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Republic of the Philippines  
Department of Public Highways  
OFFICE OF THE SECRETARY  
M a n i l a

19 November 1974

DEPARTMENT ORDER)      SUBJECT: Functions of the Bureau  
NO. \_\_\_\_\_ )      of Construction and  
Series of 1974 )      Maintenance.  
X - - - - - X

In accordance with the provisions of Section 10 of Presidential Decree No. 458 dated May 16, 1974, and of pertinent provisions of the Integrated Reorganization Plan, the Bureau of Construction and Maintenance shall be responsible for providing coordinative, technical and supportive services to all regional offices to assure that Department policies are executed effectively and efficiently within the limits of time in accordance with schedule. Specifically, its functions are as follows:

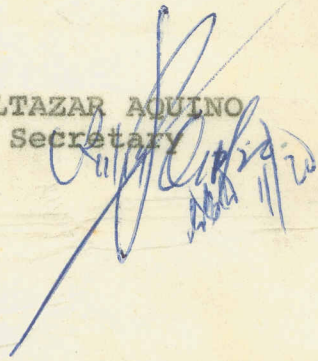
1. Plan in coordination with the Planning Service the allocation of engineering and construction work including funding requirements to regional work forces, contractors and/or consulting engineers;
2. Recommend financial releases and payments on matters under the Bureau's jurisdiction at appropriate levels subject to Departmental budgetary limitations;
3. Approve for the Secretary, under delegated authority, all technical work plans (construction plans, specifications and estimates) and programs of work for construction and maintenance which are not within the authority of the Regional Director to approve, provided that copies of all plans, <sup>and work plans</sup> approved by the Bureau shall be furnished the Department thru the Project Execution Service;
4. It shall, subject to approval of the Secretary, set standards and procedures for all engineering and construction work in regional offices, exercise technical supervision and provide technical support over all activities relating to construction and maintenance of roads, bridges and airport movement areas;
5. It shall carry out researches and tests on soils and construction materials for highway and airport runway projects; formulate materials, control procedures, standards and specifications for adoption by the regional offices, upon approval by the Secretary;



6. It shall, subject to approval by the Secretary, establish policy guidelines, set standards and procedures related to maintenance works and extend technical services to the different field offices on all matters pertaining to maintenance works;
7. It shall conduct continuous researches on the improvement of designs of highly complex projects and establish, subject to approval of the Secretary, uniform design standards to be adopted by the field offices in such projects; and
8. Undertake preparation of construction plans for highly complex highway and airport runway projects.

To carry out these functions, the Bureau shall when necessary coordinate with the Services concerned in the Department proper and the regional offices.

BALTAZAR AQUINO  
Secretary



## FUNCTIONS OF THE BUREAU OF CONSTRUCTION AND MAINTENANCE

The Bureau shall be responsible for providing coordinative, technical and supportive services to all regional offices to assure that Department policies are executed effectively and efficiently within the limits of time in accordance with schedule. Specifically, its functions are as follows:

1. Plan in coordination with the Planning Service the allocation of engineering and construction work including funding requirements to regional work forces, contractors and/or consulting engineers;
2. Recommend financial releases and payments on matters under the Bureau's jurisdiction at appropriate levels subject to Departmental budgetary limitations;
3. Approve for the Secretary, under delegated authority, all technical work plans (construction plans, specifications and estimates) and programs of work for construction and maintenance which are not within the authority of the Regional Director to approve;
4. It shall, subject to approval of the Secretary, set standards and procedures for all engineering and construction work in regional offices, exercise technical supervision and provide technical support over all activities relating to construction and maintenance of roads, bridges and airport movement areas;
5. It shall carry out researches and tests on soils and construction materials for highway and airport runway projects; formulate materials control procedures, standards and specifications for adoption by the regional offices, upon approval by the Secretary;
6. It shall, subject to approval by the Secretary, establish policy guidelines, set standards and procedures related to maintenance works and extend technical services to the different field offices on all matters pertaining to maintenance works;
7. It shall conduct continuous researches on the improvement of designs of highly complex projects and establish, subject to approval of the Secretary, uniform design standards to be adopted by the field offices in such projects; and
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For the Committee:

OSCAR RODRIGUEZ  
Undersecretary