



Republic of the Philippines  
**MINISTRY OF PUBLIC WORKS**  
 MPW Building San Roque Drive, Port Area, Manila  
**OFFICE OF THE MINISTER**

March 31, 1981

MINISTRY ORDER )

NO. 81-16 )

x - - - - x )

SUBJECT: Amendment to Ministry Order  
 No. 81-12 dated 19 March 1981  
 Organizing Suggestions and  
 Incentive Awards Committees.

Ministry Order No. 81-12 dated 19 March 1981 organized pursuant to Section 33, Article VIII of P.D. 807, Suggestions and Incentive Awards Committees for the Ministry Proper, Regional and District Offices without, however, the corresponding Committee for Staff Bureaus.

In view hereof, the Suggestions and Incentive Awards Committee in Staff Bureaus is hereby organized as follows:

For Employees in Staff Bureaus:

1. Staff Bureau Director - Chairman
2. Asst. Staff Bureau Director- Member
3. Division Chiefs - Member
4. Administrative Officer I - Member
5. Personnel Officer I - Secretary

The Division Chief shall only sit as member if the employee-nominee for award is within his Division.

This order takes effect immediately.

*Alfredo L. Junio*  
 ALFREDO L. JUNIO  
 Minister

(circulized)  
*4/19/81*