

Republic of the Philippines MINISTRY OF PUBLIC WORKS OFFICE of the MINISTER MPW Building, Bonifacio Driva, Port Arec. Manifa

#### April 21, 1980

MINISTRY ORDER) NO.<u>80-30</u>) X-X-X-X-X-X-X-X- SUBJECT: AMENDING THE DELINEATION AND DELEGATION OF AUTHORITY, FUNCTIONS AND DUTIES STATED IN MINISTRY ORDER NO. 79-13 PURSUANT TO COA CIRCULAR NO. 80-26(F) DATED FEBRUARY 25, 1980

Pursuant to the provisions of COA Circular No. 80-26(F) dated February 25, 1980, the following functions and duties are hereby delegated to the respective officials indicated below:

- A. Deputy Minister
  - 1. Approval of checks, treasury warrants and vouchers of whatever amount.
  - Countersign checks, treasury warrants and vouchers involving amounts not exceeding ₱1,000,000.00 per check, warrant or voucher.
- B. Assistant Minister for Planning and Administration

Countersign checks, treasury warrants and vouchers involving planning matters for amounts not exceeding ₱500,000.00.

C. Assistant Minister for Operations

Countersign checks, treasury warrants and vouchers involving infrastructure projects for amounts not exceeding 2500,000.00.

D. Assistant Minister for Personnel Management and Development

Countersign checks, treasury warrants and vouchers involving office administration for amounts not exceeding p500,000.00.

E. Assistant Regional Directors

Approval of checks, treasury warrants and vouchers not exceeding P500,000.00 .

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### F. Regional Directors

Countersign checks, treasury warrants and vouchers involving their region for amounts not exceeding ₱500,000.00, per check, warrant or voucher

### G. Chief, Administrative Service

Approve proper claims for rental, fuel, services, light and water, telegram bills, telegram tollcharges, remittances of salary deduction/refunds and draw and issue checks and/or treasury warrants for amount not exceeding ₱20,000.00 each.

# H. Manager of the Infrastructure Computer Center

Approve proper claims for payment of rentals, fuel, services, light and water, telephone bills, telegram toll-charges, remittances of salary deductions/refunds and draw and issue checks and/ or treasury warrants for amounts not exceeding ₱20,000.00 each for the Center.

# I. Assistant District Engineers

Approval of checks, treasury warrants and vouchers involving their district for amounts not exceeding \$\mathbf{P}200,000.00 per check, treasury warrant or voucher.

#### J. District Engineers

Countersign checks, treasury warrants and vouchers involving their district for amounts not exceeding \$200,000.00 per check, treasury warrant or voucher.

Nothing in this Order shall predude the Minister from exercising or amending any of the herein before enumerated functions whenever he deems it necessary.

This Order amends Ministry Order No. 79-13 insofar as the above delegated duties are concerned pursuant to the provisions of COA Circular No. 80-26(F) for transactions not subject to pre-audit and shall take effect immediately.

BER P. CANLAS A**gt**ing Minist∉