APP-CSE 2024 FORM - Other Items

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).

2.0 All information must be provided accurately.

3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.

4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through https://shorturl.at/hosS5 *(Please copy the link and paste in your browser)*

5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: DPWH, ILOILO 4TH DEO
Region: Region VI
Address: Bolong Este, Sta. Barbara, Iloilo

Agency Code/UACS: 180011800105
Organization Type: Department

Contact Person: Elna P. Nepomuceno
Position: Head, Procurement Unit
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No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	47121804	Cleaning pails or buckets	pieces	10			10	700.00	7			7	490.00	7			7	490.00	7			7	490.00	31	70.00	2,170.00
2	43211507	Desktop computers	set	16		8	24	4,536,000.00				0	0.00				0	0.00				0	0.00	24	189,000.00	4,536,000.00
3	47131502	Cleaning cloths or wipes	pieces	30	7	7	44	550.00	9	7	7	23	287.50	10	7	2	19	237.50	4	2	2	8	100.00	94	12.50	1,175.00
4	44121704	Ball point pens	boxes	12			12	9,900.00	1			1	825.00	1			1	825.00				0	0.00	14	825.00	11,550.00
5	44122003	Binders	pieces	475	35	135	645	199,904.85	150	35	35	220	68,184.60	155	35	35	225	69,734.25	150	35	35	220	68,184.60	1310	309.93	406,008.30
6	44102912	Cleaning solutions for office equipment	can	63	12	24	99	45,490.50	20	14	4	38	17,461.00	9	2	2	13	5,973.50	5	4	4	13	5,973.50	163	459.50	74,898.50
7	43202001	Compact disks CDs	pieces	20		20	40	3,740.00	10			10	935.00				0	0.00				0	0.00	50	93.50	4,675.00
8	43211708	Computer mouse or trackballs	pieces	25		3	28	11,760.00				0	0.00				0	0.00				0	0.00	28	420.00	11,760.00
9	15101505	Diesel fuel	liters	4017	3017	3017	10051	653,315.00	4017	3017	3017	10051	653,315.00	4017	3017	3017	10051	653,315.00	4017	3017	3017	10051	653,315.00	40204	65.00	2,613,260.00
10	44122011	Folders	pieces	450		200	650	9,945.00	90			90	1,377.00	50			50	765.00	15			15	229.50	805	15.30	12,316.50
11	15101506	Gasoline or Petrol	liters	1500	1500	1500	4500	288,000.00	1500	1500	1500	4500	288,000.00	1500	1500	1500	4500	288,000.00 -	1500	1500	1500	4500	288,000.00	18000	64.00	1,152,000.00
12	47131824	Glass or window cleaners	bottles	37	11	15	63	11,025.00	26	11	11	48	8,400.00	21	21	1	43	7,525.00	16	1	1	18	3,150.00	172	175.00	30,100.00

A. TOTAL	₱	[illegible]
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	₱	[illegible]
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	₱	-
D. GRAND TOTAL (A + B + C)	₱	[illegible]
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

DEBBIE L. AMPER
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

LUTICIA S. PELOQUERO
Accountant / Budget Officer

Approved by:

PERLA S. LAGUARDIA
Head of Office/Agency

Date Prepared: 7/28/2023