

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

APP-CSE 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A, dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippines Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Instructions:

- 1.0 All information must be provided accurately.
- 2.0 All information must be provided in Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Download page of PS-DBM website (www.ps-dbm.gov.ph).
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-dbm.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART 1 of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART 1, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Download page of PS-DBM website (www.ps-dbm.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hss8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09-27-8478245 (Globe) or 09-18-2854424 (Smart), or email appeals@ps-dbm.gov.ph, or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH - Division Office
Region: III - CALABARZON
Address: NAKUPAN, CALABARZON

Agency Code/UNSPSC: _____
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
Contact Person: ARNEL C. PORTALES
Position: ENGINEER III / PROCUREMENT HEAD
E-mail: _____
Telephone/Mobile No.: _____

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount			

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACETONE BASED ANTISEPTICS

1	12719401-AL-804	ALCOHOL, 80% v/v	box	125	54	150	399	15,746.64	50	64	90	244	12,091.24	90	64	80	234	11,694.64	80	69	86	229	11,669.84	1018	50.86	51,775.36
2	12719401-AL-803	ALCOHOL, 80%, 1 Gallon	gallon	0	13	1	14	6,310.04	0	13	0	13	5,867.68	0	13	0	13	5,867.68	1	13	0	14	6,310.04	54	451.35	24,473.46

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

3	6012141-CL-801	CLERKBOOK, A4 size	box	5	0	0	5	176.80	0	5	0	5	176.80	0	5	0	5	176.80	0	5	0	5	176.80	20	35.46	709.20
4	6012141-CL-802	CLERKBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.46	0.00
5	6012154-GR-801	BRASSER, plastic/tinbar	piece	123	21	22	368	1,572.48	12	11	13	36	336.96	106	26	16	148	1,383.28	100	10	10	120	1,123.20	472	9.35	4,417.92
6	6012154-GR-801	SIGN PEN, Extra Fine Tip, Black	piece	129	54	103	288	7,988.00	52	127	56	215	6,110.00	50	125	50	225	5,650.00	125	100	50	275	7,150.00	1023	26.00	26,598.00
7	6012154-GR-804	SIGN PEN, Fine Tip, Black	piece	108	126	160	396	12,709.12	107	127	50	293	13,102.96	135	125	55	315	14,981.20	105	125	55	285	12,743.20	1309	44.72	59,338.40
8	6012154-GR-807	SIGN PEN, Medium Tip, Black	piece	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	600	57.20	34,320.00
9	6012154-GR-802	SIGN PEN, Extra Fine Tip, Blue	piece	50	50	50	150	3,090.00	50	50	50	150	3,090.00	50	50	50	150	3,090.00	50	50	50	150	3,090.00	600	26.00	15,600.00
10	6012154-GR-805	SIGN PEN, Fine Tip, Blue	piece	54	54	53	161	7,199.82	52	51	52	155	6,911.60	50	50	50	150	6,738.00	50	50	50	150	6,738.00	616	44.72	27,547.52
11	6012154-GR-808	SIGN PEN, Medium Tip, Blue	piece	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	600	57.20	34,320.00
12	6012154-GR-803	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	6012154-GR-806	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	6012154-GR-809	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	6012154-WR-801	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	4612337-DO-803	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	1	0	0	1	25,536.16	0	0	0	0	0.00	2	51,072.32	51,072.32
17	4612337-DO-801	MULTIMEDIA PROJECTOR	unit	1	0	0	1	18,470.40	0	0	0	0	0.00	1	0	0	1	18,470.40	0	0	0	0	0.00	2	36,940.80	36,940.80

BATTERIES AND CELLS AND ACCESSORIES

18	2611270-8F-802	BATTERY, dry cell, size AA	pack	110	62	25	397	4,302.48	19	75	27	121	2,645.64	105	57	10	172	3,756.48	17	65	12	94	2,052.56	594	21.84	12,795.48
19	2611270-8F-801	BATTERY, dry cell, size AAA	pack	120	20	10	150	2,964.00	17	32	12	61	1,203.36	105	30	10	145	2,685.20	17	37	12	66	1,394.16	422	10.76	6,339.72
20	2611270-8F-803	BATTERY, dry cell, size D	pack	10	10	10	30	2,793.80	12	12	12	36	3,332.16	10	10	10	30	2,793.80	12	12	12	36	3,332.16	120	92.58	12,309.60

CLEANING EQUIPMENT AND SUPPLIES

21	4711181-4F-801	AIR FRESHENER	can	86	52	65	203	17,794.08	21	45	12	79	6,614.08	15	60	15	90	7,862.40	10	44	20	74	6,464.64	445	87.26	38,879.20
22	4711181-4F-801	BROOM (W/bs Trimble)	piece	19	17	6	42	5,772.64	4	21	4	29	3,799.68	4	22	4	30	3,607.20	4	17	4	25	3,186.00	126	127.92	16,117.60
23	4711181-4F-801	BROOM (W/bs Trimble)	piece	21	15	103	139	3,324.88	3	14	4	21	502.32	103	10	3	126	3,013.92	3	14	3	20	478.40	306	22.92	7,019.52
24	4711181-7F-801	CLEANER, Toilet Bowl and Urinal	bottle	72	446	65	583	20,071.76	20	57	15	92	4,113.24	70	56	15	141	6,305.32	20	57	15	92	4,113.24	908	44.72	40,605.36
25	4711181-8F-801	CLEANER, Scented Powder	can	30	20	70	120	4,203.80	10	20	20	60	2,100.00	70	20	20	110	3,660.00	20	20	20	60	2,100.00	350	36.60	12,810.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for this year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
26	4713181-DE-002	DEFIBRILLATOR BAR	bar	5	5	55	65	606.40	5	5	15	166.40	55	5	5	65	606.40	5	5	15	166.40	300	9.36	1,977.60		
27	4713181-DE-002	DEFIBRILLATOR POWDER, all purpose	pack	34	55	67	156	13,796.40	15	60	5	702.80	71	66	20	157	13,878.80	15	65	15	95	8,396.00	488	88.40	42,797.20	
28	4713180-DE-001	DISINFECTANT SPRAY	can	40	34	67	141	21,260.80	21	34	15	70	10,556.00	60	42	15	117	12,943.60	20	43	15	78	11,762.40	496	150.80	62,744.80
29	4713180-DE-001	DUST PAN	piece	11	5	12	28	1,318.40	4	6	2	12	59.60	14	6	4	24	1,123.20	4	6	2	12	561.60	76	46.80	3,556.80
30	4713180-DE-001	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	4713180-DE-001	FURNITURE CLEANER	can	22	19	15	56	12,696.32	10	19	12	41	9,265.52	10	19	12	41	9,265.52	10	19	12	41	9,265.52	129	206.72	46,882.88
32	4713180-DE-001	HAND SOAP, liquid	bottle	51	17	56	124	5,325.80	6	17	6	29	1,345.55	201	18	6	125	5,386.75	6	62	6	74	3,178.30	352	42.55	15,118.40
33	4713180-DE-001	MOP BUCKET	unit	3	1	8	10	22,888.00	1	1	3	6,664.00	1	4	1	6	12,728.00	1	1	1	3	6,664.00	22	2,286.00	50,356.00	
34	4713180-DE-002	MONOBLOC, heavy duty	piece	2	2	7	11	1,475.76	2	2	6	804.96	2	2	2	6	804.96	2	2	2	6	804.96	29	1,345.44	3,899.44	
35	4713180-DE-001	MOPHEAD, made of rayon	piece	4	4	9	17	1,338.88	4	4	12	1,338.88	4	4	4	12	1,338.88	4	4	4	12	1,338.88	53	114.04	6,044.32	
36	4713180-DE-001	PADS	box	18	5	55	78	4,461.60	6	6	18	1,059.60	55	8	5	68	3,889.60	16	6	6	18	1,051.60	192	57.20	10,982.40	
37	4713180-DE-001	SCORING PAD	pack	14	4	54	72	6,439.68	14	4	22	1,907.28	64	4	4	72	6,439.68	14	4	4	22	1,907.28	188	88.44	16,614.72	
38	4713180-DE-004	TRASH-BAG, X/L, 62x	pack/roll	24	15	60	99	12,879.00	10	15	10	35	4,520.00	60	18	10	88	11,440.00	13	15	10	38	4,590.00	280	130.00	33,800.00
39	4713180-DE-005	TRASH-BAG, Large size	pack/roll	10	10	10	30	1,776.40	10	10	10	30	1,776.40	10	10	10	30	1,776.40	10	10	10	30	1,776.40	120	99.28	7,113.60
40	4713180-DE-006	TRASH-BAG, X/L, 62x	pack/roll	30	220	25	275	25,454.00	10	10	10	30	2,776.80	20	18	14	52	4,833.12	10	10	10	30	3,276.80	387	92.56	35,802.72
41	4713180-DE-001	WASTEBASKET	piece	15	0	10	25	1,092.00	15	0	15	658.20	15	0	0	15	655.20	15	0	0	15	653.20	70	43.68	3,057.60	
COLOR COMPOUNDS AND DISPERSIONS																							120	21.20	3,622.80	
42	4713180-DE-001	INK, for stamp pad	bottle	17	17	16	58	1,590.00	7	13	1	21	658.20	10	12	0	23	712.60	5	11	0	16	499.20	120	31.20	3,622.80
CONSUMER ELECTRONICS																							9	4,803.76	43,233.84	
43	4713180-DE-001	DIGITAL VOICE RECORDER	unit	2	0	1	3	14,411.28	2	0	2	9,607.52	2	0	0	2	9,607.52	2	0	0	2	9,607.52	9	4,803.76	43,233.84	
FACE MASK																							41	52.00	2,132.00	
44	4713180-DE-006	FACE MASK	box	20	0	0	20	1,040.00	0	1	0	1	52.00	0	20	0	20	1,040.00	0	0	0	0	0.00	41	52.00	2,132.00
FILMS																							0	1,046.32	0.00	
45	4713180-DE-001	ACETATE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00	
46	4713180-DE-002	CARBON FILM, Legal size	box	4	0	1	5	1,264.40	1	0	1	256.88	0	2	0	2	513.76	0	0	0	0	0.00	8	256.88	2,055.04	
FIRE EXTINGUISHER EQUIPMENT																							44	1,386.60	61,547.20	
47	46191601-DE-001	FIRE EXTINGUISHER, dry chemical	unit	7	0	12	19	26,577.20	3	0	3	4,186.40	19	0	0	19	26,577.20	3	0	0	3	4,186.40	44	1,386.60	61,547.20	
48	46191601-DE-001	FIRE EXTINGUISHER, pure HFC	unit	2	0	0	2	11,226.50	2	0	2	11,226.50	2	0	0	2	11,226.50	2	0	0	2	11,226.50	8	5,613.15	44,905.60	
FLAG OR ACCESSORIES																							0	28.64	0.00	
49	53121005-DE-001	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.64	0.00	
FURNITURE AND FURNISHINGS																							0	375.44	0.00	
50	56181004-DE-001	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56181004-DE-001	MONOBLOC CHAIR, white	piece	10	10	25	45	16,794.40	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	46	372.32	14,794.40	
52	56181005-DE-001	MONOBLOC TABLE, white	unit	5	5	15	15	20,333.20	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	1,348.88	20,333.20	
53	56181005-DE-002	MONOBLOC TABLE, beige	unit	0	0	12	12	15,186.55	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,348.88	16,186.56	
HEATING AND VENTILATION AND AIR CIRCULATION																							0	1,380.48	0.00	
54	46101604-DE-001	ELECTRIC FAN, ceiling mount, unit type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.48	0.00	
55	46101604-DE-001	ELECTRIC FAN, industrial, ground type	unit	2	2	2	6	6,658.08	0	0	0	0.00	2	2	2	6	6,658.08	0	0	0	0	0.00	12	1,100.68	13,116.16	
56	46101604-DE-001	ELECTRIC FAN, stand type	unit	2	4	26	32	32,215.04	0	0	0	0.00	2	2	2	6	6,690.32	0	0	0	0	0.00	38	1,000.72	38,252.36	
57	46101604-DE-001	ELECTRIC FAN, wall mount	unit	0	4	0	4	3,658.44	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	914.16	3,658.44	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																							0	24,793.60	0.00	
58	47211501-DE-0003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
59	47211501-DE-0004	DESKTOP, for Mid-range Users	unit	2	0	0	2	84,780.80	0	0	0	0.00	0	2	0	2	84,780.80	0	0	0	0	0.00	4	42,390.40	369,516.80	
60	47201827-DE-002	EXTERNAL HARD DRIVE	unit	8	3	11	22	64,397.76	1	3	1	5	15,690.48	0	8	0	8	24,444.64	0	3	0	3	9,052.24	38	3,018.08	114,697.44
61	47200019-DE-004	FLASH DRIVE	piece	61	6	45	116	20,080.24	2	13	0	15	1,369.60	0	13	0	13	2,800.32	7	8	15	30	6,279.20	174	224.64	39,081.26
62	47211501-DE-0004	LAPTOP, for Mid-range Users	unit	0	0	3	3	127,463.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	42,380.00	127,140.80	
63	47211501-DE-0003	LAPTOP, Lightweight	unit	2	0	0	2	93,000.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	46,500.00	93,000.00	
64	47211708-DE-002	COMPUTER MOUSE, Wireless	unit	14	14	20	48	6,136.56	0	5	0	5	847.60	10	14	10	34	5,753.88	0	4	0	4	678.08	91	169.32	15,450.72
65	47211802-DE-002	PRINTER, Impact, Dot Matrix, 24 pin	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year															
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount							
66	421212-26-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
67	421212-26-101	PRINTER, Laser, Monochrome	unit	1	1	0	2	46,126.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	22,062.94	46,126.00		
LIGHTING AND FIXTURES AND ACCESSORIES																																	
68	3910058-14-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	5	0	20	25	2,028.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25	81.12	2,028.00			
69	3910058-14-101	LIGHT-EMITTING DIODE (LED) UNDER TUBE, 18 watts	piece	0	0	20	20	4,116.40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	205.82	4,116.40			
MANUFACTURING COMPONENTS AND SUPPLIES																																	
70	3120010-C-301	GLUE, all-purpose	jar	21	9	25	55	3,989.60	10	0	0	10	707.20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	65	70.72	4,596.80			
71	3115084-SW-001	STAKE WIRE, heavy duty (black type), 22/13	box	15	10	20	45	1,044.75	0	5	0	5	122.75	20	15	10	45	1,014.75	0	0	5	5	112.75	0	0	0	5	5	112.75	300	22.55	2,255.00	
72	3115084-SW-501	STAKE WIRE, standard	box	30	21	3	43	1,077.00	10	24	0	34	807.44	10	28	0	38	902.88	46	24	0	69	1,439.44	0	69	1,439.44	0	69	23.79	5,322.24			
73	3120102-14-001	TAPE, electrical	roll	12	26	2	40	778.00	0	35	0	35	680.75	0	35	0	35	680.75	0	25	10	35	680.75	0	35	680.75	0	35	19.45	2,832.25			
74	3120102-14-401	TAPE, masking, 24mm	roll	23	28	11	60	3,712.80	3	27	3	33	2,042.64	0	23	0	23	1,424.24	0	12	10	22	1,351.36	0	22	1,351.36	0	22	61.88	8,599.44			
75	3120103-14-402	TAPE, masking, 48 mm	roll	42	18	11	71	8,460.36	5	20	3	28	3,382.48	0	16	0	16	1,338.56	20	7	10	37	4,482.32	0	152	121.16	0	152	121.16	18,416.32			
76	3120112-14-001	TAPE, packaging, 48 mm	roll	42	12	11	45	1,960.40	0	10	0	10	301.60	0	10	0	10	301.60	20	0	10	30	904.80	0	115	30.16	0	115	30.16	3,468.40			
77	3120112-14-101	TAPE, transparent, 24mm	roll	23	29	20	72	822.88	0	28	0	29	331.76	10	28	0	38	414.72	0	19	10	29	311.76	0	168	11.44	0	168	11.44	1,921.60			
78	3120112-14-102	TAPE, transparent, 48 mm	roll	41	12	13	66	1,578.72	0	18	0	18	430.56	0	17	0	17	406.64	20	8	10	38	908.96	0	139	23.82	0	139	23.82	3,254.88			
79	3115102-14-001	TWINE, plastic	roll	10	11	0	21	1,485.12	10	10	0	20	1,414.40	10	10	0	20	1,414.40	10	10	0	20	1,414.40	0	81	70.72	0	81	70.72	5,728.32			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																																	
80	4111604-HU-002	RULER, Plastic, plastic, 450mm	piece	20	15	25	60	1,248.00	0	5	0	5	104.00	0	5	0	5	0	0	0	0	0	0	0	0	0	5	5	104.00	75	20.80	1,560.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																																	
81	4112142-24-401	BLADE, for general purpose utility knife	blade	27	20	15	62	992.00	0	2	0	2	32.00	0	1	0	1	0	0	0	0	0	0	0	0	0	3	3	48.00	68	16.00	1,088.00	
82	4110102-49-001	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	10,194.64	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	10,194.64	10,194.64		
83	4110107-CA-001	CALCULATOR, Compact	unit	10	12	5	27	7,720.88	0	7	0	7	2,009.28	5	12	5	22	6,314.88	0	7	0	7	0	7	2,009.28	0	7	7	2,009.28	63	287.04	18,063.52	
84	4112120-CH-001	CHAIR, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
85	4112105-24-001	CLIP, bookbind, 15mm	box	31	36	73	142	1,328.12	28	49	20	84	779.88	75	47	25	147	1,375.82	20	33	30	83	779.88	0	405	9.36	0	405	9.36	4,238.80			
86	4112105-24-002	CLIP, bookbind, 15mm	box	133	39	74	246	3,183.60	28	45	20	85	1,320.60	123	50	25	198	3,088.80	20	35	30	85	1,320.60	0	614	15.80	0	614	15.80	9,738.40			
87	4112105-24-003	CLIP, bookbind, 30mm	box	33	41	123	197	5,320.88	20	46	20	86	2,323.44	72	51	23	147	3,074.88	20	35	30	85	1,320.60	0	515	27.94	0	515	27.94	13,715.60			
88	4112105-24-004	CLIP, bookbind, 30mm	box	82	41	123	147	8,867.04	20	51	20	91	3,689.12	70	53	20	143	6,625.36	20	42	30	92	1,546.44	0	473	60.32	0	473	60.32	28,513.36			
89	4112101-C-402	CORRECTION TAPE	piece	120	64	100	344	3,966.32	45	43	50	138	1,591.14	46	63	40	149	1,717.37	40	55	50	145	1,671.85	0	776	11.53	0	776	11.53	8,947.28			
90	4112102-CH-001	CUTTER/UTILITY KNIFE, for general purpose	piece	20	10	0	30	951.60	0	5	0	5	158.60	2	28	2	32	1,015.94	0	5	0	5	0	5	158.60	0	5	5	158.60	72	31.72	2,383.84	
91	4111315-24-001	DATA FILE BOX	piece	5	0	0	5	386.80	0	0	0	0	0.00	0	5	0	5	0	0	0	0	0	0	0	0	0	0	10	77.20	772.00			
92	4112011-CH-001	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
93	4110201-24-001	DATER STRAP	piece	4	0	1	5	2,148.00	0	2	0	2	699.56	0	2	2	4	1,879.12	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
94	4111315-24-001	ENVELOPE, Documentary, legal	box	53	51	30	154	129,490.38	50	53	50	153	128,508.86	51	54	50	155	130,240.60	50	51	50	151	128,508.86	0	613	840.32	0	613	840.32	128,508.86	613	840.32	513,116.16
95	4111315-24-002	ENVELOPE, Documentary, legal	box	55	52	52	159	171,479.32	50	54	51	155	167,144.40	50	54	50	154	166,085.92	50	51	50	151	162,850.48	0	619	1,078.48	0	619	1,078.48	607,579.12	619	1,078.48	607,579.12
96	4111315-24-001	ENVELOPE, Document, legal	box	55	53	60	168	208,979.84	52	51	51	154	211,711.32	57	54	50	161	221,555.88	50	51	50	151	207,706.88	0	614	1,174.88	0	614	1,174.88	871,673.92	614	1,174.88	871,673.92
97	4111315-24-002	ENVELOPE, Document, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
98	4111315-24-002	ENVELOPE, Document, legal	box	2	2	0	1	1,400.88	1	2	0	3	1,400.88	1	0	0	1	466.96	1	0	0	1	466.96	0	8	466.96	0	8	466.96	3,735.68	8	466.96	3,735.68
99	4111315-24-002	ENVELOPE, Document, legal	box	3	1	0	4	2,113.28	0	1	0	1	528.32	0	4	0	4	2,113.28	0	1	0	1	528.32	0	10	528.32	0	10	528.32	5,283.20	10	528.32	5,283.20
100	4111315-24-001	ENVELOPE, Document, legal	piece	4	2	0	6	73.88	0	5	0	5	61.65	0	5	0	5	61.65	0	5	0	5	61.65	0	5	61.65	0	5	61.65	21	12.33	259.65	
101	4112118-24-001	FASTENER	box	92	75	50	217	20,336.88	77	88	78	243	22,997.52	70	85	20	175	16,920.00	20	60	20												

Item #	Item # Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
111	4412011-FO-T04	FOLDER with tab, legal	pack	8	3	0	11	4,701.84	0	3	3	6	2,564.64	0	2	2	4	1,709.76	0	5	5	2,117.20	26	427.44	11,113.44	
112	4412008-FI-T01	INDEX TAB	box	8	7	20	44	2,779.84	5	4	4	13	820.43	24	6	3	33	2,682.63	1	3	5	315.55	95	631.11	5,995.45	
113	4411515-MF-002	MAGAZINE FILE BOX, Large	piece	0	0	0	20	2,337.80	0	0	0	0	0.00	20	0	0	20	2,537.60	0	0	0	0.00	40	126.88	5,073.20	
114	4412174-MF-001	MARKER, Fluorescent	set	56	19	11	86	3,667.04	10	18	10	38	1,620.32	45	9	0	54	2,302.56	2	0	2	13	554.32	151	42.84	6,341.34
115	4412108-MF-001	MARKER, Permanent, Black	piece	86	34	48	168	2,620.80	25	40	0	65	1,011.00	90	16	10	116	1,899.60	12	17	12	41	679.60	390	15.60	6,064.60
116	4412108-MF-002	MARKER, Permanent, Blue	piece	10	10	10	30	468.00	10	10	10	30	468.00	0	0	0	0	0.00	0	0	0	0	60	15.60	936.00	
117	4412108-MF-003	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
118	4412108-MF-001	MARKER, Whiteboard, Black	piece	65	25	80	190	1,976.20	25	25	20	70	728.00	115	5	10	130	1,352.00	5	5	10	20	208.00	410	10.40	4,304.00
119	4412109-MF-002	MARKER, Whiteboard, Blue	piece	0	5	0	5	52.80	0	5	0	5	52.80	0	5	0	5	52.80	0	5	0	5	52.80	20	10.40	208.00
120	4412108-MF-003	MARKER, Whiteboard, Red	piece	0	5	0	5	52.80	0	5	0	5	52.80	0	5	0	5	52.80	0	5	0	5	52.80	20	10.40	208.00
121	4412210-K-C01	PAPER CLIP, vinyl/plastic coated, 33mm	box	70	14	10	94	879.84	10	23	10	43	402.48	0	13	0	13	121.48	0	4	10	14	111.04	164	9.36	1,535.04
122	4412210-K-C02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	62	12	2	76	1,817.32	2	21	0	23	539.16	0	21	0	21	502.32	0	11	0	11	263.12	111	23.82	3,133.52
123	4411003-PF-M02	PAPER SPREADER	unit	2	1	0	3	17,097.60	0	1	0	1	5,699.20	0	1	0	1	5,699.20	0	1	0	1	5,699.20	6	5,699.20	34,195.20
124	4411001-PF-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
125	4412106-PF-L01	PENCIL, lead/graphite, with eraser	box	10	7	0	17	707.20	0	12	0	12	499.20	0	17	0	17	707.20	0	7	5	12	499.20	36	41.60	2,412.80
126	4412188-PF-M01	PENCIL, SHARPER	piece	5	12	6	23	4,300.60	0	9	1	10	2,132.00	0	7	0	7	1,492.40	0	7	0	7	1,492.40	47	211.20	10,020.40
127	4410102-PF-P01	PUNCHER, paper, heavy duty	piece	15	11	11	37	6,002.88	0	6	0	6	973.44	0	8	0	8	1,297.92	1	5	1	7	1,135.68	58	163.24	9,409.32
128	4412201-RF-P10	BINDING RING/CORNER, plastic, 31 mm	piece	25	5	5	35	9,298.05	5	5	5	15	4,111.45	0	0	0	0	0.00	0	0	0	0	0	50	274.32	13,713.50
129	4412101-RF-001	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
130	4412105-SF-F01	STAPLE PUD, flat	piece	9	4	14	27	1,151.28	4	4	4	12	511.68	0	2	0	2	85.28	1	1	1	3	127.92	44	42.64	1,876.16
131	4412105-SF-001	SCISSORS, symmetrical/asymmetrical	pair	62	29	107	198	8,238.80	16	10	12	38	1,580.80	30	5	10	45	2,204.00	0	5	10	15	624.00	316	41.60	13,165.60
132	4412105-SF-001	STAPLER, standard type	piece	15	14	30	59	8,590.40	0	5	0	5	728.00	0	5	0	5	728.00	0	5	0	5	728.00	74	145.60	10,774.40
133	4412105-SF-001	STAPLER, heavy duty (heavy)	unit	6	4	4	14	13,368.08	1	5	3	9	6,592.48	1	2	1	4	3,818.88	0	0	0	0	0.00	27	954.72	25,777.44
134	4412105-SF-M02	STAPLE REMOVER, palm-type	piece	56	7	31	94	4,466.06	1	12	0	13	621.92	0	10	0	10	478.40	0	10	0	10	478.40	117	42.84	4,975.68
135	4412105-TD-T01	TABE DISPENSER, dual top	piece	10	7	1	18	1,494.00	5	6	1	12	618.00	0	5	0	5	360.00	0	5	0	5	360.00	40	78.80	3,120.00
PAPER MATERIALS AND PRODUCTS																										
136	4411515-CF-M01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
137	4411515-CF-L11	COMPUTER CONTINUOUS FORM, 1 p, 28mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
138	4411515-CF-L12	COMPUTER CONTINUOUS FORM, 1 p, 28mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
139	4411515-CF-L22	COMPUTER CONTINUOUS FORM, 2 p, 28mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
140	4411515-CF-L21	COMPUTER CONTINUOUS FORM, 2 p, 28mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
141	4411515-CF-L31	COMPUTER CONTINUOUS FORM, 3 p, 28mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
142	4411515-CF-L32	COMPUTER CONTINUOUS FORM, 3 p, 28mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
143	4411509-LF-L01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
144	4411514-HF-S02	NOTEPAD, add-on, 50mm x 76mm	pad	76	12	42	130	5,137.60	10	25	10	45	1,776.40	48	20	10	78	2,796.40	10	20	10	40	1,580.80	285	39.52	11,316.20
145	4411514-HF-S04	NOTEPAD, add-on, 76mm x 100mm	pad	77	11	31	119	7,499.36	10	25	0	35	2,226.40	48	20	0	68	3,806.40	10	20	0	30	1,307.20	244	61.64	15,079.36
146	4411514-HF-S03	NOTEPAD, add-on, 76mm x 76mm	pad	65	20	0	85	5,127.20	0	35	0	35	2,111.20	0	25	0	25	1,508.00	0	25	0	25	1,508.00	170	60.12	10,234.40
147	4411514-HF-S02	STENO NOTEBOOK	piece	1	1	1	3	71.76	1	1	2	4	95.88	0	0	0	0	0.00	0	0	0	0	7	23.82	167.44	
148	4411515-PF-P01	PAPER, MULTICOPIE A4	ream	950	900	750	2250	396,640.00	350	870	300	1520	273,676.40	270	615	15	1110	197,912.00	65	715	100	880	158,729.60	5700	179.62	1,025,544.60
149	4411515-PF-P02	PAPER, MULTICOPIE LEGAL	ream	294	170	20	484	182,182.08	12	411	2	425	89,726.08	24	484	3	441	91,331.92	12	341	3	376	79,381.12	1728	211.12	364,308.12
150	4411515-PF-P01	PAPER, MULTICOPIE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
151	4411515-PF-P02	PAPER, MULTICOPIE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
152	4411515-PF-P01	PAD PAPER, ruled	pad	10	8	0	18	303.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	10	35.86	358.60	
153	4411515-PF-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	
154	4411515-HF-S01	RECORD BOOK, 300 PAGES	book	41	30	41	112	8,155.40	0	12	15	27	1,985.60	30	10	20	60	4,308.00	0	15	10	25	1,800.00	224	72.80	16,807.20
155	4411515-HF-S02	RECORD BOOK, 500 PAGES	book	41	38	41	119	11,554.40	10	15	0	25	2,626.80	20	17	0	37	3,886.48	10	17	0	27	2,834.08	199	105.94	20,805.94
156	4411201-TF-P01	TISSE, INTERPOLED PAPER TOWEL	pack	30	30	120	270	6,006.40	0	0	0	0	0.00	120	20	15	155	4,311.60	20	15	15	50	1,465.00	425	29.12	12,374.00
157	4411201-TF-P02	TOWEL TISSUE PAPER, 2 ply	pack	70	42	70	182	18,300.16	0	30	21	51	5,144.88	100	62	0	162	16,742.56	0	51	0	51	5,144.88	446	100.88	44,992.48
RESOURCES OR CALCULATIONS OR FINANCIALS																										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for this year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
188	531306-HP-501	HAND SANITIZER	boxes	39	0	30	69	6,027.84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	99	87.36	8,648.44	
PESTICIDES OR PEST REPELLENTS																										
189	10151209-H-401	INSECTICIDE	can	26	18	20	64	16,506.86	1	8	1	10	2,570.20	0	13	0	13	3,352.96	1	9	1	11	2,807.12	98	237.32	25,575.36
PRINTED PUBLICATIONS																										
180	53102344-H-01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 939)	book	2	0	0	2	74.42	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	2	17.21	74.42	
PRINTER OR FASIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4410309-HP-005	DRUM CARTRIDGE, BROTHER DR-3955, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
2	4410305-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
3	4410305-CA-002	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
4	4410305-CA-804	INK CARTRIDGE, CANON PG-746, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
5	4410305-CA-802	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
6	4410305-CP-817	INK CARTRIDGE, EPSON C13064100 (T6641), Black	cart	20	2	0	22	5,110.80	0	13	0	13	3,016.40	0	22	0	22	5,110.80	0	13	0	13	3,016.40	70	231.90	
7	4410305-CP-117	INK CARTRIDGE, EPSON C13064200 (T6642), Cyan	cart	20	2	0	22	5,128.40	0	13	0	13	3,046.60	0	22	0	22	5,128.40	0	13	0	13	3,046.60	70	242.20	
8	4410305-CP-117	INK CARTRIDGE, EPSON C13064300 (T6643), Magenta	cart	20	2	0	22	5,128.40	0	13	0	13	3,046.60	0	22	0	22	5,128.40	0	13	0	13	3,046.60	70	242.20	
9	4410305-CP-117	INK CARTRIDGE, EPSON C13064400 (T6644), Yellow	cart	20	2	0	22	5,128.40	0	13	0	13	3,046.60	0	22	0	22	5,128.40	0	13	0	13	3,046.60	70	242.20	
10	4410305-HP-940	INK CARTRIDGE, HP CE295A4 (HP952), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
11	4410305-HP-140	INK CARTRIDGE, HP CE295A4 (HP952), Th-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
12	4410305-HP-809	INK CARTRIDGE, HP CE315A4 (HP921), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
13	4410305-HP-110	INK CARTRIDGE, HP CE315A4 (HP921), Th-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
14	4410305-HP-817	INK CARTRIDGE, HP CE345A4 (HP950), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
15	4410305-HP-117	INK CARTRIDGE, HP CE345A4 (HP950), Th-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
16	4410305-HP-080	INK CARTRIDGE, HP CE373A4 (HP920A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
17	4410305-HP-440	INK CARTRIDGE, HP CE373A4 (HP920A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
18	4410305-HP-440	INK CARTRIDGE, HP CE373A4 (HP920A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
19	4410305-HP-800	INK CARTRIDGE, HP CE373A4 (HP920A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
20	4410305-HP-820	INK CARTRIDGE, HP CE381A4 (HP911), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
21	4410305-HP-720	INK CARTRIDGE, HP CE381A4 (HP911), Th-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
22	4410305-HP-949	INK CARTRIDGE, HP CE385A4 (HP923), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
23	4410305-HP-049	INK CARTRIDGE, HP CE385A4 (HP923), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
24	4410305-HP-940	INK CARTRIDGE, HP CE395A4 (HP920A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
25	4410305-HP-049	INK CARTRIDGE, HP CE395A4 (HP920A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
26	4410305-HP-10443	INK CARTRIDGE, HP CE407A4 (HP951A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
27	4410305-HP-143	INK CARTRIDGE, HP CE407A4 (HP951A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
28	4410305-HP-836	INK CARTRIDGE, HP CE409A4 (HP970A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
29	4410305-HP-736	INK CARTRIDGE, HP CE409A4 (HP970A), Th-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
30	4410305-HP-833	INK CARTRIDGE, HP CE410A4 (HP970), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
31	4410305-HP-733	INK CARTRIDGE, HP CE410A4 (HP970), Th-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
32	4410305-HP-949	INK CARTRIDGE, HP CE412A (HP965A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
33	4410305-HP-033	INK CARTRIDGE, HP CE412A (HP965A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
34	4410305-HP-433	INK CARTRIDGE, HP CE412A (HP965A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
35	4410305-HP-733	INK CARTRIDGE, HP CE412A (HP965A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
36	4410305-HP-143	INK CARTRIDGE, HP CE424A4 (HP960), Th-color	cart	0	3	0	3	1,272.96	0	0	3	3	1,272.96	0	3	0	3	1,272.96	0	3	0	3	3	1,272.96	5,091.84	
37	4410305-HP-040	INK CARTRIDGE, HP CE427A4 (HP960), Black	cart	0	9	0	9	3,818.88	0	9	0	9	3,818.88	0	9	0	9	3,818.88	0	9	0	9	9	3,818.88	15,275.52	
38	4410305-HP-040	INK CARTRIDGE, HP CE427A4 (HP960), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
39	4410305-HP-430	INK CARTRIDGE, HP CE431A4 (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
40	4410305-HP-150	INK CARTRIDGE, HP CE431A4 (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
41	4410305-HP-830	INK CARTRIDGE, HP CE431A4 (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
42	4410305-HP-046	INK CARTRIDGE, HP CE431A4 (HP955C), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
43	4410305-HP-448	INK CARTRIDGE, HP CE431A4 (HP955C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year		Price	Total Amount for the year							
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug					Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4
44	4410105-H-408	INK CARTRIDGE, HP US554A (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,139.52	0.00
45	4410105-H-408	INK CARTRIDGE, HP US574A (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,317.82	0.00
46	4410105-H-C31	INK CARTRIDGE, HP TB534A (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
47	4410105-H-M51	INK CARTRIDGE, HP TB534A (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
48	4410105-H-Y51	INK CARTRIDGE, HP TB537A (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
49	4410105-H-B51	INK CARTRIDGE, HP TB601A (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	774.80	0.00
50	4410112-E-015	RIBBON CARTRIDGE, EPSON C13015516 (R6750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.44	0.00
51	4410112-E-413	RIBBON CARTRIDGE, EPSON C13015511 (G11906)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	818.40	0.00
52	4410112-E-007	RIBBON CARTRIDGE, BROTHER DR-451CL, High Yield, 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,760.00	0.00
53	4410109-B-006	TONER CARTRIDGE, BROTHER TN-320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,367.20	0.00
54	4410109-B-009	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40	0.00
55	4410107-B-011	TONER CARTRIDGE, BROTHER TN-350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,575.44	0.00
56	4410103-B-015	TONER CARTRIDGE, BROTHER TN-347L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56	0.00
57	4410103-B-016	TONER CARTRIDGE, BROTHER TN-347L, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,715.80	0.00
58	4410103-B-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,399.36	0.00
59	4410103-B-M03	TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,999.20	0.00
60	4410103-B-Y03	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,880.60	0.00
61	4410103-C-000	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,942.00	0.00
62	4410103-H-012	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,999.20	0.00
63	4410103-H-014	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,880.60	0.00
64	4410103-H-018	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,941.92	0.00
65	4410103-H-021	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,362.72	0.00
66	4410103-H-022	TONER CARTRIDGE, HP C454A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,350.40	0.00
67	4410103-H-023	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40	0.00
68	4410103-H-C23	TONER CARTRIDGE, HP C454A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40	0.00
69	4410103-H-Y23	TONER CARTRIDGE, HP C454A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,182.80	0.00
70	4410103-H-M23	TONER CARTRIDGE, HP C454A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
71	4410103-H-B24	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,182.80	0.00
72	4410103-H-C24	TONER CARTRIDGE, HP C454A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
73	4410103-H-Y24	TONER CARTRIDGE, HP C454A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
74	4410103-H-M24	TONER CARTRIDGE, HP C454A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
75	4410103-H-B25	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
76	4410103-H-B26	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
77	4410103-H-C26	TONER CARTRIDGE, HP C454A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
78	4410103-H-Y26	TONER CARTRIDGE, HP C454A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
79	4410103-H-M26	TONER CARTRIDGE, HP C454A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
80	4410103-H-B27	TONER CARTRIDGE, HP C454A (HP905), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,487.60	0.00
81	4410103-H-C27	TONER CARTRIDGE, HP C454A (HP905), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00	0.00
82	4410103-H-Y27	TONER CARTRIDGE, HP C454A (HP905), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00	0.00
83	4410103-H-M27	TONER CARTRIDGE, HP C454A (HP905), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,011.20	0.00
84	4410103-H-B28	TONER CARTRIDGE, HP C454A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,609.80	0.00
85	4410103-H-B29	TONER CARTRIDGE, HP C454A, Black, High Cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,232.80	0.00
86	4410103-H-B30	TONER CARTRIDGE, HP C454A (HP917A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,878.72	0.00
87	4410103-H-B31	TONER CARTRIDGE, HP C454A (HP924), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,246.80	0.00
88	4410103-H-B32	TONER CARTRIDGE, HP C454A, Black LaserJet Pro M401n/452	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,609.80	0.00
89	4410103-H-B31	TONER CARTRIDGE, HP C454A (HP9280C)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,358.52	0.00
90	4410103-H-B36	TONER CARTRIDGE, HP C454A (HP914), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,800.00	0.00
91	4410103-H-B37	TONER CARTRIDGE, HP C454A (HP93A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,054.72	0.00
92	4410103-H-B31	TONER CARTRIDGE, HP C454A (HP93A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,796.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
93	4410301-H-838	TONER CARTRIDGE, HP CF323A (P-P37), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	9,828.00	0.00	
94	4410301-H-832	TONER CARTRIDGE, HP CF323C (P-P39), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	11,728.00	0.00	
95	4410301-H-860	TONER CARTRIDGE, HP CF353A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,574.00	0.00	
96	4410301-H-C60	TONER CARTRIDGE, HP CF353A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00	0.00	
97	4410301-H-M60	TONER CARTRIDGE, HP CF353A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00	0.00	
98	4410301-H-M69	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,003.40	0.00	
99	4410301-H-801	TONER CARTRIDGE, HP CF353A (P-P39A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00	0.00	
100	4410301-H-C61	TONER CARTRIDGE, HP CF353A (P-P39A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00	0.00	
101	4410301-H-M61	TONER CARTRIDGE, HP CF353A (P-P39A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00	0.00	
102	4410301-H-M61	TONER CARTRIDGE, HP CF353A (P-P39A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00	0.00	
103	4410301-H-802	TONER CARTRIDGE, HP CF400A (P-P201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20	0.00	
104	4410301-H-C62	TONER CARTRIDGE, HP CF401A (P-P201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80	0.00	
105	4410301-H-M62	TONER CARTRIDGE, HP CF401A (P-P201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80	0.00	
106	4410301-H-M63	TONER CARTRIDGE, HP CF401A (P-P201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80	0.00	
107	4410301-H-803	TONER CARTRIDGE, HP CF412A (P-P412A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,000.90	0.00	
108	4410301-H-804	TONER CARTRIDGE, HP CF412C (P-P412C), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.80	0.00	
109	4410301-H-C63	TONER CARTRIDGE, HP CF412A (P-P412A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.80	0.00	
110	4410301-H-C54	TONER CARTRIDGE, HP CF412C (P-P412C), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,222.80	0.00	
111	4410301-H-803	TONER CARTRIDGE, HP CF412A (P-P412A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.80	0.00	
112	4410301-H-804	TONER CARTRIDGE, HP CF412C (P-P412C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,222.80	0.00	
113	4410301-H-M63	TONER CARTRIDGE, HP CF412A (P-P412A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.80	0.00	
114	4410301-H-804	TONER CARTRIDGE, HP CF412C (P-P412C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,222.80	0.00	
115	4410301-H-804	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,744.00	0.00	
116	4410301-H-808	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																										
1	4021512-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
2	4021503-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
3	4023004-SPT-003	Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
4	4023207-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
5	4023208-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
6	4023204-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
7	4023402-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
8	4023524-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
9	4023605-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
10	4023501-SPT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
11	4023721-SPT-010	Medical applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
12	4023200-SPT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
13	4023205-SPT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
14	4023004-SPT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
15	4023205-SPT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
16	4023205-SPT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DEM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-15-001	BALUHEN	piece	121	108	145	374			3,660.00	0	29	0	29	0	2,610.00	50	51	1	102	9,180.00	0	542	80.00	46,780.00	
2	80141505-15-002	MULTIFUNCTION PRINTER	unit	1	2	1	4			313,200.00	0	2	0	2	0	158,600.00	0	0	0	0	0	0.00	0	5	78,300.00	469,680.00
3	80141505-15-003	LOCKING FILM	piece	1	3	1	5			0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5	6.00	30.00
4	80141505-15-004	STICKER PAPER	piece	11	3	30	44			13,200.00	0	1	0	1	0	300.00	20	2	0	22	6,600.00	0	0	0	20,100.00	0.00
5	80141505-15-005	DOUBLE SIDED TAPE	roll	28	1	51	80			0.00	10	5	5	20	0.00	40	5	0	45	0.00	0	0	5	0.00	0.00	
6	80141505-15-006	PHOTO PAPER	piece	62	66	72	280			15,000.00	0	16	0	16	0	1,200.00	75	22	0	97	7,275.00	0	0	17	1,275.00	24,750.00
7	80141505-15-007	BLANKING SOLUTION	bottle	5	221	0	226			0.00	0	20	0	20	0	0.00	5	21	0	26	0.00	0	0	20	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
80143505-15-008	CERTIFICATE FRAME	piece	10	10	10	30	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	0.00	0.00
80143505-15-009	CERTIFICATE HOLDER	piece	10	10	10	30	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	0.00	0.00
80143505-15-010	UNDERBURNING POWER SPRAY	unit	0	5	5	10	22,296.90	0	0	0	0	0.00	5	0	0	5	11,295.60	0	0	0	0	0.00	15	3,258.00	33,850.50
80143505-15-011	AIR CONDITIONING UNIT	unit	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
80143505-15-012	SMART TELEVISION	unit	1	1	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
80143505-15-013	WHITE BOARD	piece	4	0	24	28	11,200.00	1	0	0	1	400.00	24	0	0	24	9,600.00	0	0	0	0	0.00	53	400.00	21,200.00
80143505-15-014	MICROPHONE	unit	1	2	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
80143505-15-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-016	DISHWASHING LIQUID	bottle	45	30	85	160	24,000.00	0	30	0	30	4,650.00	95	20	15	130	20,100.00	0	15	0	15	2,310.00	315	155.00	51,695.00
80143505-15-017	PLASTIC FASTENER	box	20	20	20	60	1,350.00	0	20	0	20	500.00	100	10	10	120	3,000.00	0	10	0	10	250.00	210	25.00	5,250.00
80143505-15-018	STEEL FRIDGE CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-019	VELLUM BOARD PAPER	pack	0	3	0	3	0.00	0	2	0	2	0.00	0	3	0	3	0.00	0	2	0	2	0.00	10	0.00	0.00
80143505-15-020	EXTENSION CORD	piece	1	1	1	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
80143505-15-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-022	COLORIED PAPERS	pack	0	25	0	25	0.00	0	25	0	25	0.00	0	25	0	25	0.00	0	25	0	25	0.00	100	0.00	0.00
80143505-15-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-024	POST PIN	pack	2	2	2	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00	0.00
80143505-15-025	DOOR MAT	piece	30	7	6	43	0.00	0	1	1	2	0.00	0	3	0	3	0.00	0	0	0	0	0.00	48	0.00	0.00
80143505-15-026	GLUE STICK (PASTE)	piece	10	10	10	30	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	0.00	0.00
80143505-15-027	GLUE STICK (FOR GLUE GUN)	piece	23	20	20	63	0.00	0	0	0	0	0.00	0	3	0	3	0.00	0	0	0	0	0.00	66	0.00	0.00
80143505-15-028	GEORQUANT CAME	piece	12	12	12	36	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	0.00	0.00
80143505-15-029	DISPOSABLE GLOVES	box	4	4	4	12	0.00	0	1	2	3	0.00	1	0	0	1	0.00	0	0	0	0	0.00	15	0.00	0.00
80143505-15-030	OFFICE CHAIR	piece	43	0	1	44	0.00	0	2	1	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	47	0.00	0.00
80143505-15-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-032	AUTOMOTIVE BATTERIES	piece	4	1	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
80143505-15-033	PAULOCK	piece	4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
80143505-15-034	MOBILE PHONE	unit	0	0	14	14	211,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	16,500.00	231,000.00
80143505-15-035	COMPACT DISC	piece	20	0	0	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0.00	0.00
80143505-15-036	APPLIETTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-039	DOCUMENT SCANNER	unit	0	1	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
80143505-15-040	WATER DISPENSER	unit	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
80143505-15-041	PARACETAMOL	unit	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
80143505-15-042	GLUE GUN	unit	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	0.00	0.00
80143505-15-043	INJECT PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-044	SPEAKERS	unit	1	1	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
80143505-15-045	FOYDOWE JODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-046	KETBOARD	unit	4	0	0	5	9	0.00	0	5	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	16	0.00	0.00
80143505-15-047	DSEA CAMERA	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
80143505-15-048	STEEL BACK	unit	1	0	0	1	0.00	1	0	0	1	0.00	2	0	1	3	0.00	0	0	0	0	0.00	5	0.00	0.00
80143505-15-049	LUMINATING MACHINE	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
80143505-15-050	FUEL FILTERS	piece	3	2	0	5	0.00	0	1	0	1	0.00	0	1	0	1	0.00	0	1	0	1	0.00	8	0.00	0.00
80143505-15-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80143505-15-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for this year
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
49	8011505-75-507	van	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	8011505-75-508	four-wheel vehicle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	8011505-75-509	pick-up truck	1	0	0	1	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	
52	8011505-75-900	all-terrain vehicle (atv)	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	8011505-75-041	assembled owner-type rep	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	8011505-75-502	assembled passenger jet/prop-type vehicle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	8011505-75-043	motorcycle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	8011505-75-044	bus	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	8011505-75-505	mini bus	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
A. TOTAL																							6,782,722.25	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							678,272.23	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																							7,460,994.48	
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriately Funds Available:

Approved by:


KIMBERLY R. DIZON
Property / Supply Officer


ETHEL SCERRE P. GALLEON
Accountant / Budget Officer


JOSE R. BELLA
Head of Office / Agency

Date Prepared: