

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
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- 3.0 Kindly refer to the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the OFFICE. Kindly use the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) and upload both to the Virtual Store account. However, the agency must ensure that it signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 6.0 Should there be changes in the agency's CSE requirements, the agency may edit the uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that it signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for this year	Price Catalogue (as of Sep 2022)	Total Amount for this year					
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4				Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
1	12191601-AL-004	ALCOHOL, Ethyl, 500 mL	bottle	15	15	10	40	1,914.00	20	10	50	2,392.50	15	15	10	40	1,914.00	10	10	30	1,435.50	160	47.85	7,656.00	
2	12191601-AL-003	ALCOHOL, Ethyl, 1 Gallon	gallon	4	4	4	12	3,966.60	0	0	12	3,966.60	4	4	4	12	3,966.60	4	4	12	3,966.60	48	330.55	15,866.40	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	60121413-Q1-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	32.91	0.00	
4	60121413-Q1-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	36.96	0.00	
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	5	5	22.35	0	0	5	22.35	0	0	0	0	0.00	0	0	5	22.35	15	4.47	67.05	
6	60121524-S1-G01	SIGN PEN, Black, liquid or gel	piece	0	0	0	0	0.00	7	7	10	24	532.80	7	7	10	24	532.80	0	0	0	0.00	48	22.20	1,065.60
7	60121524-S1-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	0	0	0.00	10	7	7	24	532.80	10	7	7	24	532.80	0	0	0	0.00	48	22.20	1,065.60
8	60121524-S1-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	7	10	7	24	532.80	7	10	7	24	532.80	0	0	0	0.00	48	22.20	1,065.60
9	60121124-WR-P01	WRAPPING PAPER, Kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	101.20	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
10	46123157-CC-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	23,623.60	0.00	
11	46111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	16,588.00	0.00	
BATTERIES AND CELLS AND ACCESSORIES																									
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	6	6	5	17	348.33	3	4	4	11	225.39	10	10	5	25	512.25	0	0	5	102.45	58	20.49	1,188.42
	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	12	12	220.08	0	0	6	6	110.04	0	0	20	20	366.80	0	0	0	0.00	38	18.34	696.92

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Catalogue (as of 28 July 2022)	Total Amount for this year									
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
14	26111702-BF-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00	
CLEANING EQUIPMENT AND SUPPLIES																												
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.64	0.00	
16	47131604-BR-S01	BROOM, Soft (Walls Tampo)	piece		0	0	2	2	272.48	0	4	4	8	1,059.52	0	0	4	4	8	1,059.52	0	0	5	5	681.20	23	136.24	3,113.52
17	47131604-BR-T01	BROOM, Stick (Walls Tieg Ting)	piece		0	0	3	3	68.34	0	0	3	3	68.34	0	0	3	3	68.34	0	0	3	3	3	68.34	12	22.78	273.36
18	47131629-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle		4	4	4	12	499.20	0	0	0	0	0.00	4	4	4	12	499.20	4	4	4	12	499.20	36	1,497.60	1,497.60	
19	47131805-CL-H01	CLEANER, Scouring Powder, 350g	can		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
20	47131811-DE-B02	DETERGENT BAK, 140g as packed	piece		0	4	4	8	66.40	0	4	4	8	66.40	0	4	4	8	66.40	0	4	4	8	66.40	32	8.30	265.66	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch		15	15	16	46	2,487.68	10	10	19	39	2,109.12	25	25	4	54	2,920.32	13	13	5	31	1,678.48	170	54.08	9,119.68	
22	47131803-DN-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can		3	3	3	9	1,250.04	4	4	4	12	1,678.68	4	4	4	12	1,678.68	2	2	2	6	839.34	39	139.89	5,465.76	
23	47131801-DU-A01	DUST PAN, rigid non-breakable plastic	piece		0	2	2	4	113.56	0	0	3	3	82.32	0	0	0	0	0.00	0	0	0	0	0.00	7	27.64	193.48	
24	47131802-FW-A02	FLOOR WAX, paste type, red, 2kg	can		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00	
26	73101612-HS-U01	LIQUID HAND SOAP, 500mL	bottle		2	2	2	6	257.70	3	3	3	9	386.55	3	3	3	9	386.55	2	2	2	6	257.70	30	42.96	1,288.50	
27	47131804-MP-A01	MOP BUCKET, heavy duty, hard plastic, 10 liters capacity	unit		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,280.00	0.00	
28	47131813-MP-A02	MOP HANDLE, heavy duty	piece		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00	
29	47131619-MP-A01	MOP HEAD, made of rayon	piece		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00	
30	47131501-RS-C01	BAGS, all cotton, 1 kbp per bundle	bundle		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00	
31	47131602-SC-A01	SCOURING PAD, 5 pieces per pack	pack		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00	
COLOR COMPOUNDS AND DISPERSIONS																												
34	12171703-SI-A01	INK, for stamp pad, 50mL	bottle		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91	0.00	
CONSUMER ELECTRONICS																												
35	52161535-DV-A01	DIGITAL VOICE RECORDER	unit		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FACE MASK																												
36	42121713-SM-A06	FACE MASK, 3 ply, fifty (50) pieces per box	box		15	15	35	65	5,037.50	51	51	53	155	12,012.50	30	15	15	60	4,650.00	30	15	15	60	4,650.00	340	77.50	26,350.00	
FILMS																												
37	13111203-AC-F01	ACETATE, 50 meters	roll		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38	13111201-CF-F01	CARBON FILM, A4, 100 sheets per box	box		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39	13111201-CF-F02	CARBON FILM, Legal, 100 sheets per box	box		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																												
40	46316001-FE-A01	FIRE EXTINGUISHER, dry chemical	unit		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46316001-FE-H01	FIRE EXTINGUISHER, pure HFC	unit		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,612.25	0.00	
FLAG OR ACCESSORIES																												
42	55111905-PH-F01	PHILIPPINE NATIONAL FLAG	piece		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Price Catalogue (for 2022)	Total Amount for this year									
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug			Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	Total Quantity for this year
FURNITURE AND FURNISHINGS																										
43	56101504-CH-601	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00
44	56101504-CH-V01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.52	0.00
45	56101519-TN-501	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	56101519-TN-602	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-G01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00
50	40101604-EF-V01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	42211507-D56D01	DESKTOP, for Basic Users	unit	0	0	3	3	74,380.80	0	0	1	1	24,793.60	0	0	3	3	74,380.80	0	0	0	0	0.00	7	24,793.60	173,558.20
52	42211507-D56D02	DESKTOP, for Mid-Range Users	unit	0	5	5	10	42,390.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	42,390.40	423,904.00
53	42211507-H0-K02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	1	1	2,792.40	0	0	1	1	2,792.40	0	0	0	0	0.00	2	2,792.40	5,584.80
54	42211503-LA001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
55	42211503-LA002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
56	42211708-M0-C01	MOUSE, OPTICAL, USB connection type	unit	0	0	7	7	1,948.32	0	0	3	3	449.28	0	0	1	1	149.76	0	0	8	8	1,198.08	19	149.76	2,846.40
57	42221002-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	42221002-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	42221005-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LA-L01	LIGHT-EMITTING DIODE (LED) LIGHT BALLB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.81	0.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-X01	GLUE, all-purpose, 200 grams	jar	0	0	4	4	282.88	0	0	9	9	636.48	0	0	9	9	636.48	0	0	4	4	282.88	26	70.72	1,838.72
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64	31151804-SW-S01	STAPLE WIRE, standard	box	7	7	10	24	570.24	0	7	7	14	335.64	12	12	0	24	570.24	0	10	10	20	475.20	82	23.76	1,948.32
65	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
66	31201503-TA-H01	TAPE, masking, 24mm	roll	0	0	5	5	309.40	0	0	6	6	371.28	0	0	5	5	309.40	0	0	11	11	680.68	27	61.88	1,670.76
67	31201503-TA-H02	TAPE, masking, 48 mm	roll	6	6	7	19	2,802.64	6	6	7	19	2,802.64	5	5	5	15	1,817.40	7	7	5	19	2,802.64	72	121.16	8,723.52
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	5	5	10	20	447.20	5	5	10	20	447.20	5	5	10	20	447.20	5	5	10	20	447.20	80	22.86	1,788.80
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	5	5	5	15	167.70	7	7	7	21	234.78	7	7	7	21	234.78	5	5	5	15	167.70	72	11.18	804.96
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	5	5	112.85	0	0	13	13	295.41	0	0	11	11	248.27	0	0	5	5	112.85	34	22.57	767.38
71	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111804-RU-P02	RULER, plastic, 400 mm	piece	4	4	2	10	166.40	4	4	2	10	166.40	4	4	2	10	166.40	4	4	2	10	166.40	40	16.64	665.60

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (R 2022)	Total Amount for the year							
			Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec	Q4 amount			
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	14.82	0.00			
74	44101602-RE-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	9,534.72	0.00			
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	266.24	0.00			
76	44121715-CH-H01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	1,429.07	0.00			
77	44121105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	8.72	0.00			
78	44121105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	14.75	0.00			
79	44121105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	25.56	0.00			
80	44121105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	56.04	0.00			
81	44121801-CT-H02	CORRECTION TAPE, 8 meters	piece	57	57	57	171	1,971.63	0	0	0	0	0.00	40	50	130	1,496.90	45	48	141	1,625.73	442		
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	2	2	6	200.58	0	0	2	2	66.86	0	5	5	10	334.30	0	2	2	66.86	20	
83	44111515-OF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	77.20	0.00		
84	44122011-OF-H01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	68.64	0.00		
85	44101302-OS-H01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	453.96	0.00		
86	44121506-EN-C01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	764.40	0.00		
87	44121506-EN-C02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	980.72	0.00		
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	738.40	0.00		
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	30.49	0.00		
90	44121506-EN-X02	ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	432.52	0.00		
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	468.80	0.00		
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	11.41	0.00		
93	44101714-FX-H01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5,642.00	0.00		
94	44121119-FA-H01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	94.64	0.00		
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	85.20	0.00		
96	44122018-FT-C01	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	11.13	0.00		
97	44122018-FT-C02	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	14.23	0.00		
98	44122011-FO-P01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	270.40	0.00		
99	44122011-FO-P02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	3	0	0	3	899.56	0	1	0	1	286.52	0	0	1	1	286.52	0	0	0	286.52	5	
100	44122011-FO-U01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	187.94	0.00		
101	44122011-FO-U02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	238.57	0.00		
102	44122017-FO-P01	FOLDER, pre-bound, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	992.64	0.00		
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	289.12	0.00		
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	30	10	10	50	16,663.00	0	0	0	0	0.00	10	10	10	30	9,997.80	7	6	20	6,665.20	100	
105	44122008-IT-T01	INDEX TAG, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	2	2	2	6	378.66	2	2	2	6	378.66	0	0	0	0.00	12	
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	61.11	0.00		
107	44121716-M4-P01	MARKER, fluorescent, 3 colors per set	set	10	10	10	30	1,099.80	5	5	10	20	732.20	10	10	5	25	916.50	5	5	10	20	733.20	95

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue for the year (in ₹ 2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov				Dec	Q4	Q4 amount	
108	44121708-HP-801	MARKER, Permanent, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00	
109	44121708-HP-802	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00	
110	44121708-HP-803	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00	
111	44121708-MW-801	MARKER, Whiteboard, Black	piece	0	0	5	5	48.25	6	6	5	17	164.05	4	4	4	12	115.80	4	4	4	12	115.80	46	9.65	441.90	
112	44121708-MW-802	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00	
113	44121708-MW-803	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00	
114	44122104-PC-001	PAPER CLIP, vety/plastic coated, 33mm	box	0	0	3	3	26.46	0	0	3	3	26.46	0	0	0	0	0.00	0	0	0	0	0.00	6	8.62	52.92	
115	44122104-PC-362	PAPER CLIP, vety/plastic coated, jumbo, 50mm	box	4	4	4	12	165.36	2	2	4	8	110.24	2	2	4	8	110.24	0	0	0	0	0.00	28	13.78	385.84	
116	44101601-PT-001	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	2	2	41.58	0	0	0	0	0.00	0	9,297.60	
117	44121706-FE-001	PENCIL, ball/graphite, with eraser, one (1) dozen per box	box	0	0	0	0	0.00	0	0	2	2	41.58	0	0	0	2	2	41.58	0	0	0	0	0.00	4	20.79	83.16
118	44121619-PS-001	PENCIL SHARPENER, manual, single cutter head	piece	0	0	3	3	638.61	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	3	212.87	638.61
119	44101602-RU-001	PUNCHER, paper, heavy duty	piece	5	0	0	5	754.00	0	5	0	5	754.00	0	0	0	5	754.00	0	0	5	5	754.00	20	150.80	3,016.00	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
121	44122101-RU-001	RUBBER BAND No. 18, 350g	box	0	0	5	5	676.00	0	0	5	5	676.00	0	0	5	5	676.00	0	0	5	5	676.00	20	138.20	2,764.00	
122	44121906-SP-001	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00	
123	44121618-SS-001	SCISSORS, symmetrical or asymmetrical	pair	3	3	3	9	300.33	4	4	4	12	400.44	2	2	4	8	266.56	3	3	3	9	300.33	38	33.37	1,268.08	
124	44121615-ST-001	STAPLER, standard type	piece	5	3	2	10	1,465.00	5	3	2	10	1,465.00	5	3	2	10	1,465.00	5	3	2	10	1,465.00	40	145.60	5,824.00	
125	44121615-ST-001	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00	
126	44121613-SR-001	STAPLE REMOVER, pier type	piece	0	0	5	5	139.35	0	0	5	5	139.35	0	0	5	5	139.35	0	0	5	5	139.35	20	27.87	557.40	
127	44121605-TD-701	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00	
PAPER MATERIALS AND PRODUCTS																											
128	14111325-C4-001	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129	14111306-CF-111	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111306-CF-112	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 278mm, 2,000 sheets	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111306-CF-122	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 278mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,526.80	0.00	
132	14111306-CF-121	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111306-CF-131	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111306-CF-132	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 278mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,506.00	0.00	
135	14111809-LC-001	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111314-NP-002	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	2	2	2	6	222.36	2	2	2	6	222.36	0	0	0	0	0.00	12	37.06	444.72	
137	14111314-NP-004	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	0	0	0.00	2	2	2	6	355.68	2	2	2	6	355.68	0	0	0	0	0.00	12	59.28	711.36	
138	14111314-NP-003	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
139	14111514-NP-001	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00	
140	14111507-PP-001	PAPER, MULTICOPI A4, 500 sheets per ream	ream	75	75	75	225	37,271.25	75	75	75	225	37,271.25	75	75	62	212	35,117.80	75	75	62	212	35,117.80	874	165.65	144,775.10	
141	14111507-PP-002	PAPER, MULTICOPI LEGAL, 500 sheets per ream	ream	15	15	20	50	9,459.00	15	15	20	50	9,459.00	15	15	20	50	9,459.00	15	15	20	50	9,459.00	200	189.18	37,836.00	
142	14111307-PP-001	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for this year	Price Category (for this year 2022)	Total Amount for this year	
Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	158.91	0.00	
144	14111531-PP-B01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	5	107.65	0	0	5	107.65	0	0	0	0	0	0.00	215.30	0.00	
145	14111503-PA-001	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	90.05	0.00	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	30	30	60	120	7,488.00	25	50	100	6,740.00	10	10	20	40	2,496.00	0	0	0	0	0	0.00	936.00	0.00
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	4	4	416.00	0	0	5	520.00	0	0	0	0	0	0	0.00	55.64	0.00
148	14111818-TH-R02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	
149	14111704-TT-R04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pads per pack	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	33.80	0.00	
150	14111704-TT-R02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	0	0	0.00	0	10	10	863.20	0	0	10	10	863.20	0	0	0	0	0	0.00	86.32	1,726.40
PERFUMES OR COLOGNES OR FRAGRANCES																									
151	15013026-45-501	LIQUID HAND SANITIZER, 500ml	bottle	2	2	2	6	485.10	3	3	9	727.65	3	3	9	727.65	2	2	6	6	485.10	30	80.85	2,425.30	
PESTICIDES OR PEST REPELLENTS																									
152	10191009-N-A01	INSECTICIDE, 600ml	can	5	0	0	5	696.80	6	0	6	836.16	4	4	3	11	1,532.96	0	0	5	5	696.80	27	139.36	3,762.72
PRINTED PUBLICATIONS																									
153	15010124-PA-A01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCEDURE (PA 9184)	book	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																									
1	44030105-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	6,947.20	0.00
2	44030105-BR-004	INK CARTRIDGE, BROTHER LC078, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	910.00	0.00
3	44030105-BR-005	INK CARTRIDGE, BROTHER LC078YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,601.60	0.00
4	44030105-CA-014	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,126.32	0.00
5	44030105-CA-022	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,178.32	0.00
6	44030105-CA-004	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	861.12	0.00
7	44030105-CA-002	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	892.32	0.00
8	44030105-EP-017	INK CARTRIDGE, EPSON CL1764100 (T1641), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	249.60	0.00
9	44030105-EP-017	INK CARTRIDGE, EPSON CL1764200 (T1642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	249.60	0.00
10	44030105-EP-017	INK CARTRIDGE, EPSON CL1764300 (T1643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	249.60	0.00
11	44030105-EP-017	INK CARTRIDGE, EPSON CL1764400 (T1644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	249.60	0.00
12	44030105-HP-040	INK CARTRIDGE, HP C0304AA (HP02), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	852.80	0.00
13	44030105-HP-040	INK CARTRIDGE, HP C0306AA (HP02), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,048.32	0.00
14	44030105-HP-009	INK CARTRIDGE, HP C0351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	910.00	0.00
15	44030105-HP-010	INK CARTRIDGE, HP C0352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,051.52	0.00
16	44030105-HP-040	INK CARTRIDGE, HP C0307A (HP22), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,996.80	0.00
17	44030105-HP-040	INK CARTRIDGE, HP C0356A (HP22), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,996.80	0.00
18	44030105-HP-040	INK CARTRIDGE, HP C0359A (HP22), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,996.80	0.00
19	44030105-HP-040	INK CARTRIDGE, HP C0400A (HP22), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,996.80	0.00
20	44030105-HP-040	INK CARTRIDGE, HP C0401A (HP22), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1,996.80	0.00
21	44030105-HP-040	INK CARTRIDGE, HP C0402A (HP22), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	2,016.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct	Nov	Dec	Q4 amount				
22	440305-HP-B17	INK CARTRIDGE, HP CC400A (HP40), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	880.88	0.00
23	440305-HP-T17	INK CARTRIDGE, HP CC430A (HP40), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,047.28	0.00
24	440305-HP-B35	INK CARTRIDGE, HP C187AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	419.12	0.00
25	440305-HP-T35	INK CARTRIDGE, HP C188AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	419.12	0.00
26	440305-HP-C40	INK CARTRIDGE, HP C197AA (HP520A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	823.68	0.00
27	440305-HP-M40	INK CARTRIDGE, HP C197AA (HP520A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	823.68	0.00
28	440305-HP-Y40	INK CARTRIDGE, HP C197AA (HP520A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	823.68	0.00
29	440305-HP-B40	INK CARTRIDGE, HP C156AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,541.28	0.00
30	440305-HP-B20	INK CARTRIDGE, HP C156AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	865.28	0.00
31	440305-HP-B49	INK CARTRIDGE, HP C156AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,066.00	0.00
32	440305-HP-B49	INK CARTRIDGE, HP C156AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	935.00	0.00
33	440305-HP-C49	INK CARTRIDGE, HP C156AA (HP61), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	740.00	0.00
34	440305-HP-M49	INK CARTRIDGE, HP C156AA (HP61), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	740.00	0.00
35	440305-HP-Y49	INK CARTRIDGE, HP C156AA (HP61), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	740.00	0.00
36	440305-HP-B43	INK CARTRIDGE, HP C195AA (HP50A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,970.80	0.00
37	440305-HP-C43	INK CARTRIDGE, HP C195AA (HP50A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,517.36	0.00
38	440305-HP-M43	INK CARTRIDGE, HP C195AA (HP50A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,517.36	0.00
39	440305-HP-Y43	INK CARTRIDGE, HP C195AA (HP50A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,517.36	0.00
40	440305-HP-B36	INK CARTRIDGE, HP C195AA (HP50A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,517.36	0.00
41	440305-HP-T36	INK CARTRIDGE, HP C195AA (HP50A), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	419.12	0.00
42	440305-HP-B33	INK CARTRIDGE, HP C107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	494.56	0.00
43	440305-HP-T33	INK CARTRIDGE, HP C108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	494.56	0.00
44	440305-HP-B42	INK CARTRIDGE, HP C121A (HP68A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	312.00	0.00
45	440305-HP-C33	INK CARTRIDGE, HP C122A (HP68A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	256.88	0.00
46	440305-HP-M33	INK CARTRIDGE, HP C121A (HP68A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	256.88	0.00
47	440305-HP-Y33	INK CARTRIDGE, HP C124A (HP68A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	424.32	0.00
48	440305-HP-T43	INK CARTRIDGE, HP F072AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	424.32	0.00
49	440305-HP-B43	INK CARTRIDGE, HP F072AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	982.80	0.00
50	440305-HP-C50	INK CARTRIDGE, HP L055AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	982.80	0.00
51	440305-HP-M50	INK CARTRIDGE, HP L055AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	982.80	0.00
52	440305-HP-Y50	INK CARTRIDGE, HP L057AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,294.80	0.00
53	440305-HP-B50	INK CARTRIDGE, HP L056AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,294.80	0.00
54	440305-HP-C48	INK CARTRIDGE, HP L056AA (HP955A), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,335.52	0.00
55	440305-HP-M48	INK CARTRIDGE, HP L056AA (HP955A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,335.52	0.00
56	440305-HP-Y48	INK CARTRIDGE, HP L056AA (HP955A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,335.52	0.00
57	440305-HP-B48	INK CARTRIDGE, HP L057AA (HP955A), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	1,817.92	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 2022)	Total Amount for the year						
				Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec	Q4 amount		
58	4403105-HP-C21	INK CARTRIDGE, HP T639AA (HP905), Cyan Original	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00
59	4403105-HP-M51	INK CARTRIDGE, HP T639AA (HP905), Magenta Original	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00
60	4403105-HP-Y51	INK CARTRIDGE, HP T639AA (HP905), Yellow Original	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00
61	4403105-HP-B51	INK CARTRIDGE, HP T6904AA (HP905), Black Original	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	774.80	0.00
62	4403112-4P-R05	RIBBON CARTRIDGE, EPSON C130015516 (48750), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.43	0.00
63	4403112-4P-R13	RIBBON CARTRIDGE, EPSON C130015032, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.94	0.00
64	4403112-4P-R07	RIBBON CARTRIDGE, EPSON C130015531 (5015086)	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	818.48	0.00
65	4403109-8R-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,760.00	0.00
66	4403103-8R-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,685.36	0.00
67	4403103-8R-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,892.80	0.00
68	4403103-8R-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,685.28	0.00
69	4403103-8R-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,567.20	0.00
70	4403103-8R-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,002.40	0.00
71	4403103-8R-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,375.44	0.00
72	4403103-8R-B16	TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,564.56	0.00
73	4403103-8R-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00
74	4403103-8R-M03	TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00
75	4403103-8R-Y03	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00
76	4403103-CA-B90	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	13,999.36	0.00
77	4403103-HP-B12	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,099.20	0.00
78	4403103-HP-B14	TONER CARTRIDGE, HP CE454A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,603.60	0.00
79	4403103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,942.00	0.00
80	4403103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,741.92	0.00
81	4403103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,742.72	0.00
82	4403103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,950.40	0.00
83	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,910.40	0.00
84	4403103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,910.40	0.00
85	4403103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,910.40	0.00
86	4403103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,192.80	0.00
87	4403103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,081.60	0.00
88	4403103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,081.60	0.00
89	4403103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,081.60	0.00
90	4403103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,877.80	0.00
91	4403103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,786.00	0.00
92	4403103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00
93	4403103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,193.04	0.00

Item # & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 2022)	Total Amount for this year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4			
94	44030303-HP-M25	TONER CARTRIDGE, HP CE82DA, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00
95	44030303-HP-827	TONER CARTRIDGE, HP CE410A, (HP305), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,837.60	0.00
96	44030303-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,011.20	0.00
97	44030303-HP-M27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,460.00	0.00
98	44030303-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,460.00	0.00
99	44030303-HP-828	TONER CARTRIDGE, HP CE350A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,332.00	0.00
100	44030303-HP-828	TONER CARTRIDGE, HP CE350A, Black, high cap	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,878.72	0.00
101	44030303-HP-862	TONER CARTRIDGE, HP CF726A, (HP26A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,246.80	0.00
102	44030303-HP-863	TONER CARTRIDGE, HP CF727A, (HP17A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,650.40	0.00
103	44030303-HP-865	TONER CARTRIDGE, HP CF780A, LaserJet Pro M401/M405	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,339.52	0.00
104	44030303-HP-861	TONER CARTRIDGE, HP CF780XC	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,860.00	0.00
105	44030303-HP-866	TONER CARTRIDGE, HP CF781A, (HP81A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,034.72	0.00
106	44030303-HP-867	TONER CARTRIDGE, HP CF783A, (HP83A), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,796.00	0.00
107	44030303-HP-861	TONER CARTRIDGE, HP CF783XC, (HP83X), Black Connect L	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,820.00	0.00
108	44030303-HP-868	TONER CARTRIDGE, HP CF784A, (HP87), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,178.00	0.00
109	44030303-HP-862	TONER CARTRIDGE, HP CF725XC, (HP25X), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,574.00	0.00
110	44030303-HP-860	TONER CARTRIDGE, HP CF750A, Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00
111	44030303-HP-C50	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00
112	44030303-HP-M60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00
113	44030303-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00
114	44030303-HP-861	TONER CARTRIDGE, HP CF356A, (HP508A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,038.40	0.00
115	44030303-HP-C51	TONER CARTRIDGE, HP CF361A, (HP508A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00
116	44030303-HP-M61	TONER CARTRIDGE, HP CF362A, (HP508A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00
117	44030303-HP-M61	TONER CARTRIDGE, HP CF363A, (HP508A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00
118	44030303-HP-862	TONER CARTRIDGE, HP CF400A, (HP201A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,990.20	0.00
119	44030303-HP-C52	TONER CARTRIDGE, HP CF401A, (HP201A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,990.20	0.00
120	44030303-HP-M62	TONER CARTRIDGE, HP CF402A, (HP201A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,990.20	0.00
121	44030303-HP-M62	TONER CARTRIDGE, HP CF403A, (HP201A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,990.20	0.00
122	44030303-HP-863	TONER CARTRIDGE, HP CF410A, (HP410A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00
123	44030303-HP-864	TONER CARTRIDGE, HP CF410C, (HP410C), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00
124	44030303-HP-C53	TONER CARTRIDGE, HP CF411A, (HP411A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,900.00	0.00
125	44030303-HP-C54	TONER CARTRIDGE, HP CF411C, (HP411C), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,948.40	0.00
126	44030303-HP-M63	TONER CARTRIDGE, HP CF412A, (HP412A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00
127	44030303-HP-C54	TONER CARTRIDGE, HP CF412C, (HP412C), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,522.80	0.00
128	44030303-HP-M63	TONER CARTRIDGE, HP CF413A, (HP413A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00
129	44030303-HP-M64	TONER CARTRIDGE, HP CF413C, (HP413C), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,522.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Category (as of 28 Aug 2022)	Total Amount for this year						
				Jan	Feb	Mar	Q1 amount	Apr	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec	Q4 amount		
130	44103103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	3,744.00	0	0.00	0.00
131	44103103-HP-848	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	4,560.00	0	0.00	0.00
132	44103103-SA-R03	TONER CARTRIDGE, SAMSUNG ML-D2650B, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	5,116.80	0	0.00	0.00
133	44103103-SA-R06	TONER CARTRIDGE, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	3,464.00	0	0.00	0.00
134	44103103-SA-R07	TONER CARTRIDGE, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	2,689.44	0	0.00	0.00
135	44103103-SA-R08	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	2,654.40	0	0.00	0.00
136	44103103-SA-R09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	3,180.00	0	0.00	0.00
137	44103103-SA-R14	TONER CARTRIDGE, SAMSUNG MLT-D1085, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	3,289.52	0	0.00	0.00
138	44103103-SA-R21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	8,394.40	0	0.00	0.00
139	44103103-SA-R18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	3,956.16	0	0.00	0.00
140	44103103-SA-R20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	6,442.80	0	0.00	0.00
141	44103103-SA-R12	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	7,321.14	0	0.00	0.00
142	44103103-SA-R05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	4,533.36	0	0.00	0.00
143	44103103-SA-R10	TONER CARTRIDGE, SAMSUNG SXK-06555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	4,566.40	0	0.00	0.00
SOFTWARE																								
1	4321513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
2	4321602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
3	4322004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
4	4322107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
5	4322202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
6	4322204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
7	4322242-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
8	4322205-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
9	4322263-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
10	4322301-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
11	4322270-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
12	4322282-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
13	4322205-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
14	4322304-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
15	4322305-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
16	4322345-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
17		Brother lsk (BLACK)(BT50084)	cart	4	4	2	10	6,100.00	4	4	2	10	6,100.00	0	0	0	0	0	0	0	600.00	20	0.00	12,200.00
18		Brother lsk (YELLOW)(BT50090)	cart	2	2	2	6	3,660.00	2	2	2	6	3,660.00	0	0	0	0	0	0	0	600.00	12	0.00	7,320.00
19		Brother lsk (CYAN)(BT50092)	cart	2	2	2	6	3,660.00	2	2	2	6	3,660.00	0	0	0	0	0	0	0	600.00	12	0.00	7,320.00
20		Brother lsk (MAGENTA)(BT50094)	cart	2	2	2	6	3,660.00	2	2	2	6	3,660.00	0	0	0	0	0	0	0	600.00	12	0.00	7,320.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (FY 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov				Dec	Q4	Q4 amount
21	Desktop Application Used	pcs	4	4	6	14	2,590,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	14	185,000.00	2,590,000.00
22	Toner T1202 BLACK	cart	2	2	1	5	50,875.00	2	2	1	5	50,875.00	2	2	1	5	50,875.00	2	2	1	5	50,875.00	20	10,175.00	203,500.00
23	Toner T1202 CYAN	cart	0	0	3	3	54,460.00	0	0	3	3	54,460.00	0	0	3	3	54,460.00	0	0	3	3	54,460.00	12	181,920.00	217,800.00
24	Toner T1202 MAGENTA	cart	0	0	3	3	54,460.00	0	0	3	3	54,460.00	0	0	3	3	54,460.00	0	0	3	3	54,460.00	12	181,920.00	217,800.00
25	Toner T1202 YELLOW	cart	0	0	3	3	54,460.00	0	0	3	3	54,460.00	0	0	3	3	54,460.00	0	0	3	3	54,460.00	12	181,920.00	217,800.00
26	Bond Paper A4	ream	75	75	50	200	39,200.00	75	75	50	200	39,200.00	75	75	50	200	39,200.00	75	75	50	200	39,200.00	800	196.00	156,800.00
27	Toner B3A	pcs	10	10	5	25	62,500.00	10	10	5	25	62,500.00	10	10	5	25	62,500.00	10	10	5	25	62,500.00	100	2,500.00	250,000.00
28	Arch Binder A4	pcs	75	75	50	200	79,600.00	75	75	50	200	79,600.00	75	75	50	200	79,600.00	75	75	50	200	79,600.00	800	398.00	318,400.00
29	Toner B3A	pcs	4	4	2	10	25,000.00	4	4	2	10	25,000.00	4	4	2	10	25,000.00	4	4	2	10	25,000.00	40	2,500.00	100,000.00
30	Balloon (Black) good quality	box	25	25	50	100	35,000.00	20	20	10	50	17,500.00	20	20	10	50	17,500.00	0	0	0	0	0.00	200	350.00	70,000.00
31	Bond Paper Legal	box	20	20	10	50	15,500.00	20	20	10	50	15,500.00	20	20	10	50	15,500.00	20	20	10	50	15,500.00	200	310.00	62,000.00
32	Head Vaporsuits 56-60 cm, type 1, class C with DPMH logo	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	5,400.00	12	460.00	5,400.00
33	Wheel Meter	unit	0	0	1	1	20,000.00	0	0	1	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	20,000.00	40,000.00
34	Unbranded Nails	kg	0	0	10	10	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	120.00	1,200.00
35	Chair, 100cm (Heavy duty)	pc	0	1	0	1	1,250.00	0	0	0	0	0.00	0	0	1	1	1,250.00	0	0	0	0	0.00	2	1,250.00	2,500.00
36	Smart phones for Geotagging	units	2	2	2	6	240,000.00	2	2	2	6	240,000.00	0	2	2	4	160,000.00	0	0	0	0	0.00	16	40,000.00	640,000.00
37	2 way radio	pairs	0	0	1	1	17,550.00	0	2	0	2	35,100.00	0	0	0	0	0.00	0	0	0	0	0.00	3	17,550.00	52,650.00
38	Safety vest, reflective	pcs	5	5	5	15	9,000.00	0	0	0	0	0.00	5	5	5	15	9,000.00	0	0	0	0	0.00	30	600.00	18,000.00
39	Floor mat	pcs	5	0	3	8	3,000.00	0	0	2	2	750.00	0	0	0	0	0.00	0	0	0	0	0.00	10	375.00	3,750.00
40	Toilet Deodorant Cakes	pcs	5	5	5	15	975.00	5	2	2	9	585.00	2	2	2	6	390.00	0	0	0	0	0.00	30	65.00	1,590.00
41	Paper A3	reams	5	5	10	20	13,000.00	5	5	10	20	13,000.00	5	5	10	20	13,000.00	5	5	10	20	13,000.00	80	650.00	52,000.00
42	Long Sleeve with hood - w/ DPMH embroidered logo (survey/ inspection/ investigation)	pcs	5	5	5	15	14,250.00	5	5	5	15	14,250.00	0	0	0	0	0.00	0	0	0	0	0.00	30	990.00	28,500.00
43	Waterproof rain boots, black	pairs	0	0	0	0	0.00	5	5	5	15	7,125.00	5	5	5	15	7,125.00	0	0	0	0	0.00	30	475.00	14,250.00
44	Rechargeable Flash Light, heavy duty	pcs	0	0	0	0	0.00	2	2	2	6	10,800.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,800.00	10,800.00
44	Battery for Top Con Total Station	unit	0	1	1	2	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	30,000.00	60,000.00
46	Battery for Surveying	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	1	30,000.00	0	0	0	0	0.00	1	30,000.00	30,000.00
47	Tracking pants (for survey)	pcs	5	5	15	25	45,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	1,620.00	45,500.00
48	Battery for Papiatax	unit	0	0	1	1	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	30,000.00	30,000.00
49	Tracking shoes (for B3A and BMS inspectors/ validators)	pcs	0	0	0	0	0.00	5	5	5	15	60,000.00	5	5	5	15	60,000.00	0	0	0	0	0.00	30	4,000.00	120,000.00
50	Jacket with hood (for B3A and BMS inspectors/ validators)	pairs	10	10	10	30	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	1,500.00	45,000.00
51	Urban's 6m perforated bars	length	5	5	10	20	9,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	475.00	9,500.00
52	Water Cooler/ Jugs - 5 gal.	pcs	0	0	3	3	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,200.00	3,600.00
53	Plyce Paint (red)	pcs	20	20	20	60	14,400.00	0	0	0	0	0.00	20	20	20	60	14,400.00	0	0	0	0	0.00	120	240.00	28,800.00
54	Book Paper Legal	reams	5	5	20	30	9,300.00	2	2	6	10	3,100.00	5	5	5	15	4,650.00	5	5	5	15	4,650.00	70	310.00	21,700.00
55	Book Paper A4	reams	20	20	20	60	17,100.00	20	25	20	65	18,575.00	20	20	20	60	17,100.00	20	20	25	65	18,575.00	250	265.00	71,250.00
56	Stapler w/ remover	pcs	0	5	0	5	20,500.00	0	0	5	5	20,500.00	0	0	5	5	20,500.00	0	0	0	0	0.00	20	25,500.00	82,000.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4							
57	Stapler wire # 25	boxes	0	5	5	10	650.00	0	0	0	0.00	0	5	5	10	650.00	0	5	5	10	650.00	30	65.00	1,950.00	
58	Staple Remover, roller type	pc	5	5	5	15	1,350.00	0	0	0	0.00	0	0	5	5	450.00	0	0	0	0	0.00	20	90.00	1,800.00	
59	Record Book (200 pages)	pcs	5	10	10	25	2,025.00	10	10	20	40	3,240.00	0	0	0	0.00	5	15	15	35	2,835.00	100	81.00	8,100.00	
60	Paper Restorer (elastic)	boxes	0	0	0	0	0.00	4	4	4	12	600.00	4	4	4	12	600.00	0	0	0	0.00	24	50.00	1,200.00	
61	Expanded Brown Envelope Short	pcs	20	20	10	50	1,300.00	0	0	0	0	0.00	5	5	15	650.00	5	5	15	25	602.00	100	26.00	2,600.00	
62	Expanded Brown Envelope Long	pcs	20	20	30	70	2,100.00	0	0	0	0	0.00	5	15	10	30	900.00	0	0	0	0	100	70.00	3,000.00	
63	Brown Folder Long	pcs	25	25	50	100	1,000.00	25	50	100	1,000.00	25	50	100	1,000.00	0	0	0	0	0.00	300	10.00	3,000.00		
64	USB, 64 GB	pcs	3	3	4	10	14,900.00	0	0	0	0	0.00	0	0	5	7,450.00	0	0	0	0	0.00	15	1,490.00	22,350.00	
65	Printer Epson 360 Ink (Black, Cyan, Magenta & Yellow)	set	2	2	1	5	9,500.00	2	2	1	5	9,500.00	2	2	1	5	9,500.00	2	2	1	5	9,500.00	20	1,900.00	38,000.00
66	Brother J4 402W (1 color) BT 5000 magenta, Cyan & Yellow	set	0	2	0	2	3,650.00	0	2	0	2	3,650.00	0	0	0	0.00	0	0	1	1	1,830.00	5	1,830.00	9,150.00	
67	Rollerball Ball 0.5mm (blue) parker	pcs	8	8	8	24	7,440.00	0	0	0	0	0.00	0	0	0	0.00	8	8	8	24	7,440.00	48	310.00	14,880.00	
68	Computer mouse	pcs	2	2	2	6	1,200.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	6	200.00	1,200.00	
69	Calculator Scientific 14 digits	pcs	0	0	0	0	0.00	0	0	0	0	0.00	2	2	3	7	17,500.00	0	0	0	0	7	2,500.00	17,500.00	
A. TOTAL																					6,946,597.83				
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																					694,659.79				
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																					-				
D. GRAND TOTAL (A + B + C)																					7,640,113.72				
E. APPROVED BUDGET BY THE AGENCY HEAD																					-				
In Figures and Words:																					-				

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

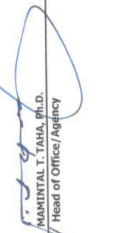
Prepared by:


HELEN V. CORNELIA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


KEVIN LEF S. NEO / MANCY T. ANGULO
Accountant / Budget Officer

Approved by:


MAMINTAL L. TAHA, Ph.D.
Head of Office/Agency

Date Prepared:

