



Republic of the Philippines
MINISTRY OF PUBLIC WORKS
OFFICE of the MINISTER
MPW Building, Bonifacio Drive, Port Area, Manila

May 26, 1980


X-X-X-X-X-X-X-X-X
MINISTRY ORDER)
No. 80-40)
X-X-X-X-X-X-X-X-X

SUBJECT: Use of Bundy Clock for
Time In and Out of
Officials/Employees of
this Ministry Including
the Staff Bureaus.

In view of the fact that bundy clocks have now been installed at the ground floor of the MPW Building, it is hereby directed that effective immediately all officials and employees of this Ministry and Staff Bureaus, except those in the Career Executive Service, shall record their attendance in a time card registered in these bundy clocks.

All are reminded that punching somebody else's time card is a violation of the Civil Service regulations. Likewise, all tampering of entries constitute falsification of public documents which is a punishable offense.

For strict compliance.


ALFREDO L. JUNIO
Minister

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5/26/80