

Republic of the Philippines
DEPARTMENT OF PUBLIC HIGHWAYS
OFFICE OF THE SECRETARY
M a n i l a

October 25, 1976

DEPARTMENT ORDER }
NO. 79 (A) }
SERIES OF 1976 }
x - - - - - x

SUBJECT: Amending Department
Order No. 79 dated
October 5, 1976 -
"Creating the Sug-
gestions and Incen-
tive Awards Commit-
tee in the Depart-
ment of Public
Highways".

Department Order No. 79 dated October 5, 1976, is hereby amended, as follows:

"A Suggestion and Incentive Awards Committee" is hereby created to be composed of the following officials:

1. Assistant Secretary for Administration - Chairman
2. All Directors, Chiefs and Assistant Chiefs of Department Services or their duly authorized representatives with a rank of Division Chief or above - Member
3. All Bureau Directors and Assistant Bureau Directors or their duly authorized representatives with a rank of Division Chief or above - Member
4. Department Chief and Assistant Chief of the Personnel Division - Member

In this connection, it is suggested that all Chiefs of Office should thoroughly discuss with their subordinate officials and employees the prescribed rules, regulations and standards on "Employee Suggestions and Award System," copy of which have already been furnished their respective offices, in order that their employees should understand the aims and purpose of the aforementioned rules. Their respective internal meeting or conference on the subject should be undertaken on October 25 to November 2, 1976. All nominations for all types of awards should be submitted to the Committee on or before November 4, 1976, the date the Committee shall convene to review, analyze and discuss all the nominations coming from various offices.

Immediate compliance is desired.

BALTAZAR AQUINO
Secretary

CJG:rr