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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

05 March 1990

DEPARTMENT ORDER  
NO. 60  
SERIES OF 1990 *3-12*

SUBJECT : GUIDELINES IN THE IMPLEMENTATION  
OF CONCRETE BARANGAY ROADS/MULTI-  
PURPOSE PAVEMENTS UNDER RA 6832  
AND RA 6763.

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1.0 PURPOSE :

- 1.1 To provide policy and procedural guidance for the effective implementation of concrete barangay roads/multi-purpose pavement projects in accordance with the provisions of the CY 1990 General Appropriations Act and Republic Act No. 6763.

2.0 POLICY

- 2.1 The concerned District or City Engineers Office (DEO/CEO) shall prepare the program for concrete barangay roads/multi-purpose pavements, in coordination with the Representative of the Legislative District and the Municipal/City Development Council.
- 2.2 The Barangay Council (BC) shall assume full supervision and control of every concrete barangay road/multi-purpose pavement project with a length of not more than 100 meters.
- 2.3 The DEO/CEO concerned shall undertake, by contract or force account, the construction of every concrete barangay road/multi purpose pavement with a length of more than 100 meters.
- 2.4 The concerned Regional Director shall oversee and monitor the performance of the DEOs/CEOs and the BCs to ensure successful implementation of the projects.

### 3.0 IDENTIFICATION OF CONCRETE BARANGAY ROADS/MULTI PURPOSE PAVEMENTS

3.1 The concrete barangay road/multi-purpose pavement shall be located in the population center of the barangay.

3.2 Based on a system of classification by population and area to be formulated by the DPWH, barangays shall be classified into small, medium, and large which shall have a 100-meter, 200-meter, and 300-meter road/pavement respectively.

### 4.0 PREPARATION AND APPROVAL OF THE CONSTRUCTION WORK PROGRAM

4.1 The DEO/CEO shall prepare a program of work (POW) for each barangay in the amount appropriated for the purpose in accordance with the DPWH standards and specifications for roads and bridges.

4.2 In the preparation of the POW, the DEO/CEO in coordination with the BC shall undertake a road condition survey of the barangay roads where the project is to be located in conformance with the provisions of RA 6763.

4.3 The POW shall be concurred in by the BC and approved by the DEO/CEO.

4.4 The Regional Office (RO), the Municipal Mayor and the Barangay Chairman shall be furnished with pertinent documents, data, information and the approved POW before any construction can be commenced.

### 5.0 IMPLEMENTATION

5.1 The BC shall undertake the construction of a barangay road /multi-purpose pavement with a length of not more than 100 meters within its jurisdiction in accordance with DPWH standards and specifications.

5.2 The DPWH shall arrange for the implementation of the project by the BC thru either of the following modes:

a. Thru a Memorandum of Agreement with the DPWH where the BC shall act as "contract/project administrator" of the DPWH and shall either :

i. contract out and supervise the works to be done in accordance with existing rules and regulations under Executive Order No. 175, series of 1988.

ii. directly undertake the project by itself in accordance with existing rules and regulations.

b. Thru a "pakyaw" contract with the DPWH where the BC shall directly undertake the project by providing the labor services and, when necessary, some specified materials, in accordance with the provisions of Presidential Decree No. 1948 and other laws and applicable DPWH rules and regulations thereon.

5.3 In either case the following conditions shall be required :

a. The MOA/ pakyaw contract shall be signed by the Barangay Chairman who shall be authorized to do so thru a Barangay Council Resolution.

b. The MOA/pakyaw contract shall indicate, among other things, the items of work to be done, their corresponding costs, and the manner of payment.

c. The MOA/pakyaw contract shall be approved by the DPWH official concerned in accordance with Department Order No. 42, series of 1988, as amended.

## 6.0 ENGINEERING SUPERVISION

6.1 An amount of not more than three percent (3%) of the project funds shall be provided to the DPWH for its expenses for engineering supervision of the project.

## 7.0 DISBURSEMENT OF FUNDS

- 7.1 The RO shall transfer the funds for the construction of barangay roads/multi-purpose pavements to be undertaken by the BC to the DEO/CEO by issuing the usual Letter of Advice of Allotment (LAA).
- 7.2 In the case of projects implemented by the BC as contract/project administrator thru a MOA, the following procedure shall be followed:
  - a. On the basis of the MOA, LAA, and funding check, the DEO/CEO shall prepare a Request of Obligation of Allotment (ROA), in favor of the Barangay Treasurer concerned in order to obligate the amount to be transferred.
  - b. On the basis of the funding check from the RO, the DEO/CEO shall prepare a disbursement voucher equivalent to 25% of the LAA, payable to the Barangay Treasurer, for deposit in an authorized government depository bank for the account of the BC concerned. This shall be taken up as a cash advance to the concerned Barangay Treasurer. However, before the cash advance shall be released, the following must be observed:
    - i. The Barangay Treasurer must be bonded, and a copy of the bond shall be furnished the DEO/CEO.
    - ii. The BC, thru a Barangay Resolution, must identify the authorized depository bank where the funds will be deposited. The money must be deposited under a current account in a government depository bank near the place where the barangay is situated and withdrawals shall be made thru commercial checks duly supported by a voucher and other supporting documents. In a place where there is no government depository bank, the money shall be kept in the vault of the Municipal Treasurer as far as practicable.

The signing and counter signing officials for all checks and vouchers shall be the Barangay Chairman and the Barangay Treasurer. Signatories to the Statement of Work Accomplished (SWA) and other documents shall be identified through a Barangay Resolution, copy furnished the DEO/CEO concerned.

- c. Subsequent cash advances shall be made by the DEO/CEO only upon submission of the approved SWA, verification by DEO/CEO of the work done and proper liquidation of the previous cash advances.
- d. The liquidation reports shall be certified by the Barangay Treasurer concerned, approved by the Barangay Chairman and verified by the COA Auditor concerned.
- e. The Certificate of Final Acceptance to be issued by the DEO/CEO shall be attached to the final liquidation report.
- f. No part of the cash advance shall be used by the BC for the purchase of furnitures and equipment.
- g. Any unused balance of the funds transferred after the completion of the project shall be refunded by the concerned Barangay Treasurer to the DEO/CEO.

7.4 In the case of projects implemented by the BC directly thru a pakyaw contract, payments to the BC shall be made by the DEO/CEO thru the usual progress billings under existing rules and procedures.

## 8.0 INSPECTION AND MONITORING

8.1 The DEO/CEO shall periodically inspect the construction work to ensure that the projects are being implemented according to the approved POW and DPWH standards and specifications.

8.2 The DEO/CEO shall notify the BC concerned of any deficiency found during inspection, and a follow up joint inspection shall be immediately undertaken to assess if the deficiency has been corrected.

8.3 The DEO/CEO shall submit to the RO a regular report on the physical and financial aspect of the construction of concrete barangay roads/multi-purpose pavements.

#### 9.0 TECHNICAL SUPERVISION REPORTS

9.1 The DEO/CEO shall submit a year-end technical supervision report and overall accomplishment to the Secretary, thru the Regional Office, for each municipality at the end of every calendar quarter.

9.2 The report shall, among other things, include the following:

9.2.1 Evaluation of the performance of the BCs in the construction of concrete barangay roads/multi-purpose pavements.

9.2.2 Condition ratings of the barangay roads multipurpose pavements constructed.

This Order shall take effect immediately.



FIORELLO R. ESTUAR  
Secretary

5.1/HBB/asg