

Regional Director	Asst. Regional Director, Regional Project Managers, Division Chiefs, Asst. Division Chiefs, Section Chiefs and Regional Public Information Officer
District Engineer	Assistant District Engineer, Section Chiefs and Designated District Information Officer

6. Approving authorities shall be accountable for the accuracy of the certification that the officials and employees claiming communication allowance are compliant with assigned tasks that entail communication expense.

EFFECTIVITY

This Order shall be applied retroactively effective January 2021.



MARK A. VILLAR
Secretary

10.1 MCRNN/MSV/ARM

Department of Public Works and Highways
Office of the Secretary



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Republic of the Philippines
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
 Manila

CERTIFICATION

I hereby certify that the following Officials/Employees enlisted hereunder are entitled to Communication Allowance in connection with the activities directly related to the performance of their duties and responsibilities, through their attendance to online meetings and other activities as may be required by their Heads of Offices for the Month of (month) , (year) .

Name of Officials/Employees	Position	Amount Allocation
TOTAL AMOUNT:		

 (Approving Official)



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

CERTIFICATION

I, _____, in compliance with Department Order No. ____ series of 2021, entitled "*Additional Guidelines on the Payment of Communication Allowance to Authorized Officials and Personnel*", hereby certify that I utilized communication equipment and applications to attend online meeting and activities in relation to the exercise of my duties and responsibilities as (position) in this Department.

This CERTIFICATION is being issued at DPWH Central Office, Bonifacio Drive, Port Area, Manila, for the purpose of payment of Communication Allowance for the month of (month) , (year) .

(Signature of Secretary/Undersecretary)