



REPUBLIC OF THE PHILIPPINES  
MINISTRY OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE MINISTER  
MANILA

September 23, 1982

MINISTRY ORDER)  
NO. **70** }  
Series of 1982)

SUBJECT: CREATION OF ESTIMATING COMMITTEES  
IN THE CENTRAL OFFICE AND IN EACH  
REGIONAL, DISTRICT AND CITY OFFI-  
CES OF THE MINISTRY OF PUBLIC  
WORKS AND HIGHWAYS

In order to provide the various PBAC'S of the Ministry with reasonable/valid basis in recommending awards of contracts to lowest and responsible bidders and in the interest of public service, various Estimating Committee are hereby created, to be composed as follows:

I. A. Central Office:

1. Mr. ALFREDO Z. REYES - - - - - Chairman
2. Mr. JACINTO LAWAS - - - - - Member for all projects
3. Representative for the type of  
project concerned - - - - - Member (on call)
4. Representative of the office  
involved in the direct imple-  
mentation of the particular  
project - - - - - Member (on call)
5. Representative from the In-  
House Consultant - - - - - Member (on call)

II. B. Regional Office:

1. The Asst. Regional Director - - Chairman
2. The Chief of the Construc-  
tion Division - - - - - Member
3. The Chief of the Maintenance  
Division - - - - - Member

I. C. District/City Offices:

1. The Asst. District/City  
Engineer - - - - - Chairman
2. The Chief of the Construc-  
tion Section - - - - - Member
3. The Chief of the Maintenance  
Section - - - - - Member

II. The above-mentioned Committees shall in the preparation of the agency estimates, observe the following:

1. The provisions of Ministry Order No. 68 dated July 27, 1982, regarding the "Preparation of Government Estimate (AAE)".
2. The Committee may be assisted by a staff to be taken from their respective office personnel for purposes of keeping records, updating statistics, gathering field data, preparing details and computations and such other work that may be assigned to them from time to time.



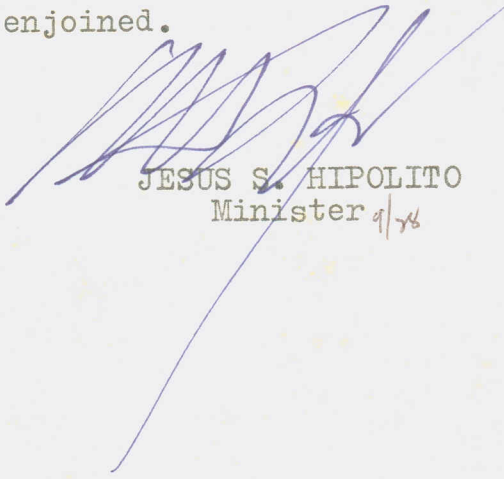


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3. Each member of the Committee shall prepare a preliminary estimate of his own to be presented to the Chairman during deliberations and to be used as basis in the preparation of the final agency estimates.
4. On the day of the bidding, the Chairman and all members thereof shall meet en banc starting at 8:00 AM to deliberate and decide on the unit prices of each and every item of work and prepare the final agency estimate in a restricted room designated by the chief of office concerned where nobody shall be allowed to enter nor go out of the room earlier than the deadline of submittal of bids and/or completion of the preparation of the final agency estimate whichever is later.
5. The agency estimate as prepared by the Committee using the standard form and duly signed by the head and all members thereof shall be sealed in an envelope and delivered to the prequalification, Bidding and Awards Committee and shall be sufficient for purposes of opening of bids. Said agency estimate shall be the official Agency Approved Estimate after the **approval** of the Minister of Public Works and Highways.
6. It is understood that each of the abovementioned Committees, shall be under the direct administrative supervision of the respective PBAC.

Compliance hereof is hereby enjoined.

  
JESUS S. HIPOLITO  
Minister 9/76