	100%	90%	P900,000.00	90%	poor weather	Rendered overtime	
							condition.	services during good	
								weather.	
Total length = 772.87 kms.									
2. Other accomplish- ments									

PREPARED BY:

CHECKED BY:

SUBMITTED BY:

Director/District/City Engineers

(NOTE: Submit more pages if needed)