



February 25, 1982

MINISTRY ORDER

NO. **19**SUBJECT: Guidelines in Granting Honoraria/
Allowances to Officials and
Employees under this Ministry

To ensure compliance with existing laws and regulations and to establish uniform practice and procedure in the grant and payment of honoraria/allowances, the provisions of Administrative Order No. 2, Series of 1979, and Administrative Order No. 2-A, Series of 1981, copies attached, of the defunct Ministry of Public Highways are hereby adopted and made applicable for the Ministry of Public Works and Highways.

Accordingly, all previous authorizations under the defunct Ministries are hereby revoked. New requests for authority for the grant thereof should be submitted for the approval of the Deputy Ministers concerned in accordance with the delineation of functions and responsibilities under Ministry Order No. 12 dated December 3, 1981.

This Order takes effect as of January 1, 1982, and payment so authorized shall be subject to the availability of funds and the usual audit.

For compliance.



JESUS S. HIPOLITO
Minister

Encls. : As stated