ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

1.0 **The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.**
2.0 **All information must be provided accurately.**
3.0 **Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.**
4.0 **Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.**
5.0 **Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.**
6.0 **Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable**
7.0 **Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.**
8.0 **For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.**

*Note: Consistent with the **Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022**, the APP-CSE for FY 2023 must be submitted on or before **30 September 2022**.*

Department/Bureau/Office: DPWH LUCENA
Region: Region 4
Address: Brgy. San Antonio Sur, Agno, La Union

Agency Code/UACS:
Organization Type:

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	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 20 Sep 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	UP AMOUNT	April	May	June	Q2	UP AMOUNT	July	Aug	Sept	Q3	UP AMOUNT	Oct	Nov	Dec	Q4	UP AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191501-AL-E004	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.85	0.00
2	12191501-AL-E007	ALCOHOL, Ethyl, 1 Gallon	gallon	100	0	0	100	33,055.00	0	100	0	100	33,055.00	100	0	0	100	33,055.00	0	0	150	150	49,582.50	450	330.55	148,747.50
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	44121613-CB-P001	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.91	0.00
4	44121613-CB-P002	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	44121618-ER-P001	ERASER, plastic/ rubber	piece	25	0	0	25	111.75	0	25	0	25	111.75	0	0	25	25	111.75	0	0	20	20	111.10	185	4.47	460.35
6	44121624-SP-G01	SIGN PEN, Black, liquid or gel	piece	100	0	0	100	2,220.00	0	150	0	150	3,330.00	0	100	0	100	2,220.00	0	0	150	150	3,330.00	500	22.20	11,100.00
7	44121624-SP-G02	SIGN PEN, Blue, liquid or gel	piece	100	0	0	100	2,220.00	0	150	0	150	3,330.00	0	100	0	100	2,220.00	0	0	150	150	3,330.00	500	22.20	11,100.00
8	44121624-SP-G03	SIGN PEN, Red, liquid or gel	piece	100	0	0	100	2,220.00	0	100	0	100	2,220.00	0	100	0	100	2,220.00	0	0	100	100	2,220.00	400	22.20	8,880.00
9	44121824-WR-P001	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	162.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	45121517-DO-C002	DOCUMENT CAMERA, 8 MP	unit	2	0	0	2	47,247.20	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	47,247.20	4	23,623.60	94,494.40
11	45111609-MM-P001	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,200.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	20	0	0	20	614.20	0	20	0	20	614.20	0	0	20	20	614.20	0	0	20	20	1,024.20	140	20.49	2,868.60
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	20	0	0	20	550.20	0	20	0	20	550.20	0	0	20	20	550.20	0	0	20	20	917.00	140	18.34	2,567.60
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	50	0	0	50	4,092.00	0	50	0	50	4,092.00	50	0	0	50	4,092.00	0	0	100	100	8,184.00	250	81.64	20,460.00
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	5	0	0	5	681.20	0	5	0	5	681.20	5	0	0	5	681.20	0	0	5	5	681.20	20	136.24	2,724.80
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	10	0	0	10	227.00	0	10	0	10	227.00	10	0	0	10	227.00	0	0	10	10	227.00	40	22.70	908.00
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	10	0	0	10	406.00	0	10	0	10	406.00	10	0	0	10	406.00	0	0	10	10	406.00	40	40.60	1,624.00
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.92	0.00
20	47121811-DE-B02	DETERGENT BAR, 140g as packed	piece	15	0	0	15	124.50	0	15	0	15	124.50	15	0	0	15	124.50	0	0	15	15	124.50	60	8.30	498.00
21	47121811-DE-P01	DETERGENT POWDER, all purpose, 1kg	pouch	15	0	0	15	811.20	0	15	0	15	811.20	15	0	0	15	811.20	0	0	15	15	811.20	60	54.08	3,244.80
22	47131801-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	50	0	0	50	6,994.50	0	50	0	50	6,994.50	50	0	0	50	6,994.50	0	0	50	50	6,994.50	200	139.89	27,979.00
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	10	0	0	10	276.40	0	10	0	10	276.40	10	0	0	10	276.40	0	0	10	10	276.40	40	27.64	1,105.60

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	25	0	0	25	1,073.75	0	25	0	25	1,073.75	25	0	0	25	1,073.75	0	0	25	25	1,073.75	100	42.95	4,295.00
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,200.00	0.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	5	0	0	5	624.00	0	0	0	0	0.00	5	0	0	5	624.00	0	0	0	0	0.00	10	124.80	1,248.00
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	10	0	0	10	1,225.10	0	0	0	0	0.00	10	0	0	10	1,225.10	0	0	0	0	0.00	20	122.51	2,450.20
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	50	0	0	50	2,657.00	0	50	0	50	2,657.00	50	0	0	50	2,657.00	0	0	100	100	5,314.00	250	53.14	13,285.00
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	6	0	0	6	347.58	0	6	0	6	347.58	0	6	0	6	347.58	0	0	6	6	347.58	24	57.93	1,390.32
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	50	0	0	50	7,202.00	0	50	0	50	7,202.00	0	50	0	50	7,202.00	0	0	100	100	14,404.00	250	144.04	36,010.00
33	47121702-WB-P02	WASTEBASKET, rigid plastic	piece	10	0	0	10	319.10	0	10	0	10	319.10	0	10	0	10	319.10	0	0	10	10	319.10	40	31.91	1,276.40
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	5	0	0	5	144.55	0	5	0	5	144.55	0	5	0	5	144.55	0	0	5	5	144.55	20	28.91	578.20
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,279.16	0.00
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	120	0	0	120	9,300.00	120	0	0	120	9,300.00	120	0	0	120	9,300.00	0	0	120	120	9,300.00	480	77.50	37,200.00
FILMS																										
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	569.00	0.00
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	2	0	0	2	442.00	2	0	0	2	442.00	0	2	0	2	442.00	0	0	2	2	442.00	8	221.00	1,768.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	278.34	0.00
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,344.80	0.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	4	0	0	4	1,139.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4	4	1,139.36	8	284.84	2,278.72
FURNITURE AND FURNISHINGS																										
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	30	30	10,422.30	0	0	30	30	10,422.30	60	347.41	20,844.60
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.82	0.00
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,272.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,209.60	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	0	0	5	4,284.30	0	5	0	5	4,284.30	0	5	0	5	4,284.30	0	0	5	5	4,284.30	20	856.86	17,137.20
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	5	0	5	#######	0	0	0	0	0.00	0	0	5	5	#######	10	24,793.60	247,936.00
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	5	0	0	5	#######	0	0	0	0	0.00	0	0	5	5	#######	10	42,190.40	421,904.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	5	0	0	5	13,962.00	0	2	0	2	5,584.80	0	2	0	2	5,584.80	0	0	5	5	13,962.00	14	2,792.40	39,093.60
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	5	0	5	#######	0	0	0	0	0.00	0	0	0	0	0.00	5	43,180.00	215,900.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,900.00	0.00
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	5	0	0	5	748.80	0	5	0	5	748.80	0	5	0	5	748.80	0	0	10	10	1,497.60	25	149.76	3,744.00
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,208.97	0.00
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,205.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.09	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00

#	Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the year	Price Catalogue	Total Amount for the year
				Monthly Quantity Requirement																						
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	265.02	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	10	0	0	10	707.20	0	15	0	15	1,060.80	0	10	0	10	707.20	0	20	0	20	1,414.40	55	70.72	3,889.60
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64	31151804-SW-S01	STAPLE WIRE, standard	box	40	0	0	40	950.40	0	40	0	40	950.40	0	40	0	40	950.40	0	50	0	50	1,188.00	170	23.76	4,039.20
65	31201502-TA-E01	TAPE, electrical	roll	0	5	0	5	97.25	0	5	0	5	97.25	0	5	0	5	97.25	0	10	0	10	194.50	25	19.45	486.25
66	31201503-TA-M01	TAPE, masking, 24mm	roll	20	0	0	20	1,237.60	0	20	0	20	1,237.60	20	0	0	20	1,237.60	0	20	0	20	1,237.60	80	61.88	4,950.40
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	15	0	0	15	1,817.40	0	15	0	15	1,817.40	15	0	0	15	1,817.40	0	15	0	15	1,817.40	60	121.16	7,269.60
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	15	0	0	15	335.40	0	15	0	15	335.40	15	0	0	15	335.40	0	15	0	15	335.40	60	22.36	1,341.60
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	0	0	20	223.60	0	20	0	20	223.60	20	0	0	20	223.60	0	20	0	20	223.60	80	11.18	894.40
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	15	0	0	15	338.55	0	15	0	15	338.55	15	0	0	15	338.55	0	15	0	15	338.55	60	22.57	1,354.20
71	31151507-TW-P01	TWINE, plastic	roll	0	0	10	10	666.20	0	10	0	10	666.20	10	0	0	10	666.20	0	10	0	10	666.20	40	66.62	2,664.80
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	15	0	0	15	249.60	0	15	0	15	249.60	15	0	0	15	249.60	0	15	0	15	249.60	60	16.64	998.40
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	10	0	0	10	148.20	0	10	0	10	148.20	0	10	0	10	148.20	0	0	10	10	148.20	40	14.82	592.80
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,334.72	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	10	0	0	10	2,662.40	0	10	0	10	2,662.40	0	10	0	10	2,662.40	0	0	10	10	2,662.40	40	266.24	10,649.60
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.57	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	15	0	0	15	130.80	0	20	0	20	174.40	0	15	0	15	130.80	0	20	0	20	174.40	70	8.72	610.40
78	44122105-BF-C02	CLIP, backfold, 25mm	box	15	0	0	15	221.25	0	20	0	20	295.00	0	15	0	15	221.25	0	20	0	20	295.00	70	14.75	1,032.50
79	44122105-BF-C03	CLIP, backfold, 32mm	box	15	0	0	15	383.40	0	20	0	20	511.20	0	15	0	15	383.40	0	20	0	20	511.20	70	25.56	1,789.20
80	44122105-BF-C04	CLIP, backfold, 50mm	box	15	0	0	15	840.60	0	20	0	20	1,120.80	0	15	0	15	840.60	0	20	0	20	1,120.80	70	56.04	3,922.80
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	50	0	0	50	576.50	0	50	0	50	576.50	0	50	0	50	576.50	0	100	0	100	1,153.00	250	11.53	2,882.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	15	0	0	15	501.45	0	15	0	15	501.45	0	15	0	15	501.45	0	15	0	15	501.45	60	33.43	2,005.80
83	44111515-DF-B01	DATA FILE BOX	piece	10	0	0	10	772.00	0	10	0	10	772.00	0	10	0	10	772.00	0	10	0	10	772.00	40	77.20	3,088.00
84	44122011-DF-F01	DATA FOLDER	piece	50	0	0	50	3,432.00	0	50	0	50	3,432.00	0	50	0	50	3,432.00	0	50	0	50	3,432.00	200	68.64	13,728.00
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	3	0	0	3	2,293.20	0	2	0	2	1,528.80	0	3	0	3	2,293.20	0	5	0	5	3,822.00	13	764.40	9,937.20
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	5	0	0	5	4,503.60	0	5	0	5	4,503.60	0	5	0	5	4,503.60	0	5	0	5	4,503.60	20	900.72	18,014.40
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	15	0	0	15	11,076.00	0	15	0	15	11,076.00	0	15	0	15	11,076.00	0	15	0	15	11,076.00	60	738.40	44,304.00
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	25	0	0	25	762.25	0	25	0	25	762.25	0	25	0	25	762.25	0	25	0	25	762.25	100	30.49	3,049.00
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	3	0	0	3	1,297.56	0	2	0	2	865.04	0	2	0	2	865.04	0	3	0	3	1,297.56	10	432.52	4,325.20
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	2	0	0	2	977.60	0	2	0	2	977.60	0	2	0	2	977.60	0	2	0	2	977.60	8	488.80	3,910.40
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.48	0.00
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	50	0	0	50	4,732.00	0	50	0	50	4,732.00	0	50	0	50	4,732.00	0	50	0	50	4,732.00	200	94.64	18,928.00
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.28	0.00
96	44122008-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.13	0.00
97	44122008-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	370.43	0.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	296.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	107.54	0.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.37	0.00
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	552.64	0.00
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	15	0	0	15	4,336.80	0	15	0	15	4,336.80	0	15	0	15	4,336.80	0	15	0	15	4,336.80	60	289.12	17,347.20
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	15	0	0	15	4,998.90	0	15	0	15	4,998.90	0	15	0	15	4,998.90	0	15	0	15	4,998.90	60	333.26	19,995.60

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
105	4112008-IT-T01	DIVIDER TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
106	4112115-MF-M2	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.68	0.00
107	4112116-MK-F01	MARKER, Fluorescent, 3 colors per set	set	15	0	0	15	549.90	0	15	0	15	549.90	0	15	0	15	549.90	0	15	0	15	549.90	60	36.66	2,199.60
108	4112108-MP-B01	MARKER, Permanent, Black	piece	12	0	0	12	89.64	12	0	0	12	89.64	12	0	0	12	89.64	12	0	0	12	89.64	48	7.47	358.56
109	4112108-MP-B02	MARKER, Permanent, Blue	piece	12	0	0	12	89.64	12	0	0	12	89.64	12	0	0	12	89.64	12	0	0	12	89.64	48	7.47	358.56
110	4112108-MP-R01	MARKER, Permanent, Red	piece	12	0	0	12	89.64	12	0	0	12	89.64	12	0	0	12	89.64	12	0	0	12	89.64	48	7.47	358.56
111	4112108-MW-B01	MARKER, Whiteboard, Black	piece	12	0	0	12	115.80	12	0	0	12	115.80	12	0	0	12	115.80	12	0	0	12	115.80	48	9.65	463.20
112	4112108-MW-B02	MARKER, Whiteboard, Blue	piece	12	0	0	12	115.80	12	0	0	12	115.80	12	0	0	12	115.80	12	0	0	12	115.80	48	9.65	463.20
113	4112108-MW-R01	MARKER, Whiteboard, Red	piece	12	0	0	12	115.80	12	0	0	12	115.80	12	0	0	12	115.80	12	0	0	12	115.80	48	9.65	463.20
114	4112104-PC-S01	PAPER CLIP, vinyl/plastic coated, 33mm	box	10	0	0	10	80.20	10	0	0	10	80.20	10	0	0	10	80.20	10	0	0	10	80.20	40	8.02	320.80
115	4112104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	10	0	0	10	137.80	10	0	0	10	137.80	10	0	0	10	137.80	10	0	0	10	137.80	40	13.78	551.20
116	4112001-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,259.60	0.00
117	4112106-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	10	0	0	10	207.90	0	10	0	10	207.90	0	10	0	10	207.90	10	0	0	10	207.90	40	20.79	831.60
118	4112115-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	5	0	0	5	1,064.35	0	5	0	5	1,064.35	0	5	0	5	1,064.35	0	5	0	5	1,064.35	20	212.87	4,257.40
119	4112107-PU-P01	PUNCHER, paper, heavy duty	piece	12	0	0	12	1,809.60	0	12	0	12	1,809.60	0	10	0	10	1,508.00	0	0	10	10	1,508.00	44	150.80	6,635.20
120	4112107-RB-P02	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
121	4112005-RB-B01	RUBBER BAND No. 18, 350g	box	5	0	0	5	676.00	0	5	0	5	676.00	0	5	0	5	676.00	0	0	5	5	676.00	20	135.20	2,704.00
122	4112105-SP-F01	STAMP PAD, felt	piece	5	0	0	5	199.60	0	5	0	5	199.60	0	5	0	5	199.60	0	5	0	5	199.60	20	39.92	798.40
123	4112118-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	11	0	0	11	367.07	0	5	0	5	166.85	0	5	0	5	166.85	0	11	0	11	367.07	32	33.37	1,067.24
124	4112115-ST-S02	STAPLER, standard type	piece	15	0	0	15	2,194.00	0	15	0	15	2,194.00	0	15	0	15	2,194.00	0	15	0	15	2,194.00	60	146.00	8,776.00
125	4112115-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	808.16	0.00
126	4112113-SR-P01	STAPLE REMOVER, plier type	piece	20	0	0	20	557.40	0	20	0	20	557.40	0	20	0	20	557.40	0	20	0	20	557.40	80	27.87	2,229.60
127	4112104-TD-T01	TAPE DISPENSER, table top	piece	5	0	0	5	364.00	0	5	0	5	364.00	0	5	0	5	364.00	0	5	0	5	364.00	20	72.80	1,456.00
PAPER MATERIALS AND PRODUCTS																											
128	4111103-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
129	4111106-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	922.53	0.00
130	4111106-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.05	0.00
131	4111106-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,328.00	0.00
132	4111106-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133	4111106-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.48	0.00
134	4111106-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,305.00	0.00
135	4111109-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	294.96	0.00
136	4111114-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	25	0	0	25	926.50	0	25	0	25	926.50	25	0	0	25	926.50	0	25	0	25	926.50	100	37.06	3,706.00
137	4111114-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	25	0	0	25	1,482.00	0	25	0	25	1,482.00	25	0	0	25	1,482.00	0	25	0	25	1,482.00	100	59.28	5,928.00
138	4111114-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	25	0	0	25	1,300.00	0	25	0	25	1,300.00	25	0	0	25	1,300.00	0	25	0	25	1,300.00	100	52.00	5,200.00
139	4111111-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00
140	4111107-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	500	0	0	500	92,825.00	500	0	0	500	92,825.00	500	0	0	500	92,825.00	500	0	0	500	92,825.00	2000	185.65	371,300.00
141	4111107-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	100	0	0	100	19,918.00	100	0	0	100	19,918.00	100	0	0	100	19,918.00	100	0	0	100	19,918.00	400	199.18	79,672.00
142	4111107-PP-G01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00
143	4111107-PP-G02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.91	0.00
144	4111111-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00
145	4111103-PP-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.05	0.00
146	4111103-RE-B01	RECORD BOOK, 300 PAGES	book	100	0	0	100	6,240.00	50	0	0	50	3,120.00	50	0	0	50	3,120.00	100	0	0	100	6,240.00	300	62.40	18,720.00
147	4111103-RE-B02	RECORD BOOK, 500 PAGES	book	50	0	0	50	5,200.00	50	0	0	50	5,200.00	50	0	0	50	5,200.00	50	0	0	50	5,200.00	200	104.00	20,800.00
148	4111118-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00
149	4111104-TT-P01	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.00	0.00
150	4111104-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	150	0	0	150	12,948.00	150	0	0	150	12,948.00	150	0	0	150	12,948.00	150	0	0	150	12,948.00	600	86.32	51,792.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 Jan 2020)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	20	0	0	20	1,613.00	0	25	0	25	2,016.25	0	0	20	20	1,613.00	0	0	30	30	2,419.50	95	80.65	7,661.75
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can	30	0	0	30	4,180.80	0	30	0	30	4,180.80	0	30	0	30	4,180.80	30	0	0	30	4,180.80	120	139.36	16,723.20
PRINTED PUBLICATIONS																										
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	5	0	0	5	186.05	2	0	0	2	74.42	5	0	0	5	186.05	2	0	0	2	74.42	14	37.21	520.94
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,647.20	0.00
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	918.00	0.00
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,833.60	0.00
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,278.32	0.00
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	802.57	0.00
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	100	0	0	100	24,960.00	100	0	0	100	24,960.00	100	0	0	100	24,960.00	100	0	0	100	24,960.00	400	249.60	99,840.00
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	50	0	0	50	12,480.00	50	0	0	50	12,480.00	50	0	0	50	12,480.00	50	0	0	50	12,480.00	200	249.60	49,920.00
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	50	0	0	50	12,480.00	50	0	0	50	12,480.00	50	0	0	50	12,480.00	50	0	0	50	12,480.00	200	249.60	49,920.00
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	50	0	0	50	12,480.00	50	0	0	50	12,480.00	50	0	0	50	12,480.00	50	0	0	50	12,480.00	200	249.60	49,920.00
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	832.00	0.00
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,040.32	0.00
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,093.52	0.00
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,006.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	900.00	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.20	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	409.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	409.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.64	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.64	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.64	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,341.20	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	553.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	535.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,300.00	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
41	4400105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.52	0.00
42	4400105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	4400105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	4400105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	712.00	0.00
45	4400105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	356.00	0.00
46	4400105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	356.00	0.00
47	4400105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	356.00	0.00
48	4400105-HP-T43	INK CARTRIDGE, HP FW264AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	4400105-HP-B43	INK CARTRIDGE, HP FW277AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	4400105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.80	0.00
51	4400105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.80	0.00
52	4400105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.80	0.00
53	4400105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	4400105-HP-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
55	4400105-HP-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
56	4400105-HP-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
57	4400105-HP-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,017.92	0.00
58	4400105-HP-C31	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	4400105-HP-M31	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	4400105-HP-Y31	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	4400105-HP-B31	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.20	0.00
62	4400105-EP-B01	RIBBON CARTRIDGE, EPSON C13S015526 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	4400105-EP-B13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	4400105-EP-B07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	918.00	0.00
65	4400105-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 2000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,700.00	0.00
66	4400105-BR-B02	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,645.28	0.00
67	4400105-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,352.00	0.00
68	4400105-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,655.20	0.00
69	4400105-BR-B09	TONER CARTRIDGE, BROTHER TN-3220, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,567.25	0.00
70	4400105-BR-B10	TONER CARTRIDGE, BROTHER TN-3250, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	4400105-BR-B15	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	4400105-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.58	0.00
73	4400105-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,796.00	0.00
74	4400105-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,796.00	0.00
75	4400105-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,796.00	0.00
76	4400105-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,799.36	0.00
77	4400105-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,009.36	0.00
78	4400105-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,687.88	0.00
79	4400105-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	4400105-HP-B20	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	4400105-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	4400105-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,750.40	0.00
83	4400105-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	4400105-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	4400105-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	4400105-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,120.80	0.00
87	4400105-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,007.60	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
88	4110303-HP-Y26	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,083.60	0.00
89	4110303-HP-M26	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,083.60	0.00
90	4110303-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,512.00	0.00
91	4110303-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,706.00	0.00
92	4110303-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30,183.60	0.00
93	4110303-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30,183.60	0.00
94	4110303-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30,183.60	0.00
95	4110303-HP-B07	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,237.60	0.00
96	4110303-HP-C07	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,242.20	0.00
97	4110303-HP-Y07	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.80	0.00
98	4110303-HP-M07	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,615.20	0.00
99	4110303-HP-B20	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,150.00	0.00
100	4110303-HX-B20	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,102.00	0.00
101	4110303-HP-B12	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,370.72	0.00
102	4110303-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,240.00	0.00
103	4110303-HP-B55	TONER CARTRIDGE, HP CF200A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	4110303-HP-B56	TONER CARTRIDGE, HP CF200XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,379.52	0.00
105	4110303-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,200.00	0.00
106	4110303-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,034.72	0.00
107	4110303-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,766.00	0.00
108	4110303-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,520.00	0.00
109	4110303-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,720.00	0.00
110	4110303-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	4110303-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	4110303-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	4110303-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	4110303-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,031.40	0.00
115	4110303-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,204.00	0.00
116	4110303-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,204.00	0.00
117	4110303-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,204.00	0.00
118	4110303-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,099.20	0.00
119	4110303-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	4110303-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	4110303-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	4110303-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,980.80	0.00
123	4110303-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,840.40	0.00
124	4110303-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,836.80	0.00
125	4110303-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,322.80	0.00
126	4110303-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,836.80	0.00
127	4110303-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,322.80	0.00
128	4110303-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,836.80	0.00
129	4110303-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,322.80	0.00
130	4110303-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,244.80	0.00
131	4110303-HP-B40	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,080.80	0.00
132	4110303-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,136.00	0.00
133	4110303-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D102S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,894.00	0.00
134	4110303-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D102S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,609.44	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 25 Jul 2023	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
135	4400103-SA-000	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40		0.00
136	4400103-SA-009	TONER CARTRIDGE, SAMSUNG MLT-D103L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,300.00		0.00
137	4410103-SA-014	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,209.52		0.00
138	4410103-SA-021	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,204.40		0.00
139	4410103-SA-018	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16		0.00
140	4410103-SA-020	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,462.50		0.00
141	4410103-SA-012	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,720.00		0.00
142	4410103-SA-011	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,573.30		0.00
143	4410103-SA-010	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,606.40		0.00
SOFTWARE																											
1	4121513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
2	4121602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
3	4121904-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
4	4121107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
5	4121202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
6	4121204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
7	4121402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
8	4121505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
9	4121603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
10	4121501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
11	4121701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
12	4121502-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
13	4121505-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
14	4121004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
15	4121505-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
16	4121505-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

A. TOTAL		P 2,437,659.15
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P 243,765.92
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P -
D. GRAND TOTAL (A + B+ C)		P 2,681,425.07
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

RIZA D. MENDOZA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

DAN G. GINETE
Accountant / Budget Officer

Approved by:

GIL B. LORENZO
Head of Office/Agency

Date Prepared: September 14, 2022