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Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

12.1.2-118-2044
097.13 DPWH
03-20-2018

DEPARTMENT ORDER)
NO. **39**)
Series of 2018)

SUBJECT: Revised Assignment of Contract Identification Number for All Consultancy Services Contracts of The Department

In line with the on-going effort to establish consistent information across all information systems implemented in the Department and to ensure flexibility in order to meet workload demands, the Contract Identification numbering scheme is hereby amended as follows:

YYCSR99, where:

- | | |
|----|---|
| YY | - refers to the first year of funding in the GAA, not the year of bidding |
| CS | - refers to consultancy services |
| R | - refers to the Central Office or the Region for the Implementing Office (IO), irrespective of the Procuring Entity |
| D | - refers to the District Engineering Offices (DEOs) who will be the IO where the contract was bid, but "0" if bidding was done in the Regional Office |
| 99 | - A running number starting from 01 for every Procuring Entity every funding year |

The code assigned to each Central Office, Region and DEOs is provided as an attachment to this Department Order. Procurement Service (PrS) is responsible for the issuing and updating of these codes.

The Bids and Awards Committee (BAC) of each Implementing Office shall be responsible for assigning the Contract ID to preclude duplication within its area of jurisdiction. If the IO is the Central Office, the Procurement Service (PrS) shall be responsible for assigning the Contract ID.

This Order supersedes D.O. No. 60 Series of 2012 and shall take effect for projects to be implemented from 2018 onwards.


MARK A. VILLAR
Secretary

12.1.2 MGNO/MVSG

Department of Public Works and Highways
Office of the Secretary



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TABLE 1 – Central Office and Regional Office Codes

REGION	CODE	REGION	CODE
Region I	A	Region XI	L
Region II	B	Region XII	M
Region III	C	Region XIII	N
Region IV-A	D	NCR	O
Region IV-B	E	CAR	P
Region V	F	ARMM	Q
Region VI	G	CENTRAL OFFICE (Regular BAC)	Z0
Region VII	H	CENTRAL OFFICE ¹ (SBAC-ADB)	Z1
Region VIII	I	CENTRAL OFFICE ² (SBAC-PPP)	Z2
Region IX	J	CENTRAL OFFICE ³ (SBAC-WORLDBANK)	Z3
Region X	K		

TABLE 2 – District Engineering Office Codes

REGION	CODE	REGION	CODE
REGION I			
Ilocos Norte 1 st DEO	A	La Union 2 nd DEO	F
Ilocos Norte 2 nd DEO	B	Pangasinan 1 st DEO	G
Ilocos Sur 1 st DEO	C	Pangasinan 2 nd DEO	H
Ilocos Sur 2 nd DEO	D	Pangasinan 3 rd DEO	I
La Union 1 st DEO	E	Pangasinan 4 th DEO	J
REGION II			
Batanes DEO	A	Isabela 3 rd DEO	G
Cagayan 1 st DEO	B	Isabela 4 th DEO	H
Cagayan 2 nd DEO	C	Nueva Vizcaya DEO	I
Cagayan 3 rd DEO	D	Nueva Vizcaya 2 nd DEO	J
Isabela 1 st DEO	E	Quirino DEO	K
Isabela 2 nd DEO	F		
REGION III			
Bataan 1 st DEO	A	Pampanga 2 nd DEO	H
Bataan 2 nd DEO	B	Pampanga 3 rd DEO	I
Bulacan 1 st DEO	C	Tarlac 1 st DEO	J
Bulacan 2 nd DEO	D	Tarlac 2 nd DEO	K
Nueva Ecija 1 st DEO	E	Zambales 1 st DEO	L
Nueva Ecija 2 nd DEO	F	Zambales 2 nd DEO	M
Pampanga 1 st DEO	G	Aurora DEO	N
REGION IV - A			
Batangas 1 st DEO	B	Quezon 1 st DEO	K
Batangas 2 nd DEO	C	Quezon 2 nd DEO	J
Batangas 3 rd DEO	D	Quezon 3 rd DEO	M
Batangas 4 th DEO	E	Rizal 1 st DEO	N

1 – Special Bids & Awards Committee (SBAC) – Asian Development Bank (ADB)
2 – Special Bids & Awards Committee (SBAC) – Public-Private Partnership (PPP)
3 – Special Bids & Awards Committee (SBAC) – WORLDBANK

Cavite 1 st DEO	F	Rizal 2 nd DEO	O
Cavite 2 nd DEO	G	Laguna 3 rd DEO	P
Laguna 1 st DEO	H	Cavite Sub-DEO	Q
Laguna 2 nd DEO	I	Quezon 4 th DEO	L
Region IV-B			
Marinduque DEO	A	Palawan 2 nd DEO	F
Mindoro Occidental DEO	B	Palawan 3 rd DEO	G
Mindoro Oriental DEO	D	Romblon DEO	H
Palawan 1 st DEO	E	Southern Mindoro DEO	I
REGION V			
Albay 1 st DEO	A	Masbate 1 st DEO	I
Albay 2 nd DEO	B	Masbate 2 nd DEO	J
Camarines Norte DEO	C	Sorsogon 1 st DEO	K
Camarines Sur 1 st DEO	D	Sorsogon 2 nd DEO	L
Camarines Sur 2 nd DEO	E	Camarines Sur 5 th DEO	N
Camarines Sur 3 rd DEO	F	Masbate 3 rd DEO	M
Camarines Sur 4 th DEO	G	Albay 3 rd DEO	O
Catanduanes DEO	H		
REGION VI			
Aklan DEO	A	Iloilo 4 th DEO	I
Antique DEO	B	Iloilo City DEO	J
Bacolod City DEO	O	Negros Occidental 1 st DEO	K
Capiz 1 st DEO	D	Negros Occidental 2 nd DEO	L
Guimaras DEO	E	Negros Occidental 3 rd DEO	M
Iloilo 1 st DEO	F	Negros Occidental 4 th DEO	N
Iloilo 2 nd DEO	G	Capiz 2 nd DEO	P
Iloilo 3 rd DEO	H		
REGION VII			
Bohol 1 st DEO	A	Cebu City DEO	H
Bohol 2 nd DEO	C	Cebu 5 th DEO	I
Bohol 3 rd DEO	B	Negros Oriental 1 st DEO	J
Cebu 1 st DEO	D	Negros Oriental 2 nd DEO	K
Cebu 2 nd DEO	E	Negros Oriental 3 rd DEO	L
Cebu 3 rd DEO	F	Siquijor DEO	M
Cebu 4 th DEO	G	Cebu 6 th DEO	N
REGION VIII			
Biliran DEO	A	Northern Samar 1 st DEO	H
Eastern Samar DEO	B	Northern Samar 2 nd DEO	I
Leyte 1 st DEO	C	Samar 1 st DEO	J
Leyte 2 nd DEO	D	Samar 2 nd DEO	K
Leyte 3 rd DEO	E	Southern Leyte DEO	L
Leyte 4 th DEO	F	Tacloban City DEO	M
Leyte 5 th DEO	G		
REGION IX			
Zamboanga City DEO	A	Zamboanga Sibugay 2 nd DEO	F

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Zamboanga del Norte 1 st DEO	B	Zamboanga del Sur 2 nd DEO	G
Zamboanga del Norte 2 nd DEO	C	Isabela DEO	H
Zamboanga del Norte 3 rd DEO	D	Zamboanga Sibugay 1 st DEO	I
Zamboanga del Sur 1 st DEO	E		
REGION X			
Bukidnon 1 st DEO	A	Lanao del Norte 1 st DEO	G
Bukidnon 2 nd DEO	B	Cagayan de Oro City 1 st DEO	H
Bukidnon 3 rd DEO	C	Misamis Occidental 1 st DEO	I
Cagayan de Oro City 2 nd DEO	D	Misamis Occidental 2 nd DEO	J
Camiguin DEO	E	Misamis Oriental 1 st DEO	K
Lanao del Norte 2 nd DEO	F	Misamis Oriental 2 nd DEO	L
REGION XI			
Compostela Valley DEO	A	Davao Occidental DEO	E
Davao City DEO	B	Davao Oriental 1 st DEO	F
Davao del Norte DEO	C	Davao Oriental 2 nd DEO	G
Davao del Sur 1 st DEO	D	Davao City 2 nd DEO	H
Region XII			
Cotabato City DEO	A	Sarangani DEO	E
South Cotabato 2 nd DEO	B	Sultan Kudarat 1 st DEO	F
Cotabato 1 st DEO	C	South Cotabato 1 st DEO	G
Cotabato 2 nd DEO	D	Sultan Kudarat 2 nd DEO	H
REGION XIII			
Agusan del Norte	A	Surigao del Norte 1 st DEO	F
Agusan del Sur 1 st DEO	B	Surigao del Norte 2 nd DEO	G
Agusan del Sur 2 nd DEO	C	Surigao del Sur 1 st DEO	H
Butuan City DEO	D	Surigao del Sur 2 nd DEO	I
Dinagat Island DEO	E		
NATIONAL CAPITAL REGION			
Malabon-Navotas DEO	A	Quezon City 1 st DEO	F
Metro Manila 1 st DEO	B	Quezon City 2 nd DEO	G
Metro Manila 2 nd DEO	C	South Manila DEO	H
Metro Manila 3 rd DEO	D	Las Piñas – Muntinlupa DEO	I
North Manila DEO	E		
CORDILLERA ADMINISTRATIVE REGION			
Abra DEO	A	Ifugao 1 st DEO	G
Apayao 1 st DEO	B	Mt. Province 1 st DEO	H
Apayao 2 nd DEO	C	Ifugao 2 nd DEO	I
Baguio City DEO	D	Upper Kalinga DEO	J
Benguet 1 st DEO	E	Lower Kalinga DEO	K
Benguet 2 nd DEO	F	Mt. Province 2 nd DEO	L
AUTONOMOUS REGION OF MUSLIM MINDANAO			
Basilan DEO	A	Tawi-Tawi DEO	E
Lanao del Sur 1 st DEO	B	Lanao del Sur 2 nd DEO	F
Maguindanao 1 st DEO	C	Maguindanao 2 nd DEO	G
Sulu 1 st DEO	D	Sulu 2 nd DEO	H

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Example 1: For a contract bid in the Central Office in 2018

18CSZ001	18	-	first year of funding in the GAA
	CS	-	consultancy services contract
	Z0	-	code of the Central Office
	01	-	running number

Example 2: For a contract to be bid in the Regional Office of Region 1 in 2018

18CSA001	18	-	first year of funding in the GAA
	CS	-	consultancy services contract
	A	-	code of the Region I
	0	-	Since the contract will be bid in Regional Office
	01	-	running number

Example 3: For a contract to be bid in Albay 1st DEO in 2018

18CSFA01	18	-	first year of funding in the GAA
	CS	-	consultancy services contract
	F	-	code of the Region V
	A	-	Code of Albay 1 st DEO
	01	-	running number

Example 4: For a contract to be bid in Central Office (¹SBAC-ADB)

18CSZ101	18	-	first year of funding in the GAA
	CS	-	consultancy services contract
	Z1	-	code of the Central Office (¹ SBAC-ADB)
	01	-	running number

Example 5: For a contract to be bid in Central Office (²SBAC-PPP)

18CSZ201	18	-	first year of funding in the GAA
	CS	-	consultancy services contract
	Z2	-	code of the Central Office (² SBAC-PPP)
	01	-	running number

Example 6: For a contract to be bid in Central Office (³SBAC-WORLDBANK)

18CSZ301	18	-	first year of funding in the GAA
	CS	-	consultancy services contract
	Z3	-	code of the Central Office (³ SBAC-WORLDBANK)
	01	-	running number

¹ – Special Bids & Awards Committee (SBAC) – Asian Development Bank (ADB)

² – Special Bids & Awards Committee (SBAC) – Public-Private Partnership (PPP)

³ – Special Bids & Awards Committee (SBAC) – WORLDBANK