



REPUBLIC OF THE PHILIPPINES  
MINISTRY OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE MINISTER  
MANILA

MINISTRY ORDER)  
No. 24 )  
Series of 1983 )  
x - - - - x )

SUBJECT: Creation of the Complaints  
Committees in the Ministry  
of Public Works & Highways.

Pursuant to the provisions of Section 6 of Memorandum-Circular No. 5, Series of 1983 of the Civil Service Commission, the Complaints Committees are hereby created in the Central Office and Regional Offices of the Ministry of Public Works and Highways, to be composed of the following officials:

CENTRAL OFFICE

(Office of the Minister, Services,  
Bureaus, and Project Management Offices)

Assistant Minister for Legal Affairs - Chairman  
Chief, Administrative Service - Member  
Ministry Personnel Officer - Member-Secretary

REGIONAL OFFICE

(Regional Offices, District & City  
Engineering Offices, Regional  
Equipment Services, Area Shops,  
and all other organizational  
units within the jurisdiction  
of the Region)

Assistant Regional Director - Chairman  
Senior Legal Officer - Member  
Regional Personnel Officer - Member-Secretary

Within their respective jurisdictions, the Complaints Committees shall receive, process, evaluate and decide protests/complaints against appointments or promotions in the First and Second Levels of the Career Service, and submit its findings and recommendations to the Minister/appointing authority for appropriate action, in accordance with existing rules and regulations on contested appointments.

This Administrative Order takes effect immediately.

  
JESUS S. HIPOLITO  
Minister

5 April 1983

OK for file  
4/16/83