

August 12, 1974

DEPARTMENT ORDER )

NO. 231 )  
Series of 1974 )

X-X-X-X-X-X-X-X-X

TO ALL: Bureau Directors  
Regional Directors  
Chiefs of Services  
District & City Engineers  
This Department

*Rec'd. Ring. for stencil*  
*(23)*

*PH 8/13/74*  
*Adm. Serv.*

In order to minimize or eliminate the numerous and unnecessary Change Orders for highway projects, it is hereby directed that the following be incorporated in the Special Provisions for all Highway Projects:

"All quantities indicated in the Plans and Bid Schedules shall be the basis for advertising and comparison of bids and of awarding a project to the winning bidder. Then the Evaluation and Awards Committee will notify the Design, Construction and Materials Divisions to whom the award was made for the particular project. A Construction Survey will then be conducted jointly by the Project Engineer, a design engineer, a materials engineer and a representative of the winning bidder to determine the final contract quantities involved for the completion of the project. If the quantities determined from the Construction Survey compare favorably with those in the Bid Schedule, these quantities shall be embodied in the Contract. However, if the results are unrealistic and vary to a large degree from those on the Bid Schedule, subsequent verification Surveys shall be undertaken to justify the discrepancy. Then the resulting quantities jointly agreed upon by the Contractor and Engineer shall be adopted as the final contract quantities".

Strict compliance herewith is enjoined.

BALTASAR AGUIRRE  
Secretary

*US BPR method is more practical,  
although we can give this a try  
if fast. X*