

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

DPWH 13
07-07-2007

MAY 07 2007

DEPARTMENT ORDER) SUBJECT: **AMENDED OMNIBUS LEVELS OF**
No. **24**) **AUTHORITIES OF OFFICIALS OF**
Series of 2007 *08-07-07*) **THE DEPARTMENT OF PUBLIC**
WORKS AND HIGHWAYS

A. POLICY STATEMENT

In the interest of the service and in order to ensure the highest efficiency for all public works and highways operations, particularly in the implementation of infrastructure projects and the delivery of frontline services of the Department, the exercise of authorities with corresponding accountabilities in the Department shall be decentralized to the extent possible.

The levels of authorities delegated herein shall not in any way prevent the Secretary from exercising directly such authorities. The delegated authorities may also be modified, expanded or withdrawn by the Secretary at any time as public interest so demands.

B. LEGAL BASIS

This Department Order on the omnibus levels of authorities of DPWH officials is being issued in accordance with the pertinent provisions of Executive Order No. 124, series of 1987, Executive Order No. 292, otherwise known as the Administrative Code of 1987, Republic Act 9184, otherwise known as the Government Procurement Reform Act, and COA Circular No. 002, dated 18 June 2002, prescribing the electronic New Government Accounting System (eNGAS).

C. SCOPE OF AUTHORITIES

The levels of authorities delegated herein are grouped based on the DPWH project cycle and functions and services of other offices as follows:

- I. Planning
- II. Environmental and Social Aspects
- III. Design
- IV. Land Acquisition and Infrastructure Right-of-Way
- V. Procurement
- VI. Contract Management
- VII. Infrastructure Maintenance
- VIII. Quality Control
- IX. Human Resources
- X. Financial Resources
- XI. Equipment and Property (Other than Real Estate)

D. AMENDED LEVELS OF AUTHORITIES

The amended levels of authorities of DPWH key officials are hereby presented in Matrix Format, for expedient application, marked as Annex A hereof and forms an integral part of this Order.

In the event an Undersecretary is not assigned jurisdiction over the area concerned, the authorities designated herein for this position will remain with the Secretary. In the event that an Assistant Secretary does not have jurisdiction over the area concerned, the Undersecretary concerned shall exercise the authorities designated herein for this position. In the event a level of authority is not outlined for a given activity, the authority shall be exercised by the Secretary.

The authorities being delegated herein to District Engineers shall also apply to Heads of Sub-District Engineering Offices and Officers-In-Charge of District and Sub-District Engineering Offices in this Department who have been duly designated as such by the Secretary, insofar as their respective areas of jurisdiction are concerned.

E. EXERCISE OF AUTHORITIES IN THE ABSENCE OF OFFICIAL DELEGATED WITH AUTHORITY

An official shall be considered absent when he is on an official trip abroad, outside his station for more than two (2) days, or when he is on official business/leave of absence for other purposes.

For continuity of office operations, in the absence of the officials concerned, the authorities delegated to Bureau Directors, Regional Directors, Project Directors, and District Engineers shall be carried out by their respective Assistants over the area concerned. For Service Directors, the authorities delegated shall be carried out during their absence by the official so designated by their respective Undersecretary or Assistant Secretary. For Undersecretaries and Assistant Secretaries, the authorities delegated shall be carried out during their absence by the official so designated by the Secretary.

F. IMPLEMENTING GUIDELINES

The exercise of such delegated authorities should be in consonance with the existing laws, policies, guidelines, rules and regulations as may have been or may hereafter be promulgated.

Splitting of contracts is strictly prohibited in accordance with existing rules and regulations.

It is understood that an authority delegated herein cannot be further delegated by the other officials of the Department, unless it is done by the Secretary or higher appropriate authorities.

G. REPEALING CLAUSE

Department Order No. 42, series of 1988, entitled Updated Omnibus Delegation of Authorities to Officials of the Department of Public Works and Highways and all other subsequent issuances pertaining to delegation of authorities are hereby revoked/repealed accordingly.

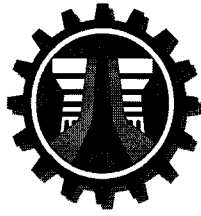
H. EFFECTIVITY

This Order shall take effect immediately.


MANUEL M. BONZON
Officer-in-Charge



WIN7100451



**Amended
OMNIBUS LEVELS OF
AUTHORITIES OF
OFFICIALS OF THE
DEPARTMENT OF PUBLIC
WORKS AND HIGHWAYS**

May 2007

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
I. PLANNING															
*Refer to Highway Planning Manual for procedures, roles and responsibilities. No further delegated authorities in this area are defined herein.															
II. ENVIRONMENTAL & SOCIAL ASPECTS															
* Refer to Social and Environmental Management System (SEMS) Manual and related Department Issuances for procedures, roles, and responsibilities of all offices concerned. No further delegation of authorities are defined herein.															
III - DESIGN															
1 Detailed Engineering Plans including engineering surveys, geotechnical investigations, and revised Design Plans			Approve P20M (LFP)			Approve P50M (LFP)							BOD Approve P100M (LFP/FAP)		Usec BOD Approve P200M (LFP/FAP)
2 Program of Work			Approve P20M (LFP)			Approve P50M (LFP)							BOC Technical Review (LFP/FAP)		Usec BOC Approve P100M (LFP/FAP)

Note: For all detailed engineering, as-staked and revised design plans prepared by consultants, BOD shall undertake concept review only and approve for issuance for implementation.

LFP - Locally Funded Project FAP - Foreign Assisted Project

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Asst Dist. Engr.	District Engineer	Division Chief	Asst Reg'l Dir.	Director	Division Chief	Director	Asst Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
IV LAND ACQUISITION AND INFRASTRUCTURE RIGHT-OF-WAY															
NOTE: Refer to the IROW Procedural Manual for specific procedures, roles and responsibilities in this area															
1 Parcellary Plan or IROW Plan			Approve Inter-District No Limit (LFP)			Approve Inter-Region No Limit (LFP)							BOD Approve with RD concurrence No Limit (FAPs)		
2 Individual Lot Plans Acquisition Certification to LMB and DENR for Approval			Indorse No Limit (LFP)			Indorse No Limit (LFPs & FAPs)									
3 Program of Work for IROW			Approve Inter-District No Limit (LFP)			Approve Inter-Region No Limit (LFPs & FAPs)									
4 Deed of Donation of Real Property			Indorse to Region	Legal Review & Recommend		Approve No Limit		Legal Review & Recommend							
5 Deed of Absolute Sale, Special Deed, or Deed of Conveyance			Indorse to Region	Legal Review & Recommend		Approve P30M		Legal Review & Recommend						Assec Concerned Approve P50M	Usec Concerned Approve P100M
6 Easement Agreement			Indorse to Region	Legal Review & Recommend		Approve		Legal Review & Recommend							
7 Quit Claim			Indorse to Region	Legal Review & Recommend		Approve		Legal Review & Recommend							
8 Expropriation Proceedings			Indorse to Region	Legal Review & Recommend		Approve		Legal Review & Recommend							
9 Deed of Exchange			Indorse to Region	Legal Review & Recommend		Approve		Legal Review & Recommend							
10 Deed of reconveyance or repurchase to Land Owner, or Deed of Transfer (for Office of the President Approval)			Recommend	Legal Review & Recommend		Recommend		Legal Review & Recommend						Assec Concerned Recommend	Usec Concerned Recommend
11 MOA for Field Office Site use						Concur				Approve No Limit					
12 Agreements to Demolish Improvements on Acquired Right-of-Way Lots/Sites per lot			Indorse to Region	Legal Review & Recommend		Approve No Limit		Legal Review & Recommend							

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional		Services		PMO		Bureau		Procurement Office for CW Head	Assistant Secretary	Under-secretary
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Assist Director	Director			
V PROCUREMENT													
A CONSULTANCY													
1 Project Procurement Management Plan (PPMP)		Approve P1.2M (Individual)		Approve P3M (Individual)		Approve P3M (Individual)		Approve P3M (Individual)		Approve P3M (Individual)		Designated Usec Approve	
2 Annual Procurement Plan (APP)		Approve No Limit (Consolidated)		Approve No Limit (Consolidated)							Consolidate Central Office Indorse	Usec Operations CO Consolidated Recommend	
3 DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Funds P1.2M		Budget Officer Certify Availability of Funds P3M		Planning Service Issuance							
4 ABC*		Approve P1.2M		Approve P3M								BAC Recommend	
5 Advertisement /Invitation	Approve P1.2M		Approve P3M									BAC Approve No Limit	
6 Terms of Reference and Tender Documents Issuance	Approve P1.2M		Approve P3M									BAC Approve No Limit	
7 Pre-Qualification (PQ)/Shortlisting	Approve P1.2M		Approve P3M									BAC Approve P5M	
8 (Foreign-assisted Projects) Transmittal of PQ to LI												USEC over PMO concerned Approve	
9 Approval of Resolution of Award		Approve P1.2M		Approve P3M								BAC Recommend	
10 (Foreign-assisted Projects) Transmittal of Award to LI												USEC over PMO concerned Approve	
11 Notice of Award & Notice to Losing Bidders	Approve P1.2M		Approve P3M									BAC Approve No Limit	
12 Contract		Approve P1.2M		Approve P3M								BAC Recommend	
13 Notice to Proceed		Approve		Approve				Approve					
Other Activities													
14 Failure of Bidding	Recommend	Approve P1.2M	Recommend	Approve P3M							Recommend	BAC Recommend	
15 Negotiated Procurement	Recommend	Indorse	Recommend	Indorse								BAC Recommend	
16 Blacklisting (Strikes)	Recommend	Indorse	Recommend	Indorse		Legal Review					Recommend	BAC Recommend	

*For FAPs, this step occurs after bid submission.

Note: Limit is set as 6% of approved level of authority for civil works contracts.

"Annex A"
OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional		Services		PMO		Bureau		Procurement Office for CW Head	Assistant Secretary	Under-secretary
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Assist Director	Director			
B CIVIL WORKS CONTRACT	Note: Actual implementation of projects by contract shall be done by the concerned District Engineering Offices, including the projects that are bid out and contracted by the Regional Offices.												
1 Project Procurement Management Plan (PPMP)		Approve P20M (Individual)		Approve P50M (Individual)				Approve P50M (Individual)				Asec Operations Recommend	Usec Operations Approve
2 Annual Procurement Plan (APP)		Indorse No Limit (Consolidated)		Indorse No Limit (Consolidated)							Consolidate/ Indorse	Usec Operations DPWH Consolidated APP Recommend	
3 DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Funds P20M		Budget Officer Certify Availability of Funds P50M		Planning Service Issuance							
4 ABC*		Approve P20M		Approve P50M									User Operations Approve P200M
5 Advertisement of Project for Bidding	Approve P20M		Approve P50M									BAC Approve No Limit	
6 Eligibility Processing**			Prepare/Indorse*** P50M								Prepare/ Indorse		
7 Eligibility Approval**	Approve P20M		Approve P50M									BAC Approve No Limit	
8 Notice of Post-Qualification/ Dis-Qualification	Approve P20M		Approve P50M									BAC Recommend	
9 (Foreign-assisted) Transmittal of Pre/Post-Qualification to Lending Institution												Usec over PMO concerned Approve	
10 Resolution of Award		Approve P20M		Approve P50M								BAC Recommend	
11 (Foreign-assisted) Transmittal of Award to Lending Institution												Usec over PMO concerned Approve	
12 Notice of Award & Notice to Losing Bidders	Approve P20M		Approve P50M								Prepare/ Indorse	BAC Approve No Limit	

*For FAPs, this step occurs after bid submission.

**For FAPs, it is Pre-Qualification instead of eligibility unless otherwise agreed with LI

*** Subject to implementation of CWR at Regional level. Region to Indorse P20M and below to District BAC for Approval

"Annex A"
OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional		Services		PMO		Bureau		Procurement Office for CW Head	Assistant Secretary	Under- secretary
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Assist Director	Director			
13 Contract		Approve P20M		Approve P50M								BAC Recommend	
14 Notice to Proceed		Approve		Approve				Approve					
Other Activities													
15 Failure of Bidding	Recommend	Approve P20M	Recommend	Approve P50M							Recommend	BAC Recommend	
16 Blacklisting (Strikes)	Recommend	Indorse	Recommend	Indorse		Legal Review					Prepare & Recommend	Designated BAC Recommend	
Alternative Method of Procurement													
1 DPWH Certified Funding Strategy per Contract		Budget Officer Certify Availability of Funds P20M		Budget Officer Certify Availability of Funds P50M		Planning Service Issuance							
a. by Negotiated Contract													
2 Pre-approval for > P5M	Recommend	Indorse	Recommend	Indorse								BAC CO Recommend	
3 Negotiated Contract	Recommend	Indorse	Recommend	Approve P5M								BAC CO Recommend	
b. by Administration													
2 Authority to Undertake		Approve P2M*****		Approve P5M*****								Recommend	Recommend
c. by MOA with LGU													
2 Authority to Undertake		Approve P2M*****		Approve P5M*****								Recommend	Recommend
3 MOA		≤2M Enter		Approve ≤2M Enter ≤P5M								Recommend	Recommend

***** In accordance with limits set forth in General Appropriations Act (GAA). Unless otherwise specified in GAA, per RA 9184, cannot exceed 25% of budget as reflected in Procuring Entity (District/Region) APP.

In addition, a single project cannot exceed P20M, or amount specified in GAA, without Presidential approval.

"Annex A"
OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional		Services		PMO		Bureau		Procurement Office for CW Head	Assistant Secretary	Under- secretary
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Assist Director	Director			
C. GOODS/SUPPLIES/OTHER SERVICES													
1 Project Procurement Management Plan (PPMP)		Approve No Limit		Approve No Limit		Approve Quarterly for Office		Approve Quarterly for Office		Approve Quarterly for Office			
2 Annual Procurement Plan		Approve No Limit (District Consolidated)		Approve No Limit (Regional Consolidated)		AMMS Consolidate						Designated Usec CO Consolidated Approve	
C.1 Public Bidding for Supplies (Non-Infra) & Equipment (All)*													
3 Purchase Request		Approve P1M		Approve P2M									Usec AMMS** Approve P3M
4 Advertisement	Approve P1M		Approve P2M									BAC Approve No Limit	
5 Abstract of Bids	Approve P1M		Approve P2M									BAC Approve No Limit	
6 Notice of Post-Qualification/ Dis-Qualification		Approve P1M		Approve P2M								BAC Recommend	Usec AMMS** Approve P3M
7 Resolution of Awards	Recommend	Approve P1M	Recommend	Approve P2M								BAC Recommend	Usec AMMS** Approve P3M
8 Notice of Award & Notice to Losing Bidders	Approve P1M		Approve P2M									BAC Approve No Limit	
9 Contract		Approve P1M		Approve P2M								BAC Recommend	Usec AMMS ** Approve P3M
10 Notice to Proceed		Approve P1M		Approve P2M									Usec AMMS Approve No Limit

* with certification from DBM that they do not have it available

** Provided that Usec of AMMS is not the BAC Chairman (per RA 9184)

"Annex A"
OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional		Services		PMO		Bureau		Procurement Office for CW Head	Assistant Secretary	Under- secretary
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Assist Director	Director			
C.2 Public Bidding for Infra Related Goods/Supplies/Other Services													
<i>For stocking purposes (e.g. for routine maintenance)</i>		Approve P750T		Approve P1M									
<i>For approved projects by Administration</i>													
3 Infra-related Goods (except equipment lease)	Recommend	Approve	Recommend	Approve									
4 Equipment Lease													
a Exemption to lease equipment		Request		Approve									
b Authority to lease		Request		Below 60 days Approve 60 Days and Above** Indorse									Usec BOE Approve 60 Days and Above**
c Advertisement	Approve												
d Abstract of Bids	Approve												
e Notice of Post-Qualification/ Dis-Qualification		Approve											
f Resolution of Awards*	Recommend	Approve P600T		Approve P1.5M						BOE Recommend			Usec BOE Approve
g Notice of Award & Notice to Losing Bidders	Approve												
h Lease Contract Agreement*		Approve P600T		Approve P1.5M						BOE Recommend			Usec BOE Approve
<i>For approved projects by Administration through Pakyaw Contract</i>													
3 Labor "Pakyaw" Contract	Recommend P500T	Approve P500T	Recommend P500T	Approve P500T								Asec Operations Recommend	Usec Operations Approve P2M

* Limit 30% of P2M and P5M for Districts and Regions respectively for equipment.

** calendar day

"Annex A"
OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional		Services		PMO		Bureau		Procurement Office for CW Head	Assistant Secretary	Under- secretary
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Assist Director	Director			
C.3 Alternative Method of Procurement													
3 Purchase Request		Approve <P250T		Approve <P250T		AMMS Approve P50T							Usec AMMS Approve <P250T
4 Abstract of Bids	Approve <P250T		Approve <P250T									BAC Approve No Limit	
5 Purchase Order/Work Order		Approve <P250T		Approve <P250T									Usec AMMS* Approve <P250T
C.4 Rental of Service Vehicles													
a Less than 15 days (rental)	Recommend	Approve	Recommend	Approve		Recommend		Recommend		Recommend		BAC for Goods Recommend	Usec Concerned
b More than 15 days but less than 1 Year (rental) - Subject to DBM Clearance													
b.1 Request DBM Clearance	Recommend	Indorse	Recommend	Indorse		Recommend		Recommend		Recommend		BAC for Goods Recommend	Usec Concerned Indorse
b.2 Procurement	Recommend	Approve	Recommend	Approve		Recommend		Recommend		Recommend		BAC for Goods Recommend	Usec Concerned Approve
c Greater than 1 year (rent to own) - Subject to DBM Clearance													
c.1 Request DBM Clearance	Recommend	Indorse	Recommend	Indorse		Recommend		Recommend		Recommend		BAC for Goods Recommend	Usec Concerned Indorse
c.2 Procurement	Recommend	Approve	Recommend	Approve		Recommend		Recommend		Recommend		BAC for Goods Recommend	Usec Concerned Approve
C.5 Light and Heavy Equipment Maintenance													
a Light and Heavy Equipment maintenance/parts	Recommend P1M Land Based	Approve P1M Land Based	Recommend P3M Land Based Water Based (RES should be provisional member of Regional BAC)	Approve P3M Land Based P6M Water Based								BAC for Goods Approve No Limit (BOE should be provisional member)	
b Light and Heavy Equipment Rehabilitation/parts			Recommend P3M Land Based Water Based (RES should be provisional member of Regional BAC)	Approve P3M Land Based P6M Water Based								BAC for Goods Approve No Limit (BOE should be provisional member)	
Other Activities													
14 Failure of Bidding	Recommend	Approve	Recommend	Approve							Recommend	BAC Recommend	
15 Blacklisting (Strikes)	Recommend	Indorse	Recommend	Indorse							Recommend	BAC Recommend	

* Provided that Usec of AMMS is not the BAC Chairman (per RA 9184)

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY		District		Regional		Services		PMO *		Bureau*			Assistant Secretary over IO**	Under-Secretary over IO**	Secretary	
		Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Asst. Proj. Dir.	Project Director	Division Chief	Assistant Director				Director
VI.	CONTRACT MANAGEMENT															
A.	CONSULTANCY (Parcellary Survey, Geo-technical Study, Feasibility Studies, Detailed Engineering & Construction Supervision)															
1	Certificate of Payment															
	a. Advance Payment		Approve			Approve		Recommend		Recommend			Recommend	Recommend	Recommend	Approve
	b. First/Final Progress Billings		Approve			Approve		Recommend		Recommend			Recommend	Recommend	Recommend	Approve
	c. Other Progress Billings		Approve			Approve		Recommend		Recommend			Recommend	Recommend	Approve	
	d. Release of Retention Money		Approve			Approve		Recommend		Recommend				Recommend	Recommend	Approve
2	Change of Personnel															
	a. Administrative Staff	Recommend	Approve			Recommend	Approve		Recommend	Recommend	Approve			Recommend		Approve
	b. Inspectors	Recommend	Approve			Recommend	Approve		Recommend	Recommend	Approve			Recommend		Approve
	c. Material/Quantity/Survey/Locating Engineers	Recommend	Approve			Recommend	Approve		Recommend		Recommend			Recommend		Approve
	d. Resident Engineer, Chief Resident Engineer, Project Manager, Team Leader	Recommend	Approve			Recommend	Approve		Recommend		Recommend			Recommend		Approve
3	Realignment															
	a. without additional cost and time		Approve			Approve		Recommend		Recommend			Recommend		Approve	
	b. with additional time but no cost		Approve			Approve		Recommend		Recommend			Recommend		Approve	
	c. with additional cost **															
	c.1 Pre-clearance		Approve			Approve		Planning Service Certify Funding Strategy		Recommend			Recommend		Recommend	Approve
								Other Services Recommend								
	c.2 Approval		Approve			Approve		Recommend		Recommend			Recommend		Recommend	Approve

* In their function as Implementing Office (IO)

** Based on availability of funds and within limit of authority for contracts

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional			Services *			PMO	Bureau*			Assistant Secretary over IO**	Under-Secretary over IO**	Secretary
	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Legal Service	Project Director	Division Chief	Assistant Director	Director			
4 Completion Certificate		Approve			Approve		Approve		Approve			Approve			
5 Contract Price Escalation/Price Adjustment***							Recommend		Recommend			Recommend	Recommend	Recommend	Indorse to NEDA for GPPB Approval
6 Change of Subcontractor	Approving Authority for change of Subcontractor must be the same as the Approval Authority of the Contract.														
7 Notice of Warnings to Contractor when Work behind schedule by 5%, 10% and 15%		Approve			Approve		Recommend		Recommend			Recommend	Approve		
8 Issuance of Final Notice to Contractor for Rescission/Termination		Approve			Approve		Recommend	Legal Review	Recommend			Recommend	Approve	Approve	
9 Rescission of Contract		Recommend	Legal Review		Approve		Recommend	Legal Review	Recommend			Recommend	Recommend	Recommend	Approve
10 Termination of Contract		Recommend	Legal Review		Approve		Recommend	Legal Review	Recommend			Recommend	Recommend	Recommend	Approve
11 Blacklisting (performance)		Recommend			Recommend		Recommend		Recommend			Recommend	Recommend	Recommend	Approve
B. CIVIL WORKS															
81 By Contract		For Projects up to P20M			For Projects up to P50M										
1 As-staked plan		Approve P20M			Approve P50M				Recommend			BOD Approve P100M	Recommend	Usec BOD Approve P200M	
2 Certificate of Payment															
a. Advance Payment		Approve			Approve				Recommend				Recommend	Recommend	Approve
b. First/Final Progress Billings		Approve			Approve				Recommend				Recommend	Recommend	Approve
c. Other Progress Billings		Approve			Approve				Recommend				Recommend	Approve	
d. Release of Retention Money		Approve			Approve				Recommend				Recommend	Recommend	Approve
3 PERT/CPM & S-Curve															
a. Original		Approve			Approve				Recommend			BOC Review	Approve P100M	Approve No Limit	
b. Revised		Approve			Approve				Recommend			BOC Review	Approve P100M	Approve No Limit	

* In their function as Implementing Office (IO)

** Based on availability of funds and within limit of authority for contracts

*** For FAPs, If beyond ICC approved limit for price contingencies, then prior certification from Planning Service is required. For LFPs, RA 9184 does not allow. GPPB approval is required.

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY		District		Regional		Services		PMO *		Bureau*			Assistant Secretary over IO**	Under-Secretary over IO**	Secretary	
		Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'I Dir.	Director	Division Chief	Director	Asst. Proj. Dir.	Project Director	Division Chief	Assistant Director				Director
4	Variation Orders i.e. Change Order, Extra Work Order															
	a. Prior Clearance	Recommend and Budget Officer Certify Funds P2M	Approve P2M		Recommend and Budget Officer Certify Funds P5M	Approve P5M		Planning Service DPWH Certified Funding Strategy		Recommend				Recommend	Recommend	Approve
	b. Up to 10% or Realignment of Quantities utilizing the line item of Contingency of the Original Contract & associated Time Extension not to exceed the proportionate equivalent time w/ reference to the Original Contract Amount		Approve P2M			Approve P5M				Recommend			BOD/BOC Technical Review & Recommend	Approve P10M	Approve P30M	Approve No Limit
5	Time Extension		Approve up to 1 mo. total			Approve up to 1 mo. total				Approve up to 1 mo. total				Approve 1 to 6 mos. Total	Approve 1to 6 mos. Total	Approve No Limit
6	Time Suspension		Approve up to 1 mo. total			Approve up to 1 mo. total				Approve up to 1 mo. total				Approve 1 to 6 mos. Total	Approve 1 to 6 mos. Total	Approve No Limit
7	Contract Price Escalation/Price Adjustment***	Recommend	Indorse to NEDA for GPPB approval		Recommend	Indorse to NEDA for GPPB approval				Recommend			PEPAC Review	Recommend	Recommend	Indorse to NEDA for GPPB approval
8	Liquidated Damages	Recommend	Approve		Recommend	Approve				Recommend			Recommend	Recommend	Recommend	Approve

* In their function as Implementing Office (IO)

** Based on availability of funds and within limit of authority for contracts

*** Under 9184, GPPB approval is required

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District		Regional			Services		PMO *		Bureau*			Assistant Secretary over IO**	Under-Secretary over IO**	Secretary
	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Asst. Proj. Dir.	Project Director	Division Chief	Assistant Director	Director			
9 Contractor's Claim (Interest Rate due to delayed payment (FAPs only), Burned Equipment, etc. NOTE: Idle time for Equipment is not allowed under RA 9184.)		Recommend			Recommend								ECRC Review & Recommend	Recommend	Approve
10 Certificate of Completion		Approve			Approve				Approve						
11 As-Built plan		Approve			Approve				Recommend			BOD Approve FAPs			
12 Certificate of Acceptance		Approve			Approve				Approve						
13 Deed of Assignment		Approve P6M			Approve P15M								Approve P30M	Approve P90M	Approve No Limit
14 Change of Subcontractor	Approving Authority for change of Subcontractor must be the same as the Approval Authority of the Contract.														
15 Notice of Warnings to Contractor when Work behind schedule by 5%, 10% and 15%		Approve			Approve				Recommend				Approve		
16 Issuance of Final Notice to Contractor for Rescission/Termination		Approve			Approve		Legal Review		Recommend				Approve	Approve	
17 Rescission of Contract		Recommend	Legal Review		Approve		Legal Review		Recommend			BOC Technical Review	Recommend	Recommend	Approve
18 Termination of Contract		Recommend	Legal Review		Approve		Legal Review		Recommend			BOC Technical Review	Recommend	Recommend	Approve
19 Blacklisting (performance)		Recommend			Recommend		Recommend		Recommend			Recommend	Recommend	Recommend	Approve

* in their function as Implementing Office (IO)

** Based on availability of funds and within limit of authority for contracts

ECRC - Extraordinary Claim Review Committee

Note: District/Region authority for LFPs only.

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY		District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
		Section Chief	Asst. Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
VII	INFRASTRUCTURE MAINTENANCE															
1	Annual Routine Maintenance Work Program (Roads & Bridges) and Preventive Maintenance															
	1.1 MVUC*	Prepare District Program		Recommend District Program	Review Districts' Programs		Approve Districts' Programs					RPO Review Regional Programs		RPO Recommends Approval Regional Programs to the Road Board		
	1.2 GAA	Prepare District Program		Recommend District Program	Review Districts' Programs		Approve Districts' Programs					BOM Review Regional Programs		BOM Recommends Approval Regional Programs	Asec BOM Recommends	Usec BOM Approves release of funds
2	Request for Calamity Fund/QRF	Prepare List of Damages for funding		Request release of Calamity Fund/QRF			Indorse Districts' requests					BOM Review and Evaluate Reports on Calamity damages		BOM Recommends Release of Calamity/ QRF Funds	Asec BOM Recommends	Usec BOM Recommends release of QRF or submits to NDCC damage report for funding from Calamity Fund
3	Program of Works for the Repair/Maintenance of other Infra for Flood Control and Buildings	Prepare POW of priority projects for funding		Approve POW of priority projects up to P20M	Prepare Regional List of Priority Projects		Indorse Regional list of priority projects for funding & approves POW up to P50M					BOM Review, Evaluate & Validate Regional projects		BOM Recommend release of Maint. Funds	Asec BOM Recommends	Usec BOM Approves release of funds

*Secretary approves programs and signs endorsement to DBM as Chairman of Road Board

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY		District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
		Section Chief	Asst. Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
VIII	QUALITY CONTROL															
1	Material Testing															
a	Material Test Report	Material Testing Section Sign		Attest No Limit		MQCHD Sign	Attest No Limit			Consultant Materials Engineer Sign	Project Manager Attest No Limit	BRS Materials Testing Division Sign		BRS Attest No Limit		
b	Issuance of Certification of Laboratory Capability or Waiver for Outside Testing			Approve			Approve				Approve			BRS Approve		
2	Accreditation															
a	Issuance for Batching Plant/Private Testing Laboratory Accreditation													BRS Approve		
b	Cancel/Revoke Certificate of Accreditation													BRS Approve		
c	Issuance Contractors/Consultants Materials Engineers Accreditation													BRS Recommend	Asec BRS Recommend	
d	Issuance of Project Engineers/Project Inspectors Accreditation													BRS Recommend	Asec BRS Recommend	
e	Issue Project Designation Order for Project Engineers/Project Inspectors			Approve			Approve				Approve			BRS Consolidate List for QAU Reference		
f	Sanctions for Erring Project Engineers/Inspectors													BRS Recommend	Asec BRS Approve	
g	New Product Technologies Certificate of Approval													BRS Recommend	Asec BRS Recommend	

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District	Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	District Engineer	Division Chief	Asst Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
IX Human Resources													
1 Plantilla of Personnel												Asec AMMS Approve	
2 Authority to Issue and Renew													
a. Contractual and Casual Appointment				Approve								Asec AMMS Approve for CO	
b. Job-Orders and Contract of Services				Approve				Approve					
3 Placement Committee Recommendation Resolution to be submitted to the Central Selection Board (CSB)/ Regional Selection Board (RSB)**													
a. Division Chief & below in the Central Office (to be submitted to the CSB)						Approve		Approve			Approve		
b. Regional Division Chief (to be submitted to the CSB)				Approve									
c. Regional personnel for Section Chief & below (to be submitted to RSB)		Approve											

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District	Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	District Engineer	Division Chief	Asst Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
d. All DEO personnel below ADE (to be submitted to RSB)	Approve												
4 Approval of the Selection Board Resolution													
a. Central Selection Board – All positions below Division Chief													Usec AMMS Approve
b. Regional Selection Board				Approve Below Div. Chief									
5 Signing of Appointments in accordance with approved Resolution; Notice of Salary Adjustment; Approval of Separation from the Service (Retirement, Resignation, Dropping from the Rolls)													
a. All third level officials who are not Presidential Appointees; Division Chief & Engineer V; and ADE													Usec AMMS Approve
b. Section Chief & below				Approve								Asec AMMS Approve	
6 Approval/ Signing (subject to approval of authority to issue/renew) of:													
a. Contractual and Casual Appointment				Approve		Approve		Approve			Approve		
b. Job-Orders and Contract of Services	Approve			Approve				Approve					

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District	Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	District Engineer	Division Chief	Asst Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
7 Personnel Designation/ Reassignment within the DPWH up to six (6) months and extension for another six (6) months, and recall of designation/ reassignment.													
a. Division Chief, for reassignment within the same Region/ Bureau/ Service/ PMO													Usec AMMS Approve
b. Section Chief (SC) for reassignment within the same District/Region/ Bureau/ Service/ PMO				Approve		Approve		Approve			Approve		
c. Below Section Chief for reassignment within the same District/Region/ Bureau/ Service/ PMO	Approve Within District Only			Approve Within Region (including moves between Districts)		Approve		Approve			Approve		
d. All personnel below SC for reassignment outside the mother Region/ Bureau/ Service/ PMO													Usec AMMS Approve



"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District	Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	District Engineer	Division Chief	Asst Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
8 Local Travel (Official)													
a. All 1 st & 2 nd level personnel in the Central Office & Project Managers (except those designated as Proj. Directors & Asst. Proj. Directors)						Approve Up to one (1) month		Approve Up to one (1) month			Approve Up to one (1) month		
b. All 1 st & 2 nd level personnel in the Regional Office; and District Engineers				Approve Up to one (1) month									
c. All DEO personnel from ADE & below including designation of OIC-ADE	Approve Up to five (5) days			Approve Up to one (1) month									
d. Directors and Assistant Directors (Region/ Service/ Bureaus/ PMOs)													Usec Concerned Approve
9 Travel Abroad (Personal)	Note: Secretary approval required for official travel abroad, regardless of rank; and for personal travel abroad of ADE and above.												
Below ADE level, for travel up to three (3) months total.													Usec AMMS Approve

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District	Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	District Engineer	Division Chief	Asst Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Assistant Director	Director		
10 Request to practice profession, subject to CSC rules				Recommend		Recommend		Recommend			Recommend		Usec AMMS Recommend
11 Approval of all kinds of leave including Terminal Leave													
a. Bureau, Service, Region and PMO Directors***													Usec Concerned Approve Up to five (5) days
b. Assistant Directors and DEs***				Approve Up to five (5) days				Approve Up to five (5) days			Approve Up to five (5) days		Usec Concerned Approve Up to one (1) month
c. ADE***	Approve Up to five (5) days			Approve Up to one (1) month									Usec Concerned Approve Up to three (3) months
d. Project Managers (except PD and APD) and Division Chiefs				Approve Up to one (1) month		Approve Up to one (1) month		Approve Up to one (1) month			Approve Up to one (1) month		Usec Concerned Approve Up to three (3) months
f. Section Chief and below	Approve Up to two (2) months	Approve Up to one (1) month		Approve No Limit	Approve Up to one (1) month	Approve No Limit	Approve Up to one (1) month	Approve No Limit	Approve Up to one (1) month		Approve No Limit		

* All approvals must be in accordance with CSC rules and regulations

** Recommendation for positions that are not for Presidential Appointees and are excluded from this item shall be covered by Resolution issued by the Management Committee (All Undersecretaries and Assistant Secretaries) to be approved by the Secretary.

*** Copies of approvals should be provided to the Office of the Secretary for informational purposes.



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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
X FINANCIAL															
1 Certification of Funding for the Award Contract under the DPWH Multi-Year Program								Planning Approve P50M						Asec Planning Approve No Limit	
2 Payment for Acquisition of Land and Properties															
a Request of Obligation (ObR)					Approve P30M			Approve No Limit		Approve No Limit			Approve No Limit		
b Approval of Voucher						Approve P30M								Asec Operations Approve P50M	Usec Operations Approve P100M
c Signing & Countersign of Check				Cashier Sign CFMD Countersign P30M			Chief Cashier Sign	CFMS Countersign No Limit							
3 Payment of Consultancy Services															
a Request of Obligation (ObR)		Approve P1.2M			Approve P3M			Approve No Limit		Approve No Limit			Approve No Limit		
b Approval of Voucher (except Advance Payment, and 1 st & Final Billings for Contracts approved by Secretary)			Approve P1.2M			Approve P3M									Usec Area Concerned Approve No Limit
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P1.2M			Cashier Sign CFMD Countersign P3M			Chief Cashier Sign	CFMS Countersign No Limit							

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
d Signatory to Withdrawal Application of Foreign-assisted Projects														Authorized Signatories Sign No Limit	
4 Payment of Contractors Contracts															
a Request of Obligation (ObR)		Approve P20M			Approve P50M			Approve No Limit		Approve No Limit			Approve No Limit		
b Approval of Voucher (except Advance Payment, and 1 st & Final Billings for Contracts approved by Secretary)			Approve P20M			Approve P50M				Approve P50M				Asec Operations Approve P75M	Usec Operations Approve P100M
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P20M			Cashier Sign CFMD Countersign P50M			Chief Cashier Sign	CFMS Countersign No Limit							
d Signatory to Withdrawal Application of Foreign-assisted Projects														Authorized Signatories Sign No Limit	
5 Payment of "PAKYAW" Contracts															
a Request of Obligation (ObR)		Approve P500T			Approve P500T				Approve P500T						
b Approval of Voucher			Approve P500T			Approve P500T				Approve P500T					
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P500T			Cashier Sign CFMD Countersign P500T			Chief Cashier Sign	CFMS Countersign P500T							

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
6 Payment of Lease of Equipment															
a Request of Obligation (ObR)		Approve P600T			Approve P1.5M			Approve P1.5M	Approve P1.5M			Approve P1.5M		Approve No Limit	
b Approval of Voucher			Approve P600T			Approve P1.5M		All (except CFMS) Approve P1.5M		Approve P1.5M			Approve P1.5M	Approve P3M	Approve No Limit
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P600T			Cashier Sign CFMD Countersign P1.5M			Chief Cashier Sign	CFMS Countersign No Limit							
7 Payment of Janitorial and Security Services															
a Request of Obligation (ObR)		Approve P500T			Approve P500T			AMMS Approve No Limit							
b Approval of Voucher			Approve P500T			Approve P500T		AMMS Approve P1M						Asec AMMS Approve P2M	Usec AMMS Approve No Limit
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P500T			Cashier Sign CFMD Countersign P500T			Chief Cashier Sign	CFMS Countersign No Limit							

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
8 Payment of Goods (Non-Infra/Equipment)															
a Request of Obligation (ObR)		Approve P1M			Approve P2M			Approve No Limit	Approve No Limit				Approve No Limit		
b Approval of Voucher			Approve P1M			Approve P2M		AMMS Approve P2M						Asec AMMS Approve P3M	Usec AMMS Approve No Limit
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P1M			Cashier Sign CFMD Countersign P2M			Chief Cashier Sign	CFMS Countersign No Limit							
9 Payment of Goods (Infra-Related Supplies)															
a Request of Obligation (ObR)		Approve P2M			Approve P5M					Approve No Limit				Asec Operations Approve No limit	
b Approval of Voucher			Approve P2M			Approve P5M				Approve P5M					Usec Operations Approve No Limit
c Signing & Countersign of Check	Cashier Sign CFMS Countersign P2M			Cashier Sign CFMD Countersign P5M			Chief Cashier Sign	CFMS Countersign No Limit							

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
10 Payment of Personal Services															
10.1 Request of Obligation (ObR)		Approve No Limit			Approve No Limit			AMMS Approve							
10.2 Approval of Voucher			Approve No Limit			Approve No Limit		AMMS Approve No Limit							
10.3 Signing & Countersign of Check	Cashier Sign CFMS Countersign No Limit			Cashier Sign CFMD Countersign No Limit			Chief Cashier Sign	CFMS Countersign No Limit							
11 Maintenance and Other Operating Expenses (MOOE)															
11.1 Request of Obligation (ObR)		Approve P2M			Approve P5M			AMMS Approve No Limit		Approve No Limit			Approve No Limit		
11.2 Approval of Voucher			Approve P2M			Approve P5M		Director Concerned Approve No Limit		Director Concerned Approve No Limit			Director Concerned Approve No Limit		
11.3 Signing & Countersign of Check	Cashier Sign CFMS Countersign P2M			Cashier Sign CFMD Countersign P5M			Chief Cashier Sign	CFMS Countersign No Limit							

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
12 Signing & Countersigning for Advice to Debit Account															
12.1 List of Due and Demandable Accounts Payable (LDDAP)															
a Signing	Accountant			Fiscal Controller			Chief Accountant								
b Approval			No Limit			No Limit		CFMS No Limit							
12.2 Advice to Debit Account (ADA)															
a Signing	Accountant			Fiscal Controller				CFMS No Limit							
b Countersigning			No Limit			No Limit								Asec CFMS P50M	Usec CFMS No Limit
13 Signing & Countersigning of Notice of Transfer of Allocation (NTA)															
13.1 Signing								CFMS No Limit							
13.2 Countersigning														Asec CFMS P50M	Usec CFMS No Limit
14 Request DBM for Notice of Cash Allocation (NCA)	Accountant		Recommend No limit	Fiscal Controller		Indorse No Limit	Accountant	CFMS Recommend No Limit							Usec CFMS Indorse
15 Request DBM for Release of Special Allotment Release Order (SARO)								Planning Approve Infra No Limit							Usec CFMS Approve (PS, MOOE, Non-Infra) No Limit



"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
16 Authority for Release of Sub-Allotment Advice (SAA)															
16.1 Personnel Services (PS) / Maintenance and Other Operating Expenses (MOOE)								CFMS Approve No Limit							
16.2 Capital Outlays															
a1 Lump Sum Appropriations - projects needing DBM clearance								Planning Request No Limit							
a2 Lump Sum Appropriations without breakdowns								Planning Request No Limit						Asec Planning Recommend	Usec Planning Recommend
b Centrally Managed Projects								Planning Request No Limit		Request No Limit			Request No Limit		Usec Operations Recommend
c Direct Release from DBM								CFMS Indorse No Limit							
16.3 MVUC Funds Released from DBM to DPWH													BOM Recommend		Usec Operations No Limit
16.4 Infrastructure Right of Way (IROW)													IROW TF Chair Request		
17 Release of Sub-Allotment Advice (SAA)								CFMS Sign No Limit							Usec CFMS Countersign No Limit

"Annex A"

OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY	District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
	Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
18 Transfer of Fund with Funding Check to LGU and other Agencies															
18.1 Disbursement Voucher Approval			Approve P20M			Approve P50M								Asec CFMS Approve P75M	Usec CFMS Approve P100M
18.2 Signatory of funding checks	Cashier Sign		Countersign P20M	Cashier Sign		Countersign P50M	Chief Cashier	CFMS Countersign P50M						Asec CFMS Countersign P75M	Usec CFMS Countersign P100M
19 Signatory in the various communication letter answering the inquiries of internal and external creditors relative to accounting, budgeting and financial matters			District Office Concerns			Regional Office Concerns		CFMS for CO Concerns							
20 Engineering and Administrative Overhead (EAO)															
20.1 Central Office								CFMS Prepare Special Budget							Usec CFMS Recommend
20.2 Region/Districts	CFMS Prepare Special Budget		Indorse	CFMD Review & Recommend		Approve									

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OMNIBUS LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS

DELEGATED AUTHORITY		District			Regional			Services		PMO		Bureau			Assistant Secretary	Under-secretary
		Section Chief	Assistant Dist. Engr.	District Engineer	Division Chief	Assistant Reg'l Dir.	Director	Division Chief	Director	Assistant Proj. Dir.	Project Director	Division Chief	Asst. Dir.	Director		
XI	EQUIPMENT & PROPERTY (Other than Real Estate)															
1	External Lease of Department Equipment															
a	External Lease of Department (BOE) Equipment					RES Indorse		Approve Up to 30 calendar days						BOE Indorse		Usec Operations Approve <1 year
b	Certificate of Payment for Lease Equipment					RES Up to 30 Calendar days								BOE Approve		
2	Internal Lease of Department (BOE) Non-BHME Equipment for highway maintenance (From RES to District)				Request	RES Indorse		Approve Up to 30 calendar days						BOE Indorse		Usec Operations Approve <1 year
3	Equipment & Unserviceable Property (Other than Real Estate) Disposal				Indorse to Region	Regional Disposal Committee Recommend		Approve P5M (acquisition cost)							Central Disposal Committee Approve No Limit	

BHME = Basic Highway Maintenance Equipment