

APP-CSE 2024 FOR/I
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoas88>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-ZN 4th DEO
Region: IX
Address: Sitcon, Zamboanga del Norte

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
Agency Code/UACS: 180011800154
Organization Type: National Government Agency

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-ED1	ALCOHOL, Ethyl, 500 mL	bottle	5	4	9	18	917.28	3	3	1	7	356.72	24	0	0	24	1,223.04	5	0	0	5	254.80	54	50.96		2,751.84
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	2	2	2	6	2,706.16	1	1	1	3	1,354.08	4	4	4	12	5,416.32	5	5	5	15	6,770.40	36	451.36		15,248.96
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-F01	CLEARBOOK, A4 size	box	1	1	2	4	141.44	1	2	3	6	212.16	7	3	4	14	465.04	9	5	6	20	707.20	44	35.36		1,555.84
4	60121413-CB-F02	CLEARBOOK, Legal size	box	1	1	2	4	153.92	1	1	1	3	115.44	7	2	2	11	403.28	9	4	5	18	682.64	36	39.48		1,385.28
5	60121534-ER-F01	ERASER, plastic/rubber	pieces	6	3	4	13	121.68	3	4	4	11	102.96	15	12	12	39	365.04	12	10	10	32	299.52	95	9.36		889.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	pieces	10	4	4	18	468.00	13	4	4	21	546.00	11	18	30	59	1,534.00	26	21	6	53	1,378.00	151	26.00		3,926.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	pieces	9	4	4	17	760.24	14	4	3	21	939.12	11	17	10	38	1,699.36	25	23	6	54	2,414.88	130	44.72		5,813.60
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	pieces	13	2	3	18	1,025.60	12	2	3	17	972.40	17	47	10	74	4,232.80	25	10	5	40	2,288.00	149	57.20		8,522.80
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	pieces	10	4	4	18	468.00	2	8	3	13	330.00	10	17	35	62	1,612.00	24	10	5	39	1,014.00	132	26.00		3,432.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	pieces	10	4	4	18	804.96	3	9	4	16	715.52	12	17	34	63	2,817.36	25	10	6	41	1,833.52	138	44.72		5,171.36
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	pieces	10	3	4	17	972.40	3	8	4	15	830.00	11	17	34	62	3,146.40	24	9	4	37	2,116.40	121	57.20		7,493.20
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	pieces	7	2	3	12	312.00	1	2	7	10	260.00	11	26	9	46	1,196.00	29	10	6	45	1,170.00	113	26.00		2,938.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	pieces	7	2	4	13	594.88	2	2	9	13	594.88	11	27	9	47	2,150.72	30	11	6	47	2,130.72	120	45.76		5,491.20
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	pieces	7	2	2	11	629.20	1	1	7	9	514.80	10	26	8	44	2,516.80	29	9	4	42	2,402.40	106	57.20		5,062.20
15	60121124-WR-F01	WRAPPING PAPER	pack	1	1	6	8	1,711.92	6	1	1	8	1,713.92	2	2	13	17	3,642.08	3	3	3	9	1,928.16	42	214.24		8,998.08
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45111517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	25,136.16	0	1	0	1	25,536.16	2	25,536.16		51,072.32
17	45111609-MM-F01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	18,470.40	0	0	0	0	0.00	1	18,470.40		18,470.40
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	12	2	2	16	349.44	12	2	3	17	372.28	13	23	63	99	2,162.16	24	14	39	77	1,681.68	209	21.84		4,564.56
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	1	1	2	14	276.54	2	1	2	16	316.16	13	25	63	101	1,935.76	27	15	40	82	1,620.32	213	19.76		4,208.88
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	21	1	1	23	2,128.88	1	2	7	10	925.60	3	3	23	29	2,684.24	5	5	31	41	3,794.96	103	92.56		9,533.68

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	2	0	3	5	436.80	3	0	1	4	349.44	2	22	0	24	2,096.64	0	0	10	10	673.60	43	87.36	3,756.48
22	47131604-BR-S01	BROOM (Wallis Tambo)	piece	0	0	2	2	255.84	0	0	2	2	255.84	0	0	2	2	255.84	0	2	0	2	255.84	8	127.92	1,023.36
23	47131604-BR-T01	BROOM (Wallis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	2	2	4	8	191.36	0	0	0	0	0.00	8	23.92	191.36
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	1	0	1	44.72	0	0	1	1	44.72	0	2	2	4	178.88	2	2	2	6	258.32	12	44.72	536.64
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	2	2	72.00	0	2	2	4	144.00	2	2	2	6	216.00	12	36.00	432.00
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	2	2	18.72	0	0	2	2	18.72	3	3	3	9	81.24	3	3	3	9	81.24	22	9.36	205.92
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	2	2	176.80	0	0	2	2	176.80	3	3	3	9	795.60	3	3	3	9	795.60	22	88.40	1,944.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	3	2	3	8	1,206.40	0	0	0	0	0.00	8	150.80	1,206.40
29	47131601-DU-P01	CUST PAN	piece	0	0	1	1	46.80	0	0	1	1	46.80	2	2	4	8	374.40	2	0	0	2	93.60	12	46.80	561.60
30	47131802-FW-P01	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
31	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00
32	72101612-HS-L01	HAND SOAP, liquid	bottle	0	2	0	2	85.90	0	0	0	0	0.00	2	4	4	10	429.50	2	2	2	6	257.70	18	42.95	773.10
33	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	13,728.00	1	0	0	1	2,288.00	7	2,288.00	15,016.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	804.96	1	0	0	1	134.16	7	134.16	939.12
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	614.24	1	0	0	1	114.04	7	114.04	798.28
36	47131501-RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	514.80	1	0	0	1	57.20	10	57.20	572.00
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	536.64	6	89.44	536.64
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	7	37	7	51	6,630.00	0	0	0	0	0.00	51	130.00	6,630.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	3	33	3	39	2,511.92	0	0	0	0	0.00	39	39.28	2,311.92
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	7	37	7	51	4,720.56	0	0	0	0	0.00	51	92.36	4,720.56
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	3	8	3	14	611.52	0	0	0	0	0.00	14	43.68	611.52
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	1	1	1	3	93.60	2	2	2	6	187.20	5	3	3	11	343.20	4	4	5	13	405.60	33	31.20	1,029.60
CONSUMER ELECTRONICS																										
43	52615335-DY-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	9,607.52	0	0	0	0	0.00	2	4,803.76	9,607.52
FACE MASK																										
44	42171713-SM-A01	FACE MASK	box	6	1	1	8	456.00	3	2	2	7	364.00	7	7	18	32	1,664.00	9	19	9	37	1,924.00	84	52.00	4,368.00
FILMS																										
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,043.32	0.00
46	13111201-CF-P02	CARBON FILM, legal size	box	0	0	1	1	256.88	0	0	0	0	0.00	0	2	0	2	513.76	1	0	0	1	256.88	4	256.88	1,027.52
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3	3	4,196.40	3	1,393.80	4,196.40
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3	3	16,839.75	3	5,613.25	15,839.75
FLAG OR ACCESSORIES																										
49	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	284.84	1	0	0	1	284.84	2	284.84	569.68
FURNITURE AND FURNISHINGS																										
50	56011504-CH-B01	MONOBLOC CHAIR, beige	piece	10	0	0	10	3,754.40	0	0	0	0	0.00	3	3	34	40	15,117.60	0	0	0	0	0.00	50	375.44	18,772.00
51	56011504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	3	3	4	10	3,723.20	0	0	0	0	0.00	10	372.32	3,723.20
52	56011519-TM-S01	MONOBLOC TABLE, white	unit	0	3	0	3	4,046.64	0	0	0	0	0.00	3	3	6	12	16,186.56	0	0	0	0	0.00	15	1,348.88	22,233.20
53	56011519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	3	4	10	13,488.80	0	0	0	0	0.00	10	1,348.88	13,488.80
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40011604-EP-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	3	2	7	9,660.96	2	3	3	8	11,040.64	15	1,380.08	23,701.20
55	40011604-EP-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	5	2	9	9,587.12	2	2	3	7	7,767.76	16	1,101.68	17,754.88

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
56	40101504-EF-S01	ELECTRIC FAN, stand type	unit	0	0	1	1	1,005.72	0	0	0	0	0.00	0	4	0	4	4,026.88	0	0	0	0	0.00	5	1,005.72		5,033.80
57	40101504-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	1,628.32	0	0	0	0	0.00	2	914.16		1,828.32
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-DSK00	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	1	1	3	74,380.80	0	0	0	0	0.00	3	24,793.60		74,380.80
59	43211507-DSK00+	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	4	2	8	339,123.20	0	0	0	0	0.00	8	42,360.40		339,123.20
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	72,433.92	5	0	0	5	15,090.40	29	3,033.08		87,524.32
61	43202010-FD-U04	FLASH DRIVE	piece	2	0	1	3	673.92	0	0	0	0	0.00	14	6	17	37	8,211.68	2	2	2	6	1,347.84	46	224.64		11,333.44
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	508,560.00	0	0	0	0	0.00	12	42,360.00		508,560.00
63	43211503-LAP003	LAPTOP, lightweight	unit	0	1	0	1	46,800.00	0	0	0	0	0.00	4	4	4	12	561,600.00	0	0	0	0	0.00	13	46,800.00		608,400.00
64	43211708-MO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	2,034.24	0	0	0	0	0.00	12	169.52		2,034.24
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	297,142.56	0	0	0	0	0.00	9	33,015.84		297,142.56
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64		0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	207,567.36	0	0	0	0	0.00	9	23,063.04		207,567.36
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	36011628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	1	0	0	1	81.12	1	0	0	1	81.12	5	0	0	5	405.60	0	5	0	5	405.60	12	81.12		973.44
69	36011628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	1	0	1	205.82	0	1	0	1	205.82	0	5	0	5	1,029.10	0	0	5	5	1,029.10	12	205.82		2,469.84
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-J01	GLUE, all-purpose	jar	2	1	3	6	424.32	1	3	2	6	424.32	13	8	4	25	1,788.00	10	4	7	21	1,485.12	58	70.72		4,101.76
71	31115804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	7	0	7	157.85	0	0	0	0	0.00	7	22.55		157.85
72	31115804-SW-S01	STAPLE WIRE, standard	box	1	3	1	5	118.80	1	1	3	5	118.80	22	14	11	39	926.64	26	5	6	37	1,079.12	86	23.76		2,043.36
73	31201502-TA-E01	TAPE, electrical	roll	1	0	6	7	136.15	1	2	2	5	97.25	2	17	2	21	408.45	12	0	0	12	223.40	45	19.45		875.25
74	31201503-TA-M01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	0	1	1	61.88	5	15	4	24	1,485.12	16	0	0	16	990.08	41	61.88		2,537.08
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	5	0	0	5	605.80	5	0	6	11	1,312.76	6	15	4	25	3,029.00	16	5	0	21	2,544.36	62	121.16		7,511.92
76	31201512-TA-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	0	0	1	1	30.16	6	15	4	25	754.00	16	0	0	16	482.56	42	30.16		1,266.72
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	0	0	0.00	0	0	1	11	125.84	6	15	4	25	266.00	26	0	0	26	257.44	62	11.44		709.38
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	0	1	11	265.12	5	14	3	22	525.24	26	0	0	26	621.92	59	23.92		1,411.38
79	31115107-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72		0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111504-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	1	1	20.80	0	0	0	0	0.00	0	10	0	10	208.00	0	0	0	0	0.00	11	20.80		228.80
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	95.00	0	0	0	0	0.00	6	16.00		96.00
82	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	60,627.84	0	0	0	0	0.00	6	10,104.64		63,627.84
83	44101807-CA-C01	CALCULATOR, Compact	unit	1	2	1	4	1,146.16	1	1	2	4	1,146.16	2	5	3	10	2,670.40	3	3	4	10	2,870.40	28	267.04		5,037.12
84	44121710-CH-W01	CHALK, white enamel	box	0	0	2	2	65.94	0	0	0	0	0.00	0	5	0	5	164.85	0	0	0	0	0.00	7	32.97		230.79
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	1	1	9.36	0	0	0	0	0.00	3	14	3	20	117.20	3	0	0	3	28.08	24	9.36		224.64
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	2	2	31.20	0	0	0	0	0.00	4	15	4	23	328.80	3	0	0	3	46.80	28	15.60		436.80
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	1	1	27.04	1	0	0	1	27.04	5	16	5	26	703.04	3	0	0	3	31.12	31	27.04		838.24
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	1	1	60.32	0	1	0	1	60.32	5	16	6	27	1,628.64	3	0	0	3	180.96	32	60.32		1,930.24
89	44121801-CT-R02	CORRECTION TAPE	piece	6	1	7	14	161.42	7	2	8	17	196.01	7	19	34	60	691.80	20	6	6	32	368.96	123	11.53		1,418.19
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	1	0	1	31.72	0	0	0	0	0.00	3	9	2	14	444.08	7	0	0	7	222.04	22	31.72		697.84
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	49	44	14	107	8,760.40	10	10	10	30	2,316.00	137	77.20		13,576.40
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	39	34	9	82	5,628.48	0	0	5	5	343.20	87	68.64		5,971.68
93	44103202-OS-H01	CATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	6	12	4	22	10,335.16	0	0	0	0	0.00	22	469.78		10,335.16
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	1	1	840.32	0	0	0	0	0.00	14	26	25	65	54,720.80	30	0	0	30	25,209.60	96	840.32		83,670.72

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	0	0	1	1	1,078.48	0	0	0	0	0.00	10	20	15	35	38,025.28	10	0	0	10	10,784.80	47	1,073.48	57,688.56
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	5	6	5	16	21,998.08	0	0	0	0	0.00	16	1,374.88	21,998.08
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	6	7	6	19	579.31	0	0	0	0	0.00	19	30.49	579.31
98	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	5	7	6	18	8,405.28	0	0	0	0	0.00	18	466.96	3,405.28
99	4411504-EN-W01	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	5	7	5	17	8,581.44	0	0	0	0	0.00	17	528.32	3,981.44
100	44115912-ER-B01	ERASER, felt, for blackboard/whiteboard	pieces	0	0	0	0	0.00	0	0	0	0	0.00	4	4	6	14	172.62	0	0	2	2	34.66	16	12.33	197.20
101	44122118-FA-P01	FASTENER	box	0	0	2	2	189.28	1	0	0	1	94.64	10	15	10	35	3,112.40	3	0	0	3	353.92	41	94.64	3,880.24
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	pieces	0	0	0	0	0.00	0	0	0	0	0.00	7	27	7	41	3,493.20	0	0	0	0	0.00	41	85.20	3,493.20
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	6	16	28	640.64	0	0	0	0	0.00	28	22.88	640.64
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	6	17	29	754.00	0	0	0	0	0.00	29	26.00	754.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	1	1	291.20	6	8	7	21	6,115.20	0	0	0	0	0.00	22	291.20	5,406.40
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	1	1	308.88	4	6	4	14	4,124.32	0	0	0	0	0.00	15	308.88	4,633.20
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	7	9	22	4,125.88	0	0	0	0	0.00	22	187.54	4,125.88
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	7	8	21	5,009.57	0	0	0	0	0.00	21	238.57	5,009.57
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	6	7	6	19	18,100.16	0	0	0	0	0.00	19	952.64	18,100.16
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	1	1	388.96	0	0	0	0	0.00	7	8	7	22	8,157.12	1	0	0	1	388.96	24	388.96	9,335.04
111	44122011-FO-T04	FOLDER with tab, legal	pack	0	0	1	1	427.44	0	0	0	0	0.00	7	8	7	22	9,403.68	1	0	0	1	427.44	24	427.44	12,238.32
112	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	5	6	5	16	1,009.76	0	0	0	0	0.00	16	63.11	1,009.76
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	pieces	0	0	0	0	0.00	0	0	0	0	0.00	3	4	5	12	1,522.56	0	0	0	0	0.00	12	126.88	1,522.56
114	44121716-MA-P01	MARKER, Fluorescent	set	0	1	0	1	42.64	0	0	0	0	0.00	4	24	3	31	1,321.84	5	0	0	5	213.20	37	42.64	1,577.68
115	44121708-MP-B01	MARKER, Permanent, Black	pieces	1	0	0	1	15.60	1	0	0	1	15.60	5	20	5	30	468.00	15	0	0	15	234.00	47	15.60	733.20
116	44121708-MP-B02	MARKER, Permanent, Blue	pieces		0	0	0	0.00	0	0	0	0	0.00	4	25	5	34	530.40	15	0	0	15	234.00	49	15.60	764.40
117	44121708-MP-B03	MARKER, Permanent, Red	pieces	0	0	0	0	0.00	0	0	0	0	0.00	3	24	3	30	468.00	15	0	0	15	234.00	45	15.60	702.00
118	44121708-MW-B01	MARKER, Whiteboard, Black	pieces	0	0	0	0	0.00	0	0	0	0	0.00	5	21	5	31	322.40	10	0	0	10	104.00	41	10.40	426.40
119	44121708-MW-B02	MARKER, Whiteboard, Blue	pieces	0	0	0	0	0.00	0	0	0	0	0.00	5	15	5	25	260.00	5	0	0	5	52.00	30	10.40	312.00
120	44121708-MW-B03	MARKER, Whiteboard, Red	pieces	0	0	0	0	0.00	0	0	0	0	0.00	5	15	5	25	260.00	10	0	0	10	104.00	35	10.40	364.00
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	1	0	1	9.36	0	0	1	1	9.36	5	11	5	21	196.56	6	0	0	6	56.16	29	9.36	271.44
122	44122104-PC-G02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	1	0	1	23.92	0	0	1	1	23.92	5	9	7	21	502.32	4	0	0	4	95.68	27	23.92	645.84
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	3	2	7	39,994.40	1	0	0	1	5,699.20	8	5,699.20	45,593.60
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	3	2	7	65,083.20	1	0	0	1	9,297.60	8	9,297.60	74,380.80
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	2	2	83.20	0	0	2	2	83.20	4	13	6	23	936.80	12	0	0	12	499.20	39	41.60	1,622.40
126	44121619-PS-M01	PENCIL SHARPENER	pieces	0	0	0	0	0.00	0	0	0	0	0.00	3	8	9	20	4,264.00	5	1	0	6	1,279.20	26	213.20	5,543.20
127	44101602-PU-P01	PUNCHER, paper, heavy duty	pieces	0	1	0	1	162.24	0	0	0	0	0.00	5	9	6	20	3,144.80	0	0	0	0	0.00	21	162.24	3,407.04
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	pieces	0	0	0	0	0.00	0	0	0	0	0.00	5	7	5	17	4,661.91	0	0	0	0	0.00	17	274.23	4,661.91
129	44122101-RU-B01	RUBBER BAND No. 1B	box	0	0	1	1	165.36	0	0	0	0	0.00	3	9	4	16	2,445.76	5	0	0	5	826.80	22	165.36	3,637.92
130	44121905-SP-P01	STAMP PAD, felt	pieces	1	0	0	1	42.64	0	0	0	0	0.00	3	7	3	13	554.32	3	0	0	3	127.92	17	42.64	724.88
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	2	1	2	5	208.00	0	0	2	2	83.20	4	17	4	25	1,440.00	0	0	0	0	0.00	32	41.60	1,331.20
132	44121615-ST-S01	STAPLER, standard type	pieces	2	0	3	5	728.00	0	0	0	0	0.00	5	12	3	22	3,203.20	0	0	1	1	145.60	28	145.60	4,076.80
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	5	7	5	17	15,230.24	0	0	0	0	0.00	17	954.72	15,230.24
134	44121613-SR-P02	STAPLE REMOVER, plier-type	pieces	0	0	0	0	0.00	0	0	0	0	0.00	5	8	5	18	861.12	2	0	0	2	95.68	20	47.84	956.80
135	44121605-TD-T01	TAPE DISPENSER, table top	pieces	0	0	1	1	78.00	0	0	1	1	78.00	5	9	5	19	1,482.00	2	0	0	2	136.00	23	78.00	1,794.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	4	0	4	361.92	0	0	0	0	0.00	4	90.48	361.92
137	14111906-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,250.48	0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.96	0.00	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,103.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,623.68	0.00	
143	14111609-LI-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	1	0	1	39.52	1	0	0	1	39.52	1	10	0	11	434.72	5	0	0	5	197.60	18	39.52	711.36	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	1	10	0	11	667.84	5	0	0	5	317.20	16	63.44	1,015.04	
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	603.20	5	0	0	5	301.60	15	60.32	904.80	
147	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	239.20	0	0	0	0	0.00	10	23.92	239.20	
148	14111507-PP-M01	PAPER, MULTICOPIY A4	ream	0	23	10	33	5,937.36	2	30	0	32	5,757.44	11	130	10	151	27,167.92	10	10	10	30	5,397.60	246	179.92	44,260.32	
149	14111507-PP-M02	PAPER, MULTICOPIY LEGAL	ream	0	3	0	3	633.36	2	0	0	2	422.24	1	30	10	41	8,455.92	20	10	10	40	8,444.80	86	211.12	18,156.32	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	2	0	2	326.56	2	0	0	2	326.56	1	120	0	121	19,756.88	10	0	0	10	1,632.80	135	163.28	22,042.80	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	1,851.20	0	0	0	0	0.00	10	185.12	1,851.20	
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00	
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	2	0	2	145.60	3	30	0	33	2,402.40	45	18	7	70	5,096.00	32	0	0	31	2,329.60	137	72.80	9,973.60	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	5	1	0	6	630.24	0	30	0	30	2,100.80	46	20	11	75	7,678.00	32	0	10	41	4,411.68	143	105.04	15,020.72	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	5	0	2	7	203.84	0	5	0	5	140.00	4	14	5	23	668.76	0	10	0	10	591.20	45	29.12	1,310.40	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	13	0	13	1,311.44	12	10	0	22	2,219.36	15	25	5	45	4,539.60	10	0	30	40	4,035.20	120	100.88	12,105.60	
PERFUMES OR COLOGNES OR FRAGRANCES:																											
158	5311626-HS-S01	HAND SANITIZER	bottle	3	0	0	3	262.08	3	0	0	3	262.08	5	15	15	25	2,184.00	3	5	0	8	698.88	39	87.36	3,407.04	
PESTICIDE OR PEST REPELLENTS																											
159	10111509-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	3,668.80	0	0	0	0	0.00	15	257.92	3,668.80	
PRINTED PUBLICATIONS																											
160	5311524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103105-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	6	18	123,049.60	0	0	0	0	0.00	18	6,947.20	123,049.60	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	33,789.60	0	0	0	0	0.00	30	1,126.32	33,789.60	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	10	10	28	32,992.96	0	0	0	0	0.00	28	1,173.32	32,992.96	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	9	9	10	28	24,111.36	0	0	0	0	0.00	28	861.12	24,111.36	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	26,769.60	0	0	0	0	0.00	30	892.32	26,769.60	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	6,557.00	0	0	0	0	0.00	30	231.90	5,957.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	7,266.00	0	0	0	0	0.00	30	242.20	7,266.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	9	9	9	27	6,139.40	0	0	0	0	0.00	27	242.20	5,539.40	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	7,266.00	0	0	0	0	0.00	30	242.20	7,266.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2PC4AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	25,394.00	0	0	0	0	0.00	30	852.80	25,594.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2PC6AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	25,139.68	0	0	0	0	0.00	24	1,043.32	25,199.68	
12	44103105-HP-B08	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	27,300.00	0	0	0	0	0.00	30	910.00	27,300.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	25,284.48	0	0	0	0	0.00	24	1,053.52	25,284.48	
14	44103105-HP-B17	INK CARTRIDGE, HP C06-0WA (HP50), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	26,426.40	0	0	0	0	0.00	30	880.88	25,426.40	
15	44103105-HP-T17	INK CARTRIDGE, HP C06-3WA (HP50), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	6	18	18,851.04	0	0	0	0	0.00	18	1,047.28	19,851.04	
16	44103105-HX-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	6	18	14,826.24	0	0	0	0	0.00	18	823.68	14,826.24	
17	44103105-HX-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	6	18	14,826.24	0	0	0	0	0.00	18	823.68	14,826.24	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan		Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
18	44103105-HX-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	12,355.20	0	0	0	0	0.00	15	823.68	12,355.20	
19	44103105-HX-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	7	19	29,284.32	0	0	0	0	0.00	19	1,541.28	29,284.32	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	7	7	7	21	18,170.88	0	0	0	0	0.00	21	865.28	18,170.88	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	15,990.00	0	0	0	0	0.00	15	1,065.00	15,990.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	22,440.00	0	0	0	0	0.00	24	935.00	22,440.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	11,100.00	0	0	0	0	0.00	15	740.00	11,100.00	
24	44103105-HX-B43	INK CARTRIDGE, HP C0455AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	59,124.00	0	0	0	0	0.00	30	1,970.80	59,124.00	
25	44103105-HX-C43	INK CARTRIDGE, HP C0456AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	22,760.40	0	0	0	0	0.00	15	1,517.36	22,760.40	
26	44103105-HX-M43	INK CARTRIDGE, HP C0457AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	22,760.40	0	0	0	0	0.00	15	1,517.36	22,760.40	
27	44103105-HX-Y43	INK CARTRIDGE, HP C0458AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	22,760.40	0	0	0	0	0.00	15	1,517.36	22,760.40	
28	44103105-HP-B36	INK CARTRIDGE, HP CM692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	12,373.60	0	0	0	0	0.00	30	419.12	12,373.60	
29	44103105-HP-T36	INK CARTRIDGE, HP CM693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
30	44103105-HP-B33	INK CARTRIDGE, HP CZ1C7AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
31	44103105-HP-T33	INK CARTRIDGE, HP CZ1C8AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00	
33	44103105-HP-C43	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
34	44103105-HP-M43	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
35	44103105-HP-Y43	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
36	44103105-HP-T42	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
37	44103105-HP-B42	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00	
41	44103105-HP-B50	INK CARTRIDGE, HP L0563AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00	
42	44103105-HX-C46	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,239.52	0.00	
43	44103105-HX-M46	INK CARTRIDGE, HP L0565AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,239.52	0.00	
44	44103105-HX-Y46	INK CARTRIDGE, HP L0563AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,239.52	0.00	
45	44103105-HX-B46	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00	
46	44103105-HP-C51	INK CARTRIDGE, HP T6L93AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
49	44103105-HP-B51	INK CARTRIDGE, HP T6M11AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00	
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00	
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00	
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (5015065)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00	
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-45-CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,763.00	0.00	
54	44103109-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,587.20	0.00	
55	44103109-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00	
56	44103109-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00	
57	44103109-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	2	0	1	3	13,691.68	2	0	0	2	9,129.12	0	5	0	5	22,822.80	0	0	10	10	45,645.60	20	4,564.56	91,291.20	
58	44103109-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	2	0	1	3	23,191.40	2	0	0	2	15,433.60	0	5	0	5	38,394.00	0	0	10	10	77,168.00	20	7,716.80	154,336.00	
59	44103109-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	2	0	1	3	23,191.40	2	0	0	2	15,433.60	0	5	0	5	38,394.00	0	0	10	10	77,168.00	20	7,716.80	154,336.00	
60	44103109-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	2	0	1	3	23,191.40	2	0	0	2	15,433.60	0	5	0	5	38,394.00	0	0	10	10	77,168.00	20	7,716.80	154,336.00	
61	44103109-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,769.36	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	92,976.00	0	0	0	0	0.00	30	3,099.20	92,976.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	108,108.00	0	0	0	0	0.00	30	3,603.60	108,108.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	208,260.00	0	0	0	0	0.00	30	6,942.00	208,260.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	112,257.60	0	0	0	0	0.00	30	3,741.92	112,257.60
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HPB5A), Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	97,281.60	0	0	0	0	0.00	30	3,242.72	97,281.60
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	70,312.00	0	0	0	0	0.00	30	2,350.40	70,312.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	39,156.00	0	0	0	0	0.00	15	2,610.40	39,156.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow:	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	6	18	46,987.20	0	0	0	0	0.00	18	2,610.40	46,987.20
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	39,156.00	0	0	0	0	0.00	15	2,610.40	39,156.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	76,827.20	0	0	0	0	0.00	24	3,192.80	76,827.20
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	46,254.00	0	0	0	0	0.00	15	3,083.60	46,254.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	46,254.00	0	0	0	0	0.00	15	3,083.60	46,254.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	46,254.00	0	0	0	0	0.00	15	3,083.60	46,254.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	236,184.00	0	0	0	0	0.00	30	7,872.80	236,184.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	81,432.00	0	0	0	0	0.00	12	5,789.00	81,432.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	151,554.00	0	0	0	0	0.00	15	10,103.60	151,554.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	152,895.60	0	0	0	0	0.00	15	10,193.04	152,895.60
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta:	cart	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	121,243.20	0	0	0	0	0.00	12	10,103.60	121,243.20
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	7	7	7	21	80,388.60	0	0	0	0	0.00	21	3,837.60	80,388.60
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	4	4	11	60,060.00	0	0	0	0	0.00	11	3,463.00	60,060.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	4	4	11	60,060.00	0	0	0	0	0.00	11	3,463.00	60,060.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	3	4	10	60,112.00	0	0	0	0	0.00	10	6,011.20	60,112.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	4	5	5	14	56,711.20	0	0	0	0	0.00	14	4,093.80	56,711.20
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap:	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	7	19	139,308.00	0	0	0	0	0.00	19	7,332.00	139,308.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	6	9	20	57,574.40	0	0	0	0	0.00	20	2,879.72	57,574.40
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	157,404.00	0	0	0	0	0.00	30	5,248.80	157,404.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M40 L/M425:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	42,213.60	0	0	0	0	0.00	9	4,893.40	42,213.60
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	75,235.68	0	0	0	0	0.00	9	8,291.52	75,235.68
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HPB1A), Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	93,600.00	0	0	0	0	0.00	12	7,803.00	93,600.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HPB3A), LaserJet Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	6	6	6	18	54,624.96	0	0	0	0	0.00	18	3,034.72	54,624.96
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HPB3XC), Black Contract L:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	113,880.00	0	0	0	0	0.00	30	3,796.00	113,880.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HPB7), Black:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	294,840.00	0	0	0	0	0.00	30	9,828.00	294,840.00
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	411,840.00	0	0	0	0	0.00	30	13,728.00	411,840.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	9	9	9	27	69,498.00	0	0	0	0	0.00	27	2,574.00	69,498.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	6	16	42,432.00	0	0	0	0	0.00	16	2,652.00	42,432.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	6	16	42,432.00	0	0	0	0	0.00	16	2,652.00	42,432.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	6	16	42,432.00	0	0	0	0	0.00	16	2,652.00	42,432.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	210,912.00	0	0	0	0	0.00	30	7,030.40	210,912.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	4	4	11	96,954.00	0	0	0	0	0.00	11	8,814.00	96,954.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	79,326.00	0	0	0	0	0.00	9	8,814.00	79,326.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	105,768.00	0	0	0	0	0.00	12	8,814.00	105,768.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	9	9	9	27	83,678.40	0	0	0	0	0.00	27	3,093.20	83,678.40
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	54,912.00	0	0	0	0	0.00	15	3,663.80	54,912.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet:	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	54,912.00	0	0	0	0	0.00	15	3,663.80	54,912.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	6	16	56,372.80	0	0	0	0	0.00	16	3,660.80	\$3,372.80
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	117,000.00	0	0	0	0	0.00	30	3,900.00	117,000.00
108	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	205,452.00	0	0	0	0	0.00	30	6,843.40	205,452.00
109	44103103-HP-C53	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	75,982.00	0	0	0	0	0.00	15	5,039.80	75,982.00
110	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	127,830.00	0	0	0	0	0.00	15	8,521.00	127,830.00
111	44103103-HP-Y53	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	9	9	9	27	136,026.00	0	0	0	0	0.00	27	5,038.00	135,026.00
112	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	9	9	9	27	230,115.60	0	0	0	0	0.00	27	8,522.80	230,115.60
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	120,951.20	0	0	0	0	0.00	24	5,038.80	120,931.20
114	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	204,547.20	0	0	0	0	0.00	24	8,522.80	204,547.20
115	44103103-HP-B34	TONER CARTRIDGE, HP C2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	112,320.00	0	0	0	0	0.00	30	3,744.00	112,320.00
116	44103103-HP-B40	TONER CARTRIDGE, HP C7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	140,400.00	0	0	0	0	0.00	30	4,680.00	140,400.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	801-11505-TS-001	BALLPEN	piece	10	0	10	20	0.00	0	0	0	10	0.00	16	66	16	98	0.00	12	0	10	22	0.00	150	0.00	0.00
2	801-11505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	0.00	0	0	0	0	0.00	4	8	4	16	0.00	1	0	0	1	0.00	18	0.00	0.00
3	801-11505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	10	5	21	0.00	5	0	0	5	0.00	26	0.00	0.00
4	801-11505-TS-004	STICKER PAPER	pack	1	0	1	2	0.00	0	0	0	0	0.00	5	10	6	21	0.00	1	0	0	1	0.00	24	0.00	0.00
5	801-11505-TS-005	DOUBLE SIDED TAPE	roll	0	1	2	3	0.00	0	0	0	0	0.00	5	10	11	26	0.00	6	0	0	6	0.00	35	0.00	0.00
6	801-11505-TS-006	PHOTO PAPER	pack	0	1	1	2	0.00	0	1	0	1	0.00	3	8	4	15	0.00	1	0	0	1	0.00	19	0.00	0.00
7	801-11505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	2	0.00	0	0	0	0	0.00	2	0.00	0.00
8	801-11505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	801-11505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	801-11505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	0.00	0	0	0	0	0.00	10	0.00	0.00
11	801-11505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	0.00	0	0	0	0	0.00	6	0.00	0.00
12	801-11505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	801-11505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	2	5	2	9	0.00	0	0	3	3	0.00	12	0.00	0.00
14	801-11505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	801-11505-TS-015	MEAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly/ Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Q1		Q2		Q3		Q4		Q1		Q2		Q3		Q4								
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
16	801-11505-TS-016	DISHWASHING LIQUID	bottle	0	0	1	1	0.00	0	1	0	1	0.00	0	2	2	4	0.00	2	2	2	6	0.00	12	0.00	0.00
17	801-11505-TS-017	PLASTIC FASTENER	box	0	1	1	2	0.00	0	1	0	1	0.00	5	10	5	20	0.00	3	0	2	5	0.00	28	0.00	0.00
18	801-11505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	1	1	0.00	3	4	6	13	0.00	0	0	2	2	0.00	16	0.00	0.00
19	801-11505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	801-11505-TS-020	EXTENSION CORD	piece	0	2	0	2	0.00	0	0	0	0	0.00	0	2	0	2	0.00	0	0	2	2	0.00	6	0.00	0.00
21	801-11505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	801-11505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	801-11505-TS-023	BOND PAPER	ream	2	2	2	6	0.00	3	3	3	9	0.00	4	104	5	113	0.00	6	6	6	18	0.00	146	0.00	0.00
24	801-11505-TS-024	PUSH PIN	pack	1	2	1	4	0.00	2	2	3	7	0.00	2	9	6	17	0.00	6	5	5	16	0.00	44	0.00	0.00
25	801-11505-TS-025	DOOR MAT	pieces	0	0	0	0	0.00	0	0	6	6	0.00	3	3	3	9	0.00	0	0	10	10	0.00	25	0.00	0.00
26	801-11505-TS-026	GLUE STICK (PASTE)	pieces	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	0.00	0	0	0	0	0.00	9	0.00	0.00
27	801-11505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	0.00	0	0	0	0	0.00	15	0.00	0.00
28	801-11505-TS-028	DEODORANT CAKE	pieces	0	0	2	2	0.00	0	0	2	2	0.00	0	4	4	8	0.00	4	4	4	12	0.00	24	0.00	0.00
29	801-11505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	0.00	10	0.00	0.00
30	801-11505-TS-030	OFFICE CHAIR	pieces	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	0.00	0	0	10	10	0.00	22	0.00	0.00
31	801-11505-TS-031	PANTULA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10	10	0.00	22	0.00	0.00
32	801-11505-TS-032	AUTOMOTIVE BATTERIES	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	801-11505-TS-033	PADLOCK	pieces	0	0	0	0	0.00	0	0	2	2	0.00	0	5	0	5	0.00	0	0	0	0	0.00	7	0.00	0.00
34	801-11505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	801-11505-TS-035	COMPACT DISC	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	801-11505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	801-11505-TS-037	STORAGE BOX	pieces	0	0	0	0	0.00	0	0	0	0	0.00	10	14	8	32	0.00	0	0	0	0	0.00	32	0.00	0.00
38	801-11505-TS-038	PLASTIC ENVELOPE	pieces	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	0.00	0	0	0	0	0.00	30	0.00	0.00
39	801-11505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	2	2	7	0.00	0	0	0	0	0.00	7	0.00	0.00
40	801-11505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	2	3	8	0.00	0	0	0	0	0.00	8	0.00	0.00
41	801-11505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	5	11	11	27	0.00	6	6	6	18	0.00	45	0.00	0.00
42	801-11505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	0.00	0	0	0	0	0.00	12	0.00	0.00
43	801-11505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	4	3	3	10	0.00	0	0	0	0	0.00	10	0.00	0.00
44	801-11505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	801-11505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	2	1	3	0.00	0	0	0	0	0.00	3	0.00	0.00
46	801-11505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	0.00	0	0	0	0	0.00	9	0.00	0.00
47	801-11505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	0.00	1	0	0	1	0.00	10	0.00	0.00
48	801-11505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	10	8	8	26	0.00	0	0	0	0	0.00	26	0.00	0.00
49	801-11505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	2	2	6	0.00	0	0	0	0	0.00	6	0.00	0.00
50	801-11505-TS-050	FUEL FILTERS	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	801-11505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	801-11505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	801-11505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	801-11505-TS-054	MULTI-PURPOSE VEHICLE (N-PIV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	801-11505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	801-11505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	801-11505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	0.00	0	0	0	0	0.00	1	0.00	0.00
50	801-11505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	801-11505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	0.00	1	0.00	0.00

Item & Specifications			Unit of Measure	Monthly/ Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
S2	801-41505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S3	801-41505-TS-061	ASSEMBLED OLYMPIER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S0	801-41505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S1	801-41505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	5	0.00	0	0	0	0	0.00	5	0.00	0.00
S2	801-41505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	0.00	20	0	0	20	0.00	30	0.00	0.00
S3	801-41505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																							P	10,355,019.40		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	1,035,501.94		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P			
D. GRAND TOTAL (A + B+ C)																							P	11,390,521.34		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


MERLYN C. MARIBOJOC
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


MARK JOSIUS E. LUMABAS
Accountant / Budget Officer

Approved by:


MARY JEAN G. TORREFRANCA
Head of Office/Agency

Date Prepared: 26-Jul-23