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Republic of the Philippines Department of Public Highways OFFICE OF THE SECRETARY Manila

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July 23, 1975

DEPARTMENT ORDER)

NO. 52

Series of 1975 ) x-x-x-x-x-x-x-x-x SUBJECT: Creation of a Committee to Screen and Evaluate Change Orders, Work Orders and Extra Work Orders.

In order to have a more thorough study of Change Orders, Work Orders and Extra Work Orders involving increase in contract cost of more than P200,000.00 submitted by the Regional Directors and/or Project Engineers, a committee is hereby created to screen and evaluate all such orders composed of the following:

- Mr. Teodoro Gutierrez - - Chairman Director, Special Projects Service
- 2. Mr. Nicasio Leoncio ---- Member Acting Chief, Project Execution Service
- 3. Mr. Alfonso Cinco, Jr. ---- Member Chief, Administrative Service
- 4. Atty. Dominador Madamba - - Executive Secretary Asst. Chief, Administrative Service and Chief Legal Officer

The DPH Estimating Committee shall be at the disposal of this Committee, whenever the exigency of the service requires its assistance.

The Committee shall prepare and submit a report in the form of a resolution on its comments and/or recommendation to the Secretary for clearance and/or approval, before work on such Change Order, Work Order or Extra Work Order is undertaken.

Any violation of this Department Order shall be dealt with administratively.

This Order supersedes Department Order No. 42 series of 1975, and shall take effect immediately.

BALTAZAR AQUINO Secretary