



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Bonifacio Drive, Port Area, Manila

097.7 DPWH
11-27-2019

November 26, 2019

DEPARTMENT MEMORANDUM)

CIRCULAR NO. **77**)
Series of 2019 **11.27.19**)

FOR / TO : Undersecretaries
Assistant Secretaries
Service Directors
Bureau Directors
Regional Directors
Heads of UPMOs
District Engineers
This Department

For information and guidance, attached is a copy of National Volunteer Month Steering Committee Memorandum Circular No. 01-2019 dated September 30, 2019 with the subject **Celebration of the National Volunteer Month (NVM) in December 2019**. The theme for this year is **"Be an inspiration, Volunteer!"**.

As a show of support and to generate awareness on volunteerism, you are enjoined to display the attached NVM poster and brochure in your respective offices.

A copy of said Memorandum Circular may also be downloaded from the **DPWH website: <http://dpwhweb>**. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS, upon request.

For dissemination to all concerned.

MARICHU A. PALAFOX, CESO III
Assistant Secretary for Support Services

cc: Office of the Secretary

10.1.4 MKBA/RPE/RMB



19-13356

REPUBLIC OF THE PHILIPPINES

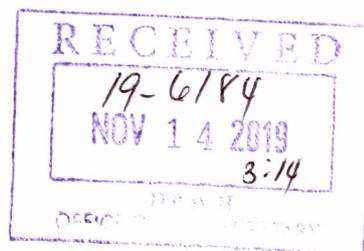
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

30 September 2019

HON. MARK A. VILLAR
Secretary
Department of Public Works and Highways
Bonifacio Drive, Port Area
652 Zone 068, Manila

Dear **Secretary Villar**:

Greetings!



The National Volunteer Month (NVM) is celebrated every December to build nationwide public awareness and appreciation of volunteerism, create the environment for voluntary action and recognize volunteers as partners in development. In the Philippines which takes pride in its rich history of volunteerism through the "bayanihan", the NVM pays tribute to the volunteers - modern-day heroes whose work is exemplified by commitment and service to others. The NVM theme for this year is "*Be an Inspiration, Volunteer!*" which emphasizes the important role of volunteers as motivators, enablers and leaders in development activities and how volunteer actions touch the lives of individuals and communities to inspire them to actively contribute and participate in volunteerism for development.

The lead agency for the NVM is the Philippine National Volunteer Service Coordinating Agency (PNVSCA), an attached agency of the National Economic and Development Authority (NEDA). PNVSCA is assisted by an NVM Steering Committee (NVM-SC) chaired by NEDA in planning and organizing NVM activities.

To generate nationwide awareness and participation, the NVM-SC seeks the support of the Department of Public Works and Highways (DPWH) in the **Call for Participation in NVM**. This can be through the conduct of advocacy and organizing or participating in volunteering programs and activities. We would also like to request the issuance of a memorandum circular to your regional offices and attached agencies to enjoin them to participate in the nationwide NVM celebration.

Enclosed is the NVM-SC Memorandum Circular 2019-01 and information materials for reference and dissemination. The PNVSCA will coordinate with your office regarding our request. The Agency may be contacted at info@pnvsca.gov.ph and at (632) 2477934 / (632) 4548797 / (632) 4534726.

Thank you in advance and please accept our best wishes.

Very truly yours,

ERNESTO M. PERNIASecretary of Socioeconomic Planning
and Chair, NVM Steering Committee

Encl.: a/s



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

NATIONAL VOLUNTEER MONTH STEERING COMMITTEE

MEMORANDUM CIRCULAR NO. 01-2019

FOR : The Heads of Departments, Agencies, Bureaus, Offices and Instrumentalities of the National Government, Government-Owned and Controlled Corporations, Government Financing Institutions, State Universities and Colleges, Local Government Units, Legislative Offices, the Judiciary and the Private Sector

SUBJECT : Celebration of the National Volunteer Month (NVM) in December 2019

DATE : 30 September 2019

I. Rationale

The Philippine Government gives paramount importance to people's participation as prime movers of development. To achieve the Filipino vision of a "*matatag, maginhawa at panatag na buhay*", citizens need to work hand-in-hand with the duty bearers to plan, manage and sustain development activities that will create lasting impact in the life of the Filipinos. Volunteerism is one of the time-tested Filipino values that invokes the spirit of "bayanihan" and harnesses citizen engagement for development and nation-building.

In recognition of the dedicated service of Filipino volunteers, the month of December was declared as the National Volunteer Month (NVM) per Presidential Proclamation No. 55, series of 1998.

II. Purpose

This Memorandum Circular is issued to enjoin all government institutions including national government agencies (NGAs), local government units (LGUs), government-owned and -controlled corporations (GOCCs), government financing institutions (GFIs), legislative offices, the judiciary, the academe, the private sector, and international organizations to celebrate NVM 2019 and together, promote volunteerism as a way of life.

III. Objectives

The NVM celebration aims to:

- Build nationwide public awareness and appreciation of volunteerism and the role it plays in social, economic and political development of the country.
- Create the environment for bolstering voluntary action in development.
- Recognize the noble acts of volunteerism by individuals, families, institutions and communities as vital partners in economic and community development.

IV. Theme

The theme for NVM 2019 celebration is "***Be an Inspiration, Volunteer!***" to emphasize the important role of volunteers as motivators, enablers and leaders in development activities and how volunteer actions touch the lives of individuals and communities to inspire them to actively contribute and participate in volunteerism for development.

V. Suggested Activities

1. *Advocacy.*

Raise awareness on volunteerism as a tool for national development and promote the celebration of NVM 2019 through information dissemination activities, which include but not limited to sharing and publication of NVM advocacy materials in various media platforms such as print, broadcast, film, social media, public forums, and in respective institution's public information facilities.

National Government Agencies, Legislative Offices, and the Judiciary are requested to route this Memorandum Circular to their attached agencies, regional, provincial, municipal, and area offices. Non-government organizations and corporate institutions are requested to disseminate the information to their member and partner organizations.

2. *Volunteer Services.*

Organize or participate in volunteering services and activities such as bloodletting, medical mission, feeding program, tutorial sessions, visits to residential and care centers for the elderly, children, prisoners and persons with disabilities, coastal clean-up, tree-planting, disaster risk reduction and management activities, etc. These activities may be done throughout the year as part of the build-up campaign for NVM.

3. *Volunteer Events.*

Conduct activities to bring together volunteers and the public for learning sessions, information sharing, and to facilitate networking and linkage between and among volunteers and volunteer groups/organizations.

4. *Volunteer Awards.*

Recognize volunteers to show appreciation of their role and contributions as partners in development.

VI. Focal Agency

The Philippine National Volunteer Service Coordinating Agency (PNVSCA), an attached agency of the National Economic and Development Authority (NEDA), spearheads the celebration of the NVM 2019.

VII. Coordination of Activities at the National Level

PNVSCA is assisted by the National Volunteer Month Steering Committee (NVM-SC) in planning, advocacy, and conduct of NVM events and activities. The NVM-SC is composed of the following:

Chair	National Economic and Development Authority
Co-Chairs	Department of Foreign Affairs Department of the Interior and Local Government
Vice Chair	Philippine National Volunteer Service Coordinating Agency
Members	Civil Service Commission Commission on Higher Education Department of Budget and Management Department of Education

National Youth Commission
Philippine Information Agency
Technical Education and Skills Development Authority
University of the Philippines
Filipino UNV Association
International Association for Volunteer Effort-Philippines
BPI Foundation, Inc.
United Nations Volunteers/United Nations Development Programme
United States Peace Corps.

VIII. Coordination of Activities at the Regional Level

The NVM Regional Steering Committees chaired by the NEDA Regional Offices (NROs) and the Regional Planning and Development Office of the Bangsamoro Autonomous Region in Muslim Mindanao (RPDO-BARMM) spearhead the celebration of NVM 2019 in the region.

Participating institutions in the regions are enjoined to coordinate with the NROs and the RPDO-ARMM.

Ms. Milagros A. Rimando
Regional Director
NEDA CAR
Botanical Garden, Leonard Wood Road
Baguio City
www.car.neda.gov.ph

Mr. Nestor G. Rillon
Regional Director
NEDA Region I
2500 Guererro Road, San Fernando City, La Union
www.ilocos.neda.gov.ph

Mr. Dionisio C. Ledres, Jr.
Regional Director
NEDA Region II
NRO II Bldg., 1 Dalan na Pavurulun
Regional Government Center
Carig Sur, Tuguegarao City
www.neda.rdc2.gov.ph

Engr. Leon M. Dacanay, Jr.
Regional Director
NEDA Region III
Regional Government Center
NEDA Region 3, Maimpis
San Fernando City, Pampanga
www.nro3.neda.gov.ph

Mr. Luis G. Banua
Regional Director
NEDA Region IV-A
NEDA RDC CALABARZON Bldg.,
Brgy. Milagrosa, Calamba City
www.calabarzon.neda.gov.ph

Ms. Susan A. Sumbeling
OIC-Regional Director
NEDA MIMAROPA
2nd Flr., Paras Bldg.,
J.P. Rizal Street, Calapan City
Oriental Mindoro
www.mimaropa.neda.gov.ph

Ms. Agnes M. Espinas-Tolentino
Regional Director
NEDA Region V
Regional Office No. V
Arimbay, Legazpi City, Albay
www.nro5.neda.gov.ph

Ms. Ro-ann A. Bacal
Regional Director
NEDA Region VI
Fort San Pedro Drive, Iloilo City
www.nro6.neda.gov.ph

Mr. Efren B. Carreon
Regional Director
NEDA Region VII
Government Center, Sudlon
Lahug, Cebu City
www.neda7.net.ph

Ms. Meylene C. Rosales
OIC-Regional Director
NEDA Region VIII
Government Center, Candahug
Palo District, Leyte
www.nro8.neda.gov.ph

Ms. Phlorita A. Ridao
OIC-Regional Director
NEDA Region IX
Corazon C. Aquino Regional Government Center
Balintawak, Pagadian City
www.nro9.neda.gov.ph

Ms. Mylah Faye Aurora B. Cariño
Regional Director
NEDA Region X
RDC-X Bldg., Corner Capistrano-Echem St.
Cagayan De Oro City
www.nro10.neda.gov.ph

Ms. Maria Lourdes D. Lim
Regional Director
NEDA Region XI
NEDA RDC XI Center Km. 7
SPED Area, Bangkal, Davao City
www.nro11.neda.gov.ph

Ms. Teresita Socorro C. Ramos
Regional Director
NEDA Region XII
Regional Government Center
Carpenter Hill, Koronadal City
South Cotabato
www.nro12.neda.gov.ph

Atty. Bonifacio G. Uy
Regional Director
NEDA CARAGA
NEDA CARAGA Bldg., J. Rosales Ave.
Butuan City, Agusan del Norte
www.caraga.neda.gov.ph

Engr. Mohajirin T. Ali
Executive Director
RPDO Office, BARMM Compound
Cotabato City
www.rpdo.armm.gov.ph

IX. Submission and Sharing of Activities

Participating institutions are requested to accomplish the NVM PARTICIPATION FORM and submit this to PNVSCA for purposes of documentation and information sharing on NVM activities for 2019.

Please submit the accomplished form to:

The Executive Director
PNVSCA
Sugar Center Building, North Avenue, Diliman, Quezon City

For further information, please visit www.pnvzca.gov.ph and www.facebook.com/PNVSCA or contact the NVM Secretariat c/o Ms. Arianne Maghanoy or Ms. Tricia Ayala at telephone nos: (02) 247 7934 or e-mail info@pnvsca.gov.ph.



ERNESTO M. PERNIA

Secretary of Socioeconomic Planning
and Chair, National Volunteer Month Steering Committee

Attested:



CORAZON MACARAIG
Officer-in-Charge, PNVSCA
and Vice Chair, NVM-SC



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

NATIONAL VOLUNTEER MONTH STEERING COMMITTEE

PARTICIPATION FORM

Theme: ***Be an Inspiration, Volunteer!***

I. Institution's Profile:

Agency/Organization : _____
 Address : _____
 Telephone Nos. : _____
 Email : _____
 Head of Agency : _____
 Contact Person : _____
 Designation : _____

II. NVM 2019 Activities

1. Advocacy

- Press release, social media announcements, and/or volunteer stories
 If online, please provide link: _____
 If in print, please provide name and date of publication: _____
- Hanging of NVM Banner
- Display of NVM 2019 poster and brochure
- Printing and distribution of NVM 2019 poster and brochure
- Radio or TV guesting
- Issuance of circulars to regional and local offices and announcements to member/partner organizations
- Others (Pls. specify) _____

2. Volunteering Services

Activity	Date	Venue	Participants	Organizer	Beneficiary

3. Volunteering Events

Title of Event	Date	Venue	Participants	Organizer

4. Volunteer Awards

Title of Recognition Activity	Date	Venue	Name/s of Recognized Volunteers/Organizations	Sector (Health, Education, Governance, Trade and Industry, etc.)	Award/s received (Most Outstanding Volunteer, Most number of hours rendered, etc.)

Please send the participation form to PNVSCA at telefax no. (02) 247 7934 or email the scanned copy to info@pnvsca.gov.ph.

Thank you.

NVM REGIONAL STEERING COMMITTEES

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car.neda.gov.ph

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caraga.neda.gov.ph

Engr. Mohajirin T. Ali
Acting Executive Director
RPDO Office, BARM Complex
Cotabato City
rpdoo.armm.gov.ph

NVM STEERING COMMITTEE

- Chair** National Economic and Development Authority
- Co-Chairs** Department of Foreign Affairs
Department of the Interior and Local Government
- Vice Chair** Philippine National Volunteer Service Coordinating Agency
- Members** Civil Service Commission
Commission on Higher Education
Department of Budget and Management
Department of Education
National Youth Commission
Philippine Information Agency
Technical Education and Skills Development Authority
University of the Philippines Diliman
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United States Peace Corps.



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

PHILIPPINE NATIONAL VOLUNTEER
SERVICE COORDINATING AGENCY

G/F, Philippine Sugar Center Building (02) 8-247-7934
North Avenue, Diliman, Quezon City info@pnvcsca.gov.ph



**NATIONAL VOLUNTEER MONTH 2019
BE AN INSPIRATION,
VOLUNTEER!**

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NVM THEME

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WHAT CAN YOU DO



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HOW TO PARTICIPATE

Participating individuals and institutions are enjoined to coordinate with the Philippine National Volunteer Service Coordinating Agency (PNVSCA) the NEDA Regional Offices or the Regional Planning and Development Office –Bangsamoro Autonomous Region in Muslim Mindanao.

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