

APP-CSE 2024 FORM - Other Items

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-phillips.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will insert will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline. <https://skanulafnhsa.ph> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcsehelpdesk@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/IO: DPWH-Taguig 1st District Engineering Office
Region: III
Address: Paradise, Taguig, NCR

Agency Code/UMCS: No Code
Organization Type: National Government Agency (NGA)

Contact Person: Enrique B. Gonzales
Position: Administrative Officer III
E-mail: down_tan@psdbm.gov.ph
Telephone/Mobile Nos: 491-1525

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for this year							
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items)																									
1	-						0	0.00							0				0	0.00		0.00			
2	-	BATTERY, 9V	piece	4	4	4	12	2,640.00	4	4	4	12	2,640.00	4	4	12	2,640.00	4	4	12	2,640.00	48	10,960.00		
3	-	CORRECTION PEN	piece	10	10	10	30	5,100.00	10	10	10	30	5,100.00	10	10	30	5,100.00	10	10	30	5,100.00	120	20,400.00		
4	-	COLOR INDEX, 18 colors x 20 sheets	pad	30	30	30	90	3,150.00	30	30	30	90	3,150.00	30	30	90	3,150.00	30	30	90	3,150.00	360	12,600.00		
5	-	PASTER, Plastic, 4 1/2"	box	2	2	2	6	210.00	2	2	2	6	210.00	2	2	6	210.00	2	2	6	210.00	24	940.00		
6	-	PASTER, Plastic, 6"	box	2	2	2	6	720.00	2	2	2	6	720.00	2	2	6	720.00	2	2	6	720.00	24	2,880.00		
7	-	FINGERTP MOISTENER, 10g	piece	10	10	10	30	1,050.00	10	10	10	30	1,050.00	10	10	30	1,050.00	10	10	30	1,050.00	120	4,200.00		
8	-	POLYER, KRAFT, Tagboard, A4	pack	8	8	8	24	14,400.00	8	8	8	24	14,400.00	8	8	8	24	14,400.00	8	8	24	14,400.00	96	57,600.00	
9	-	POLYER, KRAFT, Tagboard, Legal	pack	4	4	4	12	8,400.00	4	4	4	12	8,400.00	4	4	12	8,400.00	4	4	12	8,400.00	48	33,600.00		
10	-	LAMINATING POUCHES, 250mic, 80 x 100mm	box	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	750.00	1	1	3	750.00	12	3,000.00	
11	-	PAPER, Multicopy, 60gsm, 297mmx420mm, A3	ream	50	50	50	150	75,000.00	50	50	50	150	75,000.00	50	50	50	150	75,000.00	50	50	50	150	75,000.00	600	300,000.00
12	-	PAPER, Multicopy, Letter, 60 gsm	ream	20	20	20	60	16,800.00	20	20	20	60	16,800.00	20	20	20	60	16,800.00	20	20	20	60	16,800.00	240	67,200.00
13	-	PENCIL, Mechanical	piece	10	10	10	30	6,600.00	10	10	10	30	6,600.00	10	10	10	30	6,600.00	10	10	10	30	6,600.00	120	26,400.00
14	-	PVC COVER, A4	pack	2	2	2	6	4,200.00	2	2	2	6	4,200.00	2	2	2	6	4,200.00	2	2	2	6	4,200.00	24	16,800.00
15	-	PVC COVER, Legal	pack	1	1	1	3	2,250.00	1	1	1	3	2,250.00	1	1	1	3	2,250.00	1	1	1	3	2,250.00	12	9,000.00
16	-	RECORD BOOK, 200 pages	book	20	20	20	60	3,900.00	20	20	20	60	3,900.00	20	20	20	60	3,900.00	20	20	20	60	3,900.00	240	15,600.00
17	-	RING BIND COVER, 1/2"	piece	10	10	10	30	390.00	10	10	10	30	390.00	10	10	10	30	390.00	10	10	10	30	390.00	120	4,680.00
18	-	RING BIND COVER, 1 1/2"	piece	10	10	10	30	1,650.00	10	10	10	30	1,650.00	10	10	10	30	1,650.00	10	10	10	30	1,650.00	120	6,600.00
19	-	RING BIND COVER, 3/4"	piece	10	10	10	30	690.00	10	10	10	30	690.00	10	10	10	30	690.00	10	10	10	30	690.00	120	2,760.00
20	-	RING BIND COVER, 1"	piece	10	10	10	30	1,050.00	10	10	10	30	1,050.00	10	10	10	30	1,050.00	10	10	10	30	1,050.00	120	4,200.00
21	-	RING BIND COVER, 1 1/4"	piece	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	120	6,000.00
22	-	RING BIND COVER, 5/8"	piece	10	10	10	30	600.00	10	10	10	30	600.00	10	10	10	30	600.00	10	10	10	30	600.00	120	2,400.00
23	-	TAPE CAUTION, 2"	roll	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	12	720.00
24	-	TAPE, Duct, 48mmx25yd	roll	20	20	20	60	12,000.00	20	20	20	60	12,000.00	20	20	20	60	12,000.00	20	20	20	60	12,000.00	240	48,000.00
25	-	WHITEBOARD, 24" x 36"	piece	2	2	2	6	3,300.00	2	2	2	6	3,300.00	2	2	2	6	3,300.00	2	2	2	6	3,300.00	24	13,200.00
26	-	CLOTH/RAGS	piece	30	30	30	90	4,050.00	30	30	30	90	4,050.00	30	30	30	90	4,050.00	30	30	30	90	4,050.00	360	16,200.00
27	-	SCUUBS SPONGE, 1800/5030mm	piece	20	20	20	60	3,300.00	20	20	20	60	3,300.00	20	20	20	60	3,300.00	20	20	20	60	3,300.00	240	13,200.00
28	-	SOAP, Antibacterial	piece	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	240	7,200.00
29	-	SCENTED GEL, 100g	piece	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	120	36,000.00
30	-	CARD READER	piece	2	2	2	6	3,000.00	2	2	2	6	3,000.00	2	2	2	6	3,000.00	2	2	2	6	3,000.00	24	12,000.00
31	-	CD-Recordable Wipes	piece	10	10	10	30	750.00	10	10	10	30	750.00	10	10	10	30	750.00	10	10	10	30	750.00	120	3,000.00
32	-	CABLE, HDMI, 5m	piece	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	12	7,200.00
33	-	CABLE, HDMI, 10m	piece	1	1	1	3	3,000.00	1	1	1	3	3,000.00	1	1	1	3	3,000.00	1	1	1	3	3,000.00	12	12,000.00
34	-	EXTERNAL HARD DRIVE, 2 TB	unit	2	2	2	6	33,600.00	2	2	2	6	33,600.00	2	2	2	6	33,600.00	2	2	2	6	33,600.00	24	134,400.00
35	-	FLASH DRIVE, 16GB	piece	25	25	25	75	26,250.00	25	25	25	75	26,250.00	25	25	25	75	26,250.00	25	25	25	75	26,250.00	300	105,000.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10		
36	-	FLASH DRIVE, 32GB	piece	10	10	10	30	30	30	30	30	30	30	30	30	30	30	3,600.00
37	-	INK CARTRIDGE, EPSON 001, Black, 127 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	12,600.00
38	-	INK CARTRIDGE, EPSON 001, Cyan, 70 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	18,000.00
39	-	INK CARTRIDGE, EPSON 001, Magenta, 70 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	12,600.00
40	-	INK CARTRIDGE, EPSON 001, Yellow, 70 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	12,600.00
41	-	INK CARTRIDGE, EPSON 008, Black, 127 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	12,600.00
42	-	INK CARTRIDGE, EPSON 008, Cyan, 70 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	36,000.00
43	-	INK CARTRIDGE, EPSON 008, Magenta, 70 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	30,000.00
44	-	INK CARTRIDGE, EPSON 008, Yellow, 70 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	30,000.00
45	-	INK CARTRIDGE, EPSON 003, Black, 65 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	30,000.00
46	-	INK CARTRIDGE, EPSON 003, Cyan, 65 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	10,500.00
47	-	INK CARTRIDGE, EPSON 003, Magenta, 65 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	10,500.00
48	-	INK CARTRIDGE, EPSON 003, Yellow, 65 ml	bottle	10	10	10	30	30	30	30	30	30	30	30	30	30	30	10,500.00
49	-	INK CARTRIDGE, HP 764, Matte Black, 300ml	cart	2	2	2	6	6	6	6	6	6	6	6	6	6	6	48,000.00
50	-	INK CARTRIDGE, HP 764, Photo Black, 300ml	cart	2	2	2	6	6	6	6	6	6	6	6	6	6	6	48,000.00
51	-	INK CARTRIDGE, HP 764, Cyan, 300ml	cart	2	2	2	6	6	6	6	6	6	6	6	6	6	6	48,000.00
52	-	INK CARTRIDGE, HP 764, Magenta, 300ml	cart	2	2	2	6	6	6	6	6	6	6	6	6	6	6	48,000.00
53	-	INK CARTRIDGE, HP 764, Yellow, 300ml	cart	2	2	2	6	6	6	6	6	6	6	6	6	6	6	48,000.00
54	-	INK CARTRIDGE, HP 764, Gray, 300ml	cart	2	2	2	6	6	6	6	6	6	6	6	6	6	6	48,000.00
55	-	MOUSE PAD	piece	4	4	4	12	12	12	12	12	12	12	12	12	12	12	1,200.00
56	-	SHARP, X5-GFTBA, Black Toner	piece	4	4	4	12	12	12	12	12	12	12	12	12	12	12	90,600.00
57	-	SHARP, X5-GFTBA, Cyan Toner	piece	4	4	4	12	12	12	12	12	12	12	12	12	12	12	90,600.00
58	-	SHARP, X5-GFTBA, Magenta Toner	piece	2	2	2	6	6	6	6	6	6	6	6	6	6	6	93,000.00
59	-	SHARP, X5-GFTBA, Yellow Toner	piece	2	2	2	6	6	6	6	6	6	6	6	6	6	6	93,000.00
60	-	SHARP, X5-GFTBA, DEVELOPER	piece	1	1	1	3	3	3	3	3	3	3	3	3	3	3	9,900.00
61	-	SHARP, X5-GFTBA-SA, DEVELOPER	piece	1	1	1	3	3	3	3	3	3	3	3	3	3	3	172,800.00
62	-	SHARP, X5-GFTBA Toner Collection Container	piece	4	4	4	12	12	12	12	12	12	12	12	12	12	12	28,800.00
63	-	SHARP, X5-GFTBA Unit Frame	piece	0	1	0	1	1	1	1	1	1	1	1	1	1	1	12,240.00
64	-	SIGNAL BOOSTER	piece	0	1	0	1	1	1	1	1	1	1	1	1	1	1	6,000.00
65	-	USB HUB	piece	2	2	2	6	6	6	6	6	6	6	6	6	6	6	4,200.00
66	-	WIFI EXTENDER	piece	0	1	0	1	1	1	1	1	1	1	1	1	1	1	6,000.00
67	-	WIFI RECEIVER	piece	0	1	0	1	1	1	1	1	1	1	1	1	1	1	500.00
68	-	DATA BINDER, 13 1/2" x 11" x 3" with DPAH Logo	piece	80	80	80	240	240	240	240	240	240	240	240	240	240	240	69,600.00
69	-	MYLAR PAPER, 36"X20M, 75/100 micron	roll	15	15	15	45	45	45	45	45	45	45	45	45	45	45	360,000.00
70	-	PAPER, Heliography, 80gsm, 297mmX39mm, A3	ream	40	40	40	120	120	120	120	120	120	120	120	120	120	120	60,000.00
71	-	PHOTO PAPER, 200gsm, A4	pack	40	40	40	120	120	120	120	120	120	120	120	120	120	120	25,200.00
72	-	PLOTTER PAPER, 36"X50yd, 80/95gsm	roll	10	10	10	30	30	30	30	30	30	30	30	30	30	30	39,000.00
73	-	SPECIALTY BOARD, A4 200gsm, Pale Cream	pack	20	20	20	60	60	60	60	60	60	60	60	60	60	60	2,700.00
74	-	SPECIALTY PAPER, Ivory, Legal, 230gsm	pack	10	10	10	30	30	30	30	30	30	30	30	30	30	30	2,100.00
75	-	TRACING PAPER, 36"X50yd 90/95 gsm	roll	30	30	30	90	90	90	90	90	90	90	90	90	90	90	234,000.00
76	-						0	0	0	0	0	0	0	0	0	0	0	0.00
77	-						0	0	0	0	0	0	0	0	0	0	0	0.00
78	-						0	0	0	0	0	0	0	0	0	0	0	0.00
79	-						0	0	0	0	0	0	0	0	0	0	0	0.00
80	-						0	0	0	0	0	0	0	0	0	0	0	0.00
81	-						0	0	0	0	0	0	0	0	0	0	0	0.00
82	-						0	0	0	0	0	0	0	0	0	0	0	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec
83	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
84	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
85	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
86	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
87	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
88	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
89	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
90	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
91	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
92	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
93	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
94	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
95	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
96	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
97	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
98	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
99	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
100	-						0	0.00					0	0.00					0	0.00	0	0.00	0.00
A. TOTAL																							8,725,260.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							872,526.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							-
D. GRAND TOTAL (A + B + C)																							9,597,886.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:
Note: Subject to availability of Funds.

Approved by:

ENRIQUE B. GONZALES
 Property/Supply Officer

Date Prepared: July 24, 2023

ARVIE MAC C. CARILAL
 Accountant / Budget Officer

NEIL C. CARILAL
 Head of Office / Agency