



Republic of the Philippines  
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
 Manila

897.13 DPWH  
 03-20-2015

**MAR 19 2015**

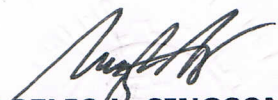
**DEPARTMENT ORDER )**  
**NO. 42 )**  
**Series of 2015 )**

**SUBJECT: SIGNING OF DETAILED ENGINEERING DESIGN (DED) PLANS, "AS-STAKED" PLANS/REVISED PLANS, AND "AS-BUILT" PLANS APPROVED IN THE CENTRAL OFFICE**

In the interest of the service and in line with the Department's objective of simplifying processes, all detailed engineering design (DED) plans, "As-Staked"/Revised plans and "As-Built" plans being submitted to DPWH Central Office for approval shall be signed manually in accordance with the following guidelines:

1. Only the coversheet shall be signed by the approving and recommending authorities in the Central Office.
2. The coversheet shall also contain the name and signature of the head of the office that prepared the plan and the Project Manager of the Consultant, if any.
3. All the subsequent sheets of the plan shall contain the following in the standard title blocks:
  - a. The printed names of the same approving and recommending authorities in the blocks provided therefor with the note "see coversheet for the signature" above their names.
  - b. The printed name and signature of the preparer, the designer and the Chief of the Planning and Design Division.
  - c. The printed name and signature of the reviewing Division Chief in the Bureau of Design.
4. The Bureau of Design shall get a file copy of the complete approved plan for document control.

This Order shall take effect immediately.

  
**ROGELIO L. SINGSON**  
 Secretary

Department of Public Works and Highways  
 Office of the Secretary



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