



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
**CENTRAL OFFICE
MANILA**

097, 70 P24
10-28-2019

October 25, 2019

DEPARTMENT MEMORANDUM)

CIRCULAR NO. 74)

Series of 2019 10-28-19)

**FOR / TO : Undersecretaries
Assistant Secretaries
Service Directors
Bureau Directors
Regional Directors
Heads of UPMOs
District Engineers
This Department**

For information and guidance, attached is a copy of DBM Circular Letter No. 2019-012 dated October 10, 2019 entitled **"REITERATION OF DEADLINE FOR SUBMISSION OF AGENCY REQUEST/S FOR RELEASE OF ADDITIONAL FUNDS REQUIRING THE ISSUANCE OF SARO/NCA"**.

A copy of said National Budget Circular may also be downloaded from the **DPWH website: <http://dpwhweb>**. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS upon request.

For dissemination to all concerned.

MARICHU A. PALAFOX, CESO III
Assistant Secretary for Support Services

Encl: DBM Circular Letter No. 12 dated October 10, 2019

Cc: Office of the Secretary

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
BONCODIN HALL, GENERAL SOLANO STREET, SAN MIGUEL, MANILA



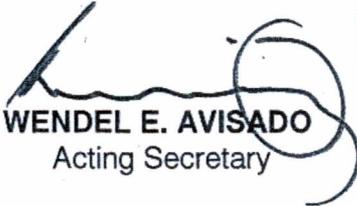
CIRCULAR LETTER

No. 2019-12
October 10, 2019

TO : All Heads of Departments/Agencies/State Universities and Colleges and Other Offices of the National Government, Budget Officers; Heads of Accounting Units, COA Auditors, Heads of Modified Disbursement System-Government Servicing Banks (MDS-GSBs) and All Others Concerned

SUBJECT : REITERATION OF DEADLINE FOR SUBMISSION OF AGENCY REQUEST/S FOR RELEASE OF ADDITIONAL FUNDS REQUIRING THE ISSUANCE OF SARO/NCA

- 1.0 To ensure processing of request/s for release of funds in FY 2019, agencies are reminded to submit to the Department of Budget and Management, such requests for issuance of SAROs/NCAs in FY 2019 **not later than November 15, 2019.**
- 2.0 Any request for release of funds received by the DBM beyond the said date shall be processed on the first working day of FY 2020.
- 3.0 The November 15, 2019 deadline shall not apply to requests for release of PS deficiencies including but not limited to Retirement Gratuity/Terminal Leave, Performance Based Bonus, Retirement and Life Insurance Premium.
- 4.0 This Circular shall take effect immediately.


WENDEL E. AVISADO
Acting Secretary

