

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.13-DPWH
05-08-2001

25 APRIL 2001

DEPARTMENT ORDER)

NO. 76
Series of 2001 *5.8.01*
X-X-X-X-X-X-X-X-X-X-X

SUBJECT: TIME TABLE/DEADLINES RELATIVE
TO D.O. NO. 2, SERIES OF 2001 ON
GUIDELINES IN THE ELIGIBILITY
PROCESSING OF CONTRACTORS FOR
CIVIL WORKS PROJECTS.

In order for contractors to have sufficient time to prepare and submit their application for registration and application for eligibility to bid for specific projects and also for the DPWH to process contractor's registration and eligibility as well as issue bid documents, it is hereby directed that the following time table/deadlines relative to the Department Order No. 2, Series of 2001 be observed and strictly adhered to viz:

<u>Activities</u>	<u>Deadlines</u>
Application for Contractor's Registration to DPWH BAC-TWG Office before intending to participate in the bidding.	At least 1 month.
Contractor's appeal for correction or upgrading of the Registration of Contractor's Information Report from BAC-TWG Office.	7 CD upon receipt.
Submission of Contract Profile for Eligibility Processing (Form NR-002) by Implementing Office to BAC-TWG Office.	At least 10 CD before its 1 st day of advertisement.

Letter of Intent of Contractors to participate to bid in Implementing Office/BAC-TWG office.

Within the advertisement period or 14 to 21 CD.

Submission in one batch of interested bidders by Implementing Office to BAC-TWG Office on Expression of Interest for Eligibility Processing (Form NR 003).

At least 5 CD after last day of advertisement.

Issuance of Plans and Tender Documents by Implementing Office to bidders.

At least 12 CD.

Central BAC-TWG Office inform Implementing Office/Bidders on results of Eligibility Statement Reports.

5 CD after submittal of Form NR 003 to BAC-TWG Office.

Appeal of Ineligible Bidders to bid from Central BAC-TWG Office.

7 CD upon receipt.

Deadline for the submission of bidder's Eligibility Statement Report (Form NR 003) to bid in order to purchase bid documents at the Implementing Office.

Within 10 days from the 1st day of issuance of the bidding documents.

Attachment 1 and 2 in this D.O. are the revised Form NR 002 and Form NR 003, which should be completely filled up when submitting to BAC-TWG Office. Activity 5 to activity 14 of attachment 3 is a Time Table Guide, which is useful in preparing procurement schedule by the Implementing Office.

For strict compliance.


SIMEON A. DATUMANONG
Secretary

Date : _____

FORM NR 002

April 2001

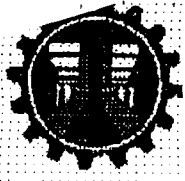
Region / District Office : _____
Project / Contract ID : _____
Project / Contract Name : _____
Project Location : _____
Contract Duration (CD) : _____
Approved Budget for the Contract (ABC) = P _____
Name of Newspapers for this advertisement : _____
Dates of Advertisement : _____
Submission of interest for Eligibility Processing (Form NR 003) : _____
Issuance of Bidding documents : From : _____ To : _____
Cost of bid documents : _____

Major Categories of Work	Unit of Measure	Dimension	Cost Estimate for Each Major Category of Work	Similar Major Categories of Work

Major Categories of Work Table					
Code	Category of Work Description	Dimension Unit of Measure	Code	Category of Work Description	Dimension Unit of Measure
BCB	Bridges-Construction-Bailey	lm	MBG	Maintenance Buildings	stories
BCC	Bridges-Construction-Concrete	lm	MFC	Maintenance Flood Control	cm
BCS	Bridges-Construction-Steel	lm	MRB	Maintenance Roads and Bridges	km
BCP	Bridges-Construction-With Bored Piles	lm	PHC	Ports/ Harbors- Causeway	lm
BIH	Buildings/ Industrial Plant- HIGH rise	stories	PHW	Ports/ Harbors- Wharf	lm
BIL	Buildings/ Industrial Plant- LOW rise	stories	RCA	Roads- New Construction- Asphalt	km
BRB	Bridges- Rehabilitation- Bailey	lm	RCG	Roads-New Construction-Gravel	km
BRC	Bridges-Rehabilitation- Concrete	lm	RCP	Roads- New Construction- PCCP	km
BRR	Bridges- Rehabilitation- Retrofitting	lm	RRA	Roads- Rehabilitation- Asphalt	km
BRS	Bridges- Rehabilitation- Steel	lm	RRG	Roads- Rehabilitation- Gravel	km
BRP	Bridges- Rehabilitation- With Bored Piles	lm	RRP	Roads- Rehabilitation- PCCP	km
FIIG	Flood Control/ Hydraulics/ Dredging	cm	TEA	Traffic Engineering- Signage	piece
FIID	Flood Control/ Hydraulics/ Dams	cm	TEP	Traffic Engineering-Pavement Markings	lm
FHP	Flood Control/ Hydraulics/ Pumping Station	unit	TES	Traffic Engineering- Signalization	set
FIIN	Flood Control/ Hydraulics/ Drainage	lm			
FIIR	Flood Control/ Hydraulics/ River Control	lm			
FIHW	Flood Control/ Hydraulics/ Water Supply	lm			

Implementing Office Signature : _____ Date : ____ / ____ / ____

- Notes: 1. This form should be submitted by the Implementing Office to DPWH Central BAC-TWG Office at least 10 CD before its 1st day of advertisement.
2. All blanks should be completely filled-up.



Republika ng Pilipinas
KAGAWARAN NG PAGAWAIN AT LANSANGANG PAMBAYAN
TANGGAPAN NG KALIHIM
Maynila

Registry of Contractors for Civil Works Projects
**Expression of Interest for
Eligibility Processing**

Date : ____ / ____ / ____

Form: NR-003
Revised April 2001

Region/District Office : _____ Approved Budget for the Contract : _____
Project/Contract ID : _____ Name of Newspapers : _____
Project/Contract Name : _____ Date of Advertisement : _____
Cost of Bid Documents : _____ Contract Duration (CD) : _____
Deadline Submission of Form NR003 : _____
Issuance of Bid/Tender Documents From _____ to _____ at _____

Major Categories of Work	Unit of Measure	Dimension	Similar Categories of Work

Name of Firm/Company: _____
PCAB License/Registry ID Number : _____
Authorized Representative : _____

I hereby certify my intent to purchase bid documents for the above project/ contract and state that the following statements are true by placing my initials in each box.

- ☐ The firm/company I represent has key personnel, such as project manager, project engineer, materials engineer, materials engineer, and foreman that are qualified to undertake the above project/contract.
- ☐ The firm/company I represent owns, and/or has under lease and/or purchase agreements for equipment that is needed to undertake the above project/contract.
- ☐ The firm/company I represent is a registered contractor with the DPWH and all registration information is current and up to date.
- ☐ The firm/company I represent is currently not a blacklisted contractor per CIAP Consolidated Government Level and Industry-Level Blacklisted Constructors.

I hereby certify that all information provided herein, is true and correct, and I hold myself liable, criminally or civilly, for any misrepresentation or false statement made herein.

In witness thereof, I have hereunto affixed my signature this _____ day of _____, 20____
at _____, Philippines.

Affiant

- Note :
1. This form may either be submitted to the DPWH District/ Regional Office or BAC-TWG Office, 5th Floor DPWH Central Office, Port Area, Intramuros, Manila.
 2. All blanks of this form should be completely filled up.
 3. This form should be received by the Implementing Office not later than the 12 CD from its 1st day of issuance of bidding documents.

The time table shown below relative to D.O. No. 2, Series of 2001 has been derived by listing related activities that are important to the Implementing Office, the Central BAC - TWG Office, as well as the Constructors who are interested to participate in the bidding of DPWH projects.

Activity No.	Activities	Estimated Calendar Days
1	New Application for DPWH Registration to BAC-TWG Office	3
2	Approval of DPWH CRC on new contractors	(7+3)
3	Contractors' appeal for correction/upgrading of CRC from BAC-TWG	5
4	Approval of appeal on correction/upgrading of Information on CRC	4
5	IO Submission of Contract Profile for Eligibility Processing (Form NR 002) to BAC-TWG Office	10
6	1st Day of Advertisement/Intent to participate	14-21
7	Last Day of Advertisement/Intent to participate	5
8	IO Submission in one batch of bidders' expression of interest (Form No. 003) to bid at BAC-TWG office	5
9	BAC-TWG office inform IO/bidders on results of Eligibility Statement	6
10	1st day Issuance of Plans/Tender Documents	4
11	Appeal of Ineligible bidders to BAC-TWG office	3
12	BAC-TWG office release Result of appeal	3
13	Deadline submission of Eligibility Statement in order to purchase bidding documents in IO	2
14	Last day of issuance of bidding document to bidders	

CRC = Contractors' Registration Certificate

IO = Implementing office such as District/Regional Office