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# REPUBLIC OF THE PHILIPPINES
## MINISTRY OF PUBLIC WORKS AND HIGHWAYS
### OFFICE OF THE MINISTER
### MANILA

14 January 1985

MINISTRY ORDER )
NO. **5** )
Series of 1985 )

SUBJECT: Guidelines for Qualifying Operators/Drivers and the Clothing of Power to Equipment Inspectors for Optimum Equipment Utilization.

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In the pursuit of attaining the objectives of good equipment management the following tasks, functions and responsibilities are further assigned to the Regional Directors and the Director of the Bureau of Equipment:

1. The Regional Directors, thru their respective Regional Equipment Engineers:

   a) Conducting the proper skills testing of all new and old operators of light and heavy construction equipment of this Ministry once in two years.
   b) Recommending permanent assignments of personnel as the authorized operators of each particular construction equipment assigned to them, as a personal incentive giving semblance of ownership and pride, to boost morale.
   c) Signing of operator's identification card, certificate or authority to operate specified kind of equipment.
   d) Strictly observing the specific duties of operators regarding care and maintenance of their respective equipment and the up-dating of equipment log books.
   e) Assigning of one (1) equipment inspector for field inspection.

2. Director of the Bureau of Equipment:

   a) Preparing the criteria for examination and testing skills of all operators of light and heavy construction equipment.
   b) Review and evaluation of the results of operators test and examinations.
   c) Counter-signing of identification card for issuance to qualified operators.
   d) Authorizing BOE inspectors to deadline equipment and to recommend suspension or dismissal of operators in case of abuse and misuse of equipment
   e) Assigning two (2) equipment inspectors for each Region for field inspection of all construction equipment including unserviceable units.

This order takes effect immediately.

JESUS S. HIPOLITO
Minister